

Village of Millbrook Board of Trustees
Village Hall- 35 Merritt Avenue Millbrook NY 12545

Meeting Minutes

November 14, 2017

I. Call to order

Mayor Brown called the meeting to order at 6:30 PM and led the Pledge of allegiance. Mayor Brown then had a moment of silence for the victims of the Texas church shooting. Mayor Brown took a moment to thank the Veterans for their service, including Village Trustee Van De Water. Mayor Brown then congratulated the winners of the November 7 election, including Trustee Van De Water, Ms. Houston (County Legislator District 25), and for the passing of the LOSAP Proposition (attached).

Roll Call: Mayor Brown, Deputy Mayor Rochfort, Trustee Herzog, Trustee Hicks, Trustee Van De Water Officer Witt, Attorney Valk, Public Works Supervisor (PWS) Collocola and Clerk Witt.

II. Administrative Business:

Deputy Mayor Rochfort made a motion to accept the minutes from 9/26/17, seconded by Trustee Hicks and all were in favor.

III. Old Business:

NetEffx: Mayor Brown informed the Board he has hired NetEffx to install the channel equipment.

Sewer Plant Fence: Mayor Brown stated the fence installation has begun. Mr. Osborne added the fence should be completed by the end of the week.

IV. New Business:

David Daniele Vote to Proceed: Mayor Brown explained that the Board would be voting for Mr. Daniele to proceed with the application process and the vote tonight would not be a vote to approve the water hook up. Attorney Valk clarified that the vote would be for the Village Board to authorize Mr. Daniele to contact the Village Consultant, William Bright of Delaware Engineering, for a preliminary review with the promise that any fees incurred would be paid for by Mr. Daniele. Trustee Van De Water stated he had been made aware that the firm he works for had some affiliation with Quarryland Reality LLC, therefore, he would be abstaining his vote. Mayor Brown asked if anyone would like to make a motion to allow Mr. Daniele to contact the Village Consultant. Deputy Mayor Rochfort made the motion and voted aye, seconded by Mayor Brown who voted aye, Trustee Hicks and Trustee Herzog voted nay. The motion did not carry due to lack of votes. Mayor Brown then opened the meeting for public comment on this topic. Mr. Nickic (Quarryland Reality LLC) asked the Board to reconsider their decision. Trustee Herzog stated he voted no because he doesn't want Village water to go to Town residents before all the Village is hooked into the system. Trustee Hicks agreed with Trustee Herzog and added he didn't want the applicants to waste time and incur costs on preliminary plans. Mayor Brown asked if there were any other public comments, there were none.

GL Software: Mayor Brown informed the Board he is considering updating the Village's General Ledger software as the current software, KVS, is archaic and expensive.

V. Departmental Reports:

Fire Department: No reports submitted.

Police Department: Officer Witt read from the attached October police report.

Public Works: PWS Collocola read from the attached report.

Additional Comments: The power vent for the Village hall has been ordered.

Water and Sewer: Scott Osborne from VRI read from the attached water and sewer reports.

Planning Board: Mayor Brown informed the Board he had a meeting with the Building Inspector,

Village Clerk, PB and ZBA Secretary, PB Chair Still, ZBA representative Hay and Village Attorney. Mayor Brown stated the purpose of the meeting was to establish guidelines and procedures for applications. Mayor Brown said that the Planning Board is down a member and if there is anyone interested, they can submit a letter of intent.

Treasurer: Clerk Witt read from the attached reports. Clerk Witt then read from the Voucher Total Report (attached), Trustee Hicks made a motion to accept the totals as presented, seconded by Trustee Herzog and all were in favor.

VI. Trustee Updates:

Deputy Mayor Rochfort: Informed the Board there will be another Thorne Building Committee public hearing on November 27th at 7 PM at the Millbrook High School.

Trustee Hicks: Had no comment.

Trustee Herzog: Told the Board he is still waiting on dates to complete the ADA project.

Trustee Van De Water: Told the Board he had been contacted by MECEC and they would like to do a presentation on the 11/28 meeting. He then told the Board he was waiting on an answer from the Boy Scouts and Historical Society concerning insurance agreements. The Inter-Municipal Agreement (IMA) with the Town of Washington (TOW) had a \$3000.00 rental increase. \$1500.00 will be earmarked for improvements to the Village Hall and the Village will match the \$1500.00 annually, as well. Mayor Brown said gym rentals will be decided through the TOW Rec. Dept.

VII. Mayoral Updates:

Mayor Brown read from the attached correspondences. Mayor Brown also invited the Board and members of the audience to "Il Villaggio di Millbrook" documentary on 11/18 at 2 PM at the Millbrook High School or 11/19 at 11 AM at the Millerton Movie House. The movie is about Millbrook's Italian heritage.

VIII. Public Comment: The Board had a time of public participation. No actions were taken during the time of public participation.

IX. Adjournment: Deputy Mayor Rochfort made a motion to adjourn the meeting at 8:24 PM seconded by Trustee Herzog and all were in favor.

Respectfully Submitted by:


Sarah J. Witt Village Clerk/Treasurer