

**Planning Board Meeting
Minutes
June 20, 2017**

Call to Order: Meeting was called to order at 7:29PM by Chairman Morse.

In Attendance: Chairman Stanley Morse, Charles Frisina, Joseph Still, Heather LaVarnway and Joseph Forte. **Excused:** Dave Clouser (Barton & Loguidice).

Pledge of Allegiance: Led by Mrs LaVarnway.

Review of Minutes: A motion was made by Mr. Still and seconded by Mr. Forte to approve the March 21, 2017 Planning Board meeting minutes. All were in favor.

Old Business: N/A

New Business:

1. **Walking Tall Pilates – David Seaman – 34 Front Street – Request for existing sign approval. Mr. Seaman attended this meeting.**
Chairman Morse explained that Walking Tall Pilates has been in business at this location since approximately 2012 with the current projecting sign in place. Due to an oversight, this sign was never brought before the Planning Board for approval before tonight's meeting. The sign – as presented - is within accepted Code requirements and is hanging 8 ft above sidewalk level (without danger to anyone walking beneath it).
After a brief discussion, the Board decided to accept tonight's sign review application as a new sign request. Mr. Forte moved and Mr. Still seconded a motion to approve this sign review application. All were in favor.

2. **Kirshon & Company, P.C. – Stephen and Tammy Kirshon – 3 Elm Drive – Request for sign approval. Stephen and Tammy Kirshon attended this meeting.**
Mr. Kirshon explained that they have been in practice since 1970 in Poughkeepsie. The Millbrook location will be a second office for their practice. They are requesting a 2-sided, free-standing, aluminum paneled sign with printed graphics to be placed inside the hedge on the south side of their property. They propose to place their sign on the existing posts used by the former business. Mr. Kirshon noted that the existing posts have lighting at the base. The Kirshon's do not intend to have a lighted sign.
Chairman Morse explained that their sign, as presented, exceeds the maximum allowable

dimensions permitted by the Village Code – Section 230-20.B.2.(f): “Freestanding signs not to exceed two square feet in area...”. The Kirshon sign, as presented, would be 6 square feet. They are requesting this over-sized sign for better passerby visibility. They feel that a smaller sign would be ineffective at this location.

The Board expressed concerns as follows: Their location borders on the residential district. The sign should be smaller to better conform with a residential neighborhood. The intersection of Elm Dr. and Merritt Avenue is heavily trafficked with motorists and school children. An over-sized sign could be a distraction. Mr. Kirshon commented that the larger sign would not offer visual interference.

Mr. Frisina offered other sign options (projecting, etc..) The Kirshon’s prefer to stay with their over-sized free-standing sign as presented.

Chairman Morse polled the Board for recommendations regarding this application. It was unanimous that this request be sent to the Zoning Board of Appeals (ZBA) asking that this application be denied due to the size requested. Mr. Frisina moved and Mrs. LaVarnway seconded a motion to send this request to the ZBA with a negative recommendation. All were in favor.

Secretary Gould scheduled a ZBA meeting for this application on Wednesday, July 12, 2017.

Other Business/Administrative Items:

1. **Training** – Chairman Morse reminded everyone about their 4-hour annual training requirement. Chairman Morse and Mrs. LaVarnway have completed this year’s requirement. Both Chairman Morse and Mrs. LaVarnway commented on the excellent training that was recently presented by Tim Dexter, the Beacon, NY building inspector.
2. **Howard Shuman’s suggested electronic submittals for all PB applicants.** This item was tabled until the July meeting. The Board had a very brief discussion regarding this suggestion and voiced some reservations.
3. **New Business Signage.** Chairman Morse explained that the Village Code Update Committee is currently resuming their work.
4. **Other.** Chairman Morse reviewed the circumstances regarding Mr. and Mrs. Heunis’s appearance at the March 21, 2017 PB meeting and the events that led to that meeting. He also reviewed Mr. Clouser’s efforts on behalf of the Heunis’s and his invoice for his research and assistance. The Board concurs that this meeting was appropriate and that Mr. Clouser provided very valuable and cost-effective advice to the Heunis family. The Board agreed that Chairman Morse should invite Mayor Brown to the July PB meeting for a review of this matter.

Adjournment: Mr. Forte moved and Mr. Frisina seconded a motion to adjourn the meeting at 8:50PM. All were in favor.