

Village of Millbrook Board of Trustees
Meeting Minutes

April 11, 2017

I. Call to order

Mayor Brown called the meeting to order at 6:29 PM and led the Pledge of allegiance.

Roll Call: Mayor Brown, Trustee Herzog, Trustee Hicks, Deputy Mayor Rochfort, Officer Witt, Fire Chief Bownas, Fire President Rochfort, Rescue Squad Leader Olson, Attorney Valk and Clerk Witt.

Departmental Reports:

Fire Department: Fire President read from the attached fire report. Additional comments: Mayor Brown asked Fire Chief Bownas if he could please populate a list of all the frequent flyers that use the ambulance. Fire Chief Bownas told the Board he would work on that list for them.

Police Department: Officer Witt read from the attached police report. Additional comments: Officer Witt stated he would be signing up to be a member of the Associations of Chiefs of Police for the cost of \$150.00. He also informed the Board he is working on getting proposals for body cameras and tasers.

Water and Sewer: Mr. Derrenbacher from VRI read from the attached water and sewer reports.

Treasurer: Clerk Witt read from the attached reports and bank statement sheet.

DAM: Mayor Brown told the Board that he had had a conversation with Scott Breymer from the DEC. Mr. Breymer indicated that there is no real reason why the DAM's designation shouldn't be changed from a medium hazard level to a low hazard. Mayor Brown will be considering talking with other engineering firms that can help with this process.

Well Update: Mayor Brown reported the well passes all NYS inspections for drinking water and well will be camaraed to make sure there are no other obstructions.

Mayor: Mayor Brown read from the attached e-mail from Lori Decker concerning "Angel of Lights". Attorney Valk said she would call Ms. Decker and let the Board know how they should proceed.

Buffy Arbogast: Mayor Brown made a motion to approve the water and sewer hook-up at 3311 Franklin Ave

Trustee Updates:

Trustee Hicks told the Board and members of the audience he thought the Full-time officer is a great benefit to the Village with speed and traffic control especially during school times.

Deputy Mayor Rochfort attended a Millbrook Business Association (MBA) meeting and would like to have a handbook for new businesses that open in the Village. He informed the Board that a consensus with the MBA is the street lights aren't bright enough and he is opened to suggestions from the Board or members of the audience. He also reported to the Board April 28th, 2017 will be a ribbon cutting for Maura's Kitchen.

Trustee Herzog told the Board he will be going to Albany for the Tree City USA celebration. He wanted to thank PWS Collocola for his help with getting the tennis courts up and ready for use.

Public Participation: Mayor Brown let the members of the audience know that he, along with VRI, have been working hard in collecting outstanding water and sewer bills. He stated that for the most part it has been successful and those with larger outstanding bills have been put on payment plans and have been faithfully paying off their bills. He told the Board and members of the audience that there is one hold out and they are not willing to pay. He explained that when someone doesn't pay the tax payers end up footing the bill. He has asked if anyone had any suggestions for this situation. Grace Rosa of Millbrook suggested a

collection agency.

Trustee Hicks then exited the meeting at 8:05 PM.

Tim Collopy of Millbrook had asked the Board if the previous court order (unsafe building order) is transferrable to the new owner. Deputy Mayor Rochfort said he would contact legal and find out an answer.

II. Adjournment:

Trustee Rochfort made a motion at 8:35 PM to close the meeting, seconded by Trustee Herzog and all were in favor.

Respectfully Submitted by:



Sarah J. Witt
Village Clerk/Treasurer

VILLAGE OF MILLBROOK
BOARD OF TRUSTEES
April 11, 2017

1. Call to Order/Pledge of Allegiance – Mayor Brown
2. Departmental Reports
FD/Rescue- Matthew Rochfort/Ted Bownas/ Laurie Olson
Police- Officer Witt
Water & Sewer- Scott Osborne (VRI)
Highway- Robert Collocola
Treasurer/Clerks- Sarah Witt
3. Budget progress update
4. DAM update
5. Well Update
6. Mayor updates :
 Angel of Lights
 MVP
 Rotary Letter
 Insert
7. Trustee Updates:
 Brian – 5k
 Joe R – Bennett College
 Mike – ADA intersection
8. Auditing of the bills
9. Adjournment

Millbrook Fire Department

March 2017

Automatic Fire Alarm	17
Structure Fire	3
Vehicle Fire	1
Motor Vehicle Accident	1
EMS Call	55
Flooding Condition	1
Hazardous Material	1
Wires Down	1
Good Intent Call	1
<u>Carbon Monoxide Detector</u>	<u>2</u>
Total Incidents	83

EMS Responses

NDP	38
MFD Rescue	17

V.M.P.D. Monthly Report March 2017

50 total incidents (including, but not limited to):

Traffic Tickets- 7

Parking Tickets- 2

Property Damage Auto Accidents- 2

Hit & Run Auto Accident- 1

Vehicle Lockouts- 1

Burglar Alarms- 4

Suspicious Activity- 2

Assist Other Agencies- 1

Assist Fire Department- 5

Assist EMS- Village- 11

Town of Washington- 8

Assist Citizens- 2

Lost Property- 1

Other- 3


04/12/2017

Village of Millbrook
Wastewater Treatment Plant Operations Report
April 2017

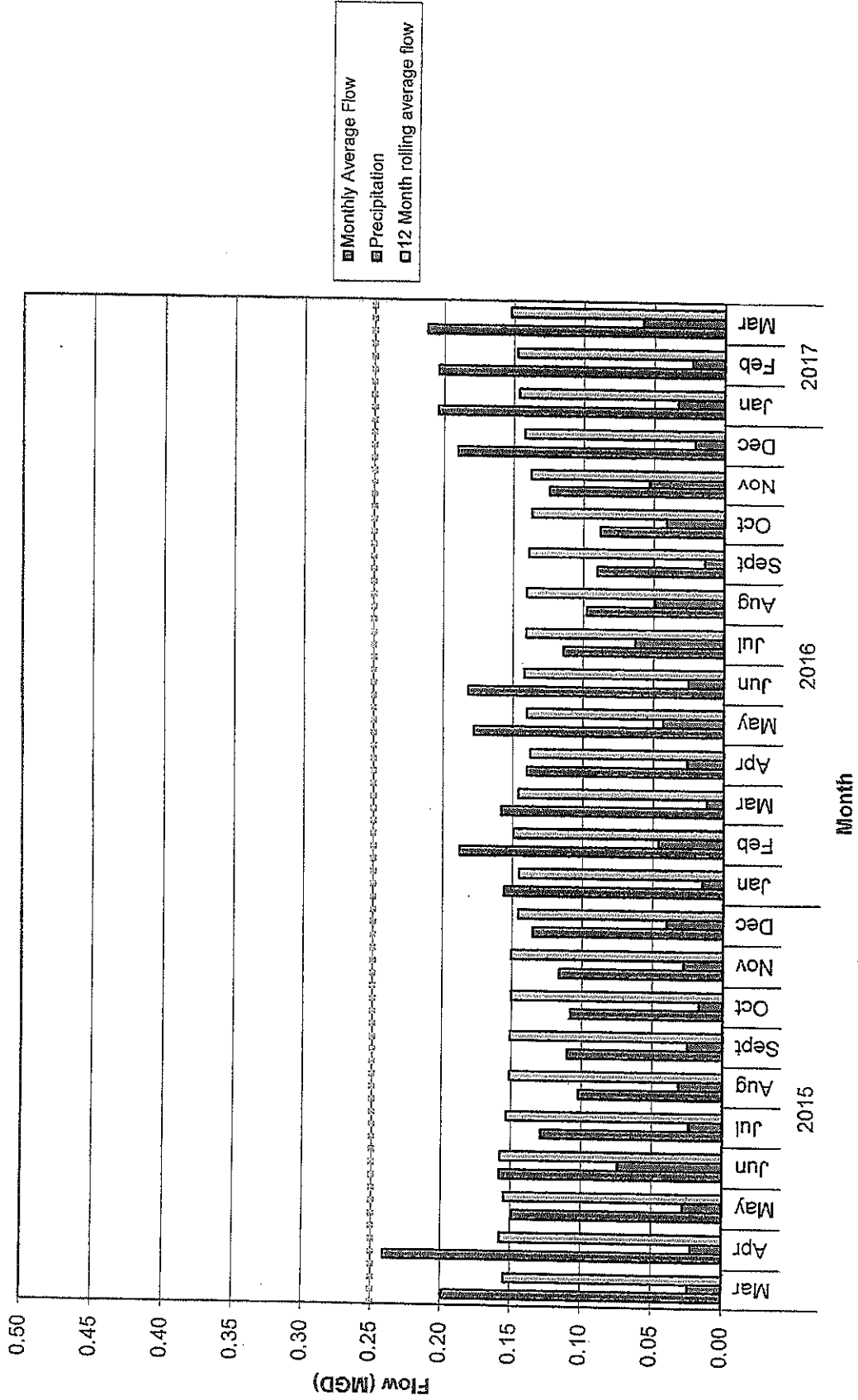
	March	February	January	Permit Limit
Total Effluent Flow	6,583,006	5,702,464	6,333,420	N/A
Average Daily Flow	212,355	203,600	204,300	N/A
12-Month Rolling AVG	152,000	147,000	146,000	250,000
Peak Daily Flow	425,235	281,237	277,145	N/A
Precipitation (inches as liquid)	5.80	2.3	3.3	N/A
SPDES Permit Samples: (mg/l)				
BOD	4 mg/l	4 mg/l	4 mg/l	15 mg/l
Percent Removal	99.0 %	99 %	98 %	85 %
Total Suspended Solids	1 mg/l	2 mg/l	1 mg/l	15 mg/l
Percent Removal	100.0 %	99 %	100 %	85 %
TKN as N	0.3 mg/l	2.4 mg/l	1.5 mg/l	8 mg/l
Fecal Coliform	N/A	N/A	N/A	200 /100ml

* Exceeds permit limit

Comments:

- 1) Performed all monthly sampling and maintenance
- 2) Cleaning sludge beds
- 3) EarthCare hauled sludge

Milbrook WWTP



Village of Millbrook
 Monthly Water System Report
April 2017

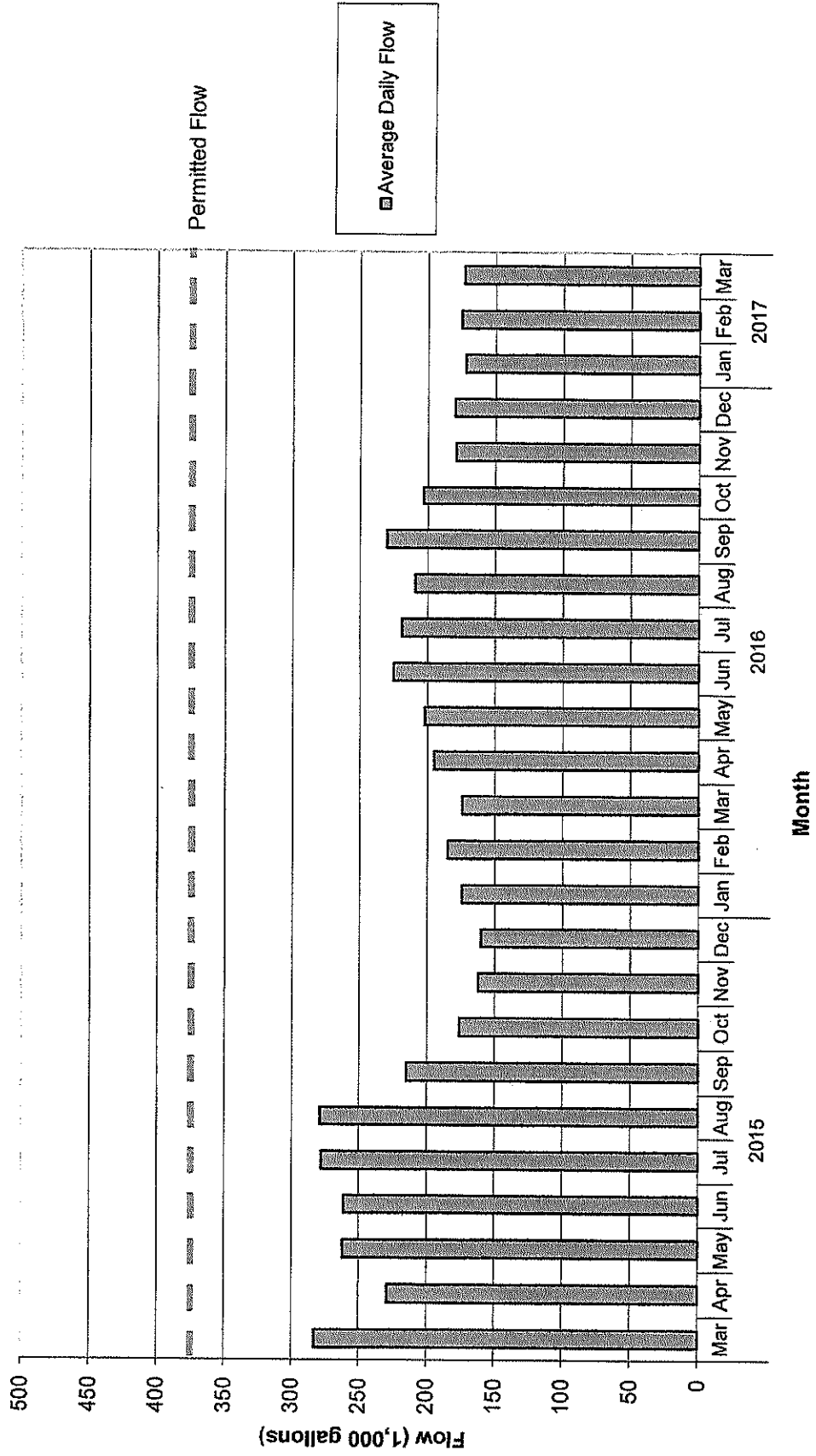
	March	February	January
Total Water Produced	5,370,000	4,905,000	5,335,000
Average Daily Flow	173,000	175,000	172,000
Peak Day Flow	185,000	220,000	190,000
Sampling Results:			
Total Coliform	Absent	Absent	Absent

* Results not in compliance

Comments:

- 1) Monthly sampling and maintenance
- 2) Reading water meters

Millbrook Water



	Bank Balances as of:		
	2/14/2017	3/28/2017	4/11/2017
Thorne Trust	25,667.72	\$ 25,668.71	\$ 25,669.80
Haight Trust	15,621.06	\$ 15,621.66	\$ 15,622.33
Reserve for Fire Truck	7,271.96	\$ 7,272.24	\$ 7,272.55
Nine Partners Trust	25,193.71	\$ 25,194.68	\$ 25,195.75
Thorne Bldg Tribute Gardens	231,204.07	\$ 231,212.94	231,222.76
Accounts Payable	21,026.29	\$ 14,586.80	\$ 36,101.23
Planning / Zoning Escrow	10,609.19	\$ 9,640.74	\$ 7,974.49
Sewer Improvement	0.16	\$ 0.16	\$ 0.16
Tax Account	331,903.34	\$ 225,218.35	\$ 150,642.51
Lamont Christmas Tree Trust	2,448.97	\$ 2,449.07	\$ 2,449.17
Payroll Account	8,270.06	\$ 8,056.48	\$ 8,219.93
Sewer Fund	53,344.72	\$ 79,148.19	\$ 58,014.82
Water Fund	511,717.88	\$ 516,515.69	\$ 501,457.13
Tree Replacement Program	7,630.64	\$ 7,631.22	\$ 7,631.87
Tribute Gardens Donations	10,014.17	\$ 10,014.94	\$ 10,015.79
General Account	86,796.10	\$ 516,515.69	\$ 572,315.00
Millbrook Restoration	174,379.99	\$ 174,393.37	\$ 174,408.18
Reserve for Highway Equip	2,156.33	\$ 2,156.33	\$ 2,156.33
Millbrook Community Day	533.85	\$ 533.85	\$ 533.85
Medical Deductible	9,796.41	\$ 8,806.30	\$ 7,556.23

Expense Control Report Parameters

Report ID: BOARD MTG Overbudget Only: No
 Year: 2017 Include Beg. Encumbrance: Yes
 Period: 6 To: 5 Apply to Budget Columns: No
 Description: Short Apply % to Original Budget: No
 Spacing: Single Print Parent Account: No
 Acct Status: Active Use Alt Fund: No
 Suppress Zero Accts.: All Encumber Personal Services: No
 Summary Only: No Grand Totals on Separate Page: No
 Include Req: No

Account Table:

All. Sort Table:

Sort	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	No	Yes
2	Dept	Yes	No	Yes

Print Display Description: No

VILLAGE OF MILLBROOK

Expense Control Report

Account Table:
 Alt. Sort Table:

Fiscal Year: 2017 Period From: 6 To: 5

Prepared By: SARAH

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund A									
Dept 1010									
	GENERAL FUND								
	BOARD OF TRUSTEES								
A.1010.0100	BOARD OF TRUSTEES-PS	0.00	16,000.00	16,000.00	9,666.57	6,333.43	0.00	6,333.43	60.42
A.1010.0400	BOARD-CE	0.00	4,000.00	4,000.00	448.70	3,551.30	0.00	3,551.30	11.22
A.1010.0800	BOARD-EMPLOYEE BENEFITS	0.00	1,335.00	1,335.00	649.03	685.97	0.00	685.97	48.62
	BOARD OF TRUSTEES	0.00	21,335.00	21,335.00	10,764.30	10,570.70	0.00	10,570.70	50.45
Dept 1210									
	MAYOR								
A.1210.0100	MAYOR-PS SERVICES	0.00	12,000.00	12,000.00	9,333.34	2,666.66	0.00	2,666.66	77.78
A.1210.0400	MAYOR-CE	275.00	4,000.00	4,000.00	3,399.18	600.82	0.00	600.82	84.98
A.1210.0800	MAYOR-EMPLOYEE BENEFITS	0.00	925.00	925.00	(1,903.50)	2,828.50	0.00	2,828.50	(205.78)
	MAYOR	275.00	16,925.00	16,925.00	10,829.02	6,095.98	0.00	6,095.98	63.98
Dept 1320									
	AUDITOR								
A.1320.0400	AUDITOR-CE	0.00	6,000.00	6,000.00	4,500.00	1,500.00	0.00	1,500.00	75.00
	AUDITOR	0.00	6,000.00	6,000.00	4,500.00	1,500.00	0.00	1,500.00	75.00
Dept 1325									
	CLERK/TREASURER								
A.1325.0100	CLERK-PS	82.77	40,040.00	40,040.00	34,131.96	5,908.04	0.00	5,908.04	85.24
A.1325.0100.0001	TREASURER	0.00	34,320.00	34,320.00	26,679.56	7,640.44	0.00	7,640.44	77.74
A.1325.0200	CLERK/TREASURER-EQUIP	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
A.1325.0400	CLERK/TREASURER-CE	0.00	1,500.00	1,500.00	1,180.66	319.34	0.00	319.34	78.71
A.1325.0800	CLERK/TREASURER-EMPL BEN	0.00	4,780.00	4,780.00	4,382.20	397.80	0.00	397.80	91.68
	CLERK/TREASURER	82.77	82,640.00	82,640.00	66,374.38	16,265.62	0.00	16,265.62	80.32
Dept 1420									
	ATTORNEY								
A.1420.0400	ATTORNEY-CE	2,226.63	20,000.00	20,000.00	18,319.43	1,680.57	0.00	1,680.57	91.60
	ATTORNEY	2,226.63	20,000.00	20,000.00	18,319.43	1,680.57	0.00	1,680.57	91.60
Dept 1440									
	ENGINEER								
A.1440.0400	ENGINEER/CONSULTANT	0.00	14,000.00	14,000.00	10,000.00	4,000.00	0.00	4,000.00	71.43
	ENGINEER	0.00	14,000.00	14,000.00	10,000.00	4,000.00	0.00	4,000.00	71.43
Dept 1460									
	RECORDS MANAGEMENT								
A.1460.0400	RECORDS MANAGEMENT-CE	0.00	3,000.00	3,000.00	1,195.00	1,805.00	0.00	1,805.00	39.83
	RECORDS MANAGEMENT	0.00	3,000.00	3,000.00	1,195.00	1,805.00	0.00	1,805.00	39.83
Dept 1621									
	THORNE BUILDING								
A.1621.0400	THORNE BUILDING-CE	188.44	10,000.00	10,000.00	5,508.64	4,491.36	0.00	4,491.36	55.09
	THORNE BUILDING	188.44	10,000.00	10,000.00	5,508.64	4,491.36	0.00	4,491.36	55.09

VILLAGE OF MILLBROOK

Account Table:

Expense Control Report

Prepared By: SARAH

All Sort Table:

Fiscal Year: 2017 Period From: 6 To: 5

Account No.	Description	Curr. Month		Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
		Total	Expended							
Fund A	GENERAL FUND									
Dept 1990	CONTINGENCY									
A.1990.0400	CONTINGENCY-CE	0.00		9,280.00	9,280.00	0.00	9,280.00	0.00	9,280.00	0.00
Total Dept 1990	CONTINGENCY	0.00		9,280.00	9,280.00	0.00	9,280.00	0.00	9,280.00	0.00
Dept 3120	POLICE DEPARTMENT									
A.3120.0100	POLICE DEPARTMENT-PS	0.00		75,000.00	75,000.00	61,112.77	13,887.23	0.00	13,887.23	81.48
A.3120.0200	POLICE DEPARTMENT-EQUIP	0.00		19,000.00	19,000.00	13,379.88	5,620.12	0.00	5,620.12	70.42
A.3120.0400	POLICE DEPARTMENT-CE	0.00		10,000.00	10,000.00	6,359.79	3,640.21	0.00	3,640.21	63.60
A.3120.0800	POLICE DEPARTMENT-EMPL BEN	0.00		5,529.00	5,529.00	4,616.72	912.28	0.00	912.28	83.50
Total Dept 3120	POLICE DEPARTMENT	0.00		109,529.00	109,529.00	85,469.16	24,059.84	0.00	24,059.84	78.03
Dept 3410	FIRE DEPARTMENT									
A.3410.0200	FIRE DEPARTMENT-EQUIP	(3,926.06)		56,000.00	56,000.00	(3,926.06)	59,926.06	0.00	59,926.06	(7.01)
A.3410.0400	FIRE DEPARTMENT-CE	5,982.52		71,000.00	71,000.00	35,492.33	35,507.67	0.00	35,507.67	49.99
A.3410.0410	HOUSE OPERATION/PRES	658.05		59,000.00	59,000.00	35,741.94	23,258.06	0.00	23,258.06	60.58
A.3410.0800	FIRE DEPARTMENT-EMPL BEN	0.00		58,000.00	58,000.00	45,144.24	12,855.76	0.00	12,855.76	77.83
A.3410.0900	FD/TRANSFER TO EQUIP RESERVE	0.00		60,000.00	60,000.00	0.00	60,000.00	0.00	60,000.00	0.00
Total Dept 3410	FIRE DEPARTMENT	2,714.51		304,000.00	304,000.00	112,452.45	191,547.55	0.00	191,547.55	36.99
Dept 3620	BUILDING INSPECTOR									
A.3620.0100	BUILDING INSPECTOR-PS	0.00		16,000.00	16,000.00	8,333.30	7,666.70	0.00	7,666.70	52.08
A.3620.0400	BUILDING INSPECTOR-CE	0.00		1,000.00	1,000.00	523.06	476.94	0.00	476.94	52.31
A.3620.0800	BUILDING INSPECTOR-EMPL BEN	0.00		1,025.00	1,025.00	601.50	423.50	0.00	423.50	58.68
Total Dept 3620	BUILDING INSPECTOR	0.00		18,025.00	18,025.00	9,457.86	8,567.14	0.00	8,567.14	52.47
Dept 4540	AMBULANCE									
A.4540.0400	RESCUE SQUAD - CE	16,012.71		15,000.00	15,000.00	7,779.73	7,220.27	0.00	7,220.27	51.96
A.4540.0401	PAID AMBULANCE SERVICE	24,390.33		200,000.00	200,000.00	196,905.69	3,094.31	0.00	3,094.31	98.45
Total Dept 4540	AMBULANCE	40,403.04		215,000.00	215,000.00	204,685.42	10,314.58	0.00	10,314.58	95.20
Dept 5110	STREET MAINTENANCE									
A.5110.0100	STREET MAINTENANCE-PS	327.13		150,000.00	150,000.00	159,890.09	(9,890.09)	0.00	(9,890.09)	106.59
A.5110.0200	STREET MAINTENANCE-EQUIP	0.00		20,000.00	20,000.00	19,849.54	150.46	0.00	150.46	99.25
A.5110.0200.0100	9 PARTNERS PAVING	362.20		30,000.00	30,000.00	154,678.90	(124,678.90)	0.00	(124,678.90)	515.60
A.5110.0400	STREET MAINTENANCE-CE	2,334.79		70,000.00	70,000.00	49,556.44	20,443.56	0.00	20,443.56	70.79
A.5110.0800	STREET MAINTENANCE-EMPL BEN	0.00		8,000.00	8,000.00	11,577.80	(3,577.80)	0.00	(3,577.80)	144.72

VILLAGE OF MILLBROOK

Account Table:
 Alt. Sort Table:
 Expense Control Report
 Fiscal Year: 2017 Period From: 6 To: 5
 Prepared By: SARA H

Account No.	Description	Curr. Month		Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
		Total	Expended							
Fund A										
GENERAL FUND										
Dept 5110	STREET MAINTENANCE									
Total Dept 5110		3,024.12		278,000.00	278,000.00	395,552.77	(117,552.77)	0.00	(117,552.77)	142.29
Dept 5112	STREETS, CHIPS									
A.5112.0400	STREETS, CHIPS-CE	0.00		20,000.00	20,000.00	0.00	20,000.00	0.00	20,000.00	0.00
Total Dept 5112	STREETS, CHIPS	0.00		20,000.00	20,000.00	0.00	20,000.00	0.00	20,000.00	0.00
Dept 5142	SNOW REMOVAL									
A.5142.0100	SNOW REMOVAL-PS	1,640.00		10,000.00	10,000.00	8,985.93	1,014.07	0.00	1,014.07	89.86
A.5142.0400	SNOW REMOVAL-CE	0.00		35,000.00	35,000.00	22,301.25	12,698.75	0.00	12,698.75	63.72
A.5142.0800	SNOW REMOVAL-EMPL BEN	0.00		1,770.00	1,770.00	444.08	1,325.92	0.00	1,325.92	25.09
Total Dept 5142	SNOW REMOVAL	1,640.00		46,770.00	46,770.00	31,731.26	15,038.74	0.00	15,038.74	67.85
Dept 5182	STREET LIGHTING									
A.5182.0400	STREET LIGHTING-CE	2,552.00		30,000.00	30,000.00	27,921.69	2,078.31	0.00	2,078.31	93.07
Total Dept 5182	STREET LIGHTING	2,552.00		30,000.00	30,000.00	27,921.69	2,078.31	0.00	2,078.31	93.07
Dept 8010	ZONING BOARD OF APPEALS									
A.8010.0100	ZBA-PS	0.00		1,250.00	1,250.00	0.00	1,250.00	0.00	1,250.00	0.00
A.8010.0400	ZBA-CE	0.00		500.00	500.00	32.66	467.34	0.00	467.34	6.53
A.8010.0800	ZBA-EMPL BEN	0.00		195.00	195.00	0.00	195.00	0.00	195.00	0.00
Total Dept 8010	ZONING BOARD OF APPEALS	0.00		1,945.00	1,945.00	32.66	1,912.34	0.00	1,912.34	1.68
Dept 8020	PLANNING BOARD									
A.8020.0100	PLANNING BOARD-PS	0.00		6,000.00	6,000.00	4,979.81	1,020.19	0.00	1,020.19	83.00
A.8020.0400	PLANNING BOARD-CE	0.00		1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	100.00
A.8020.0401	COMPREHENSIVE PLAN	0.00		1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
A.8020.0800	PLANNING BOARD-EMPL BEN	0.00		421.00	421.00	348.91	72.09	0.00	72.09	82.88
Total Dept 8020	PLANNING BOARD	0.00		8,421.00	8,421.00	6,328.72	2,092.28	0.00	2,092.28	75.15
Dept 8160	REFUSE COLLECTION									
A.8160.0400	REFUSE COLLECTION-CE	136.00		2,000.00	2,000.00	1,375.00	625.00	0.00	625.00	68.75
Total Dept 8160	REFUSE COLLECTION	136.00		2,000.00	2,000.00	1,375.00	625.00	0.00	625.00	68.75
Dept 8560	SHADE TREES									
A.8560.0400	SHADE TREES-CE	0.00		5,000.00	5,000.00	(4,296.15)	9,296.15	0.00	9,296.15	(85.92)
Total Dept 8560	SHADE TREES	0.00		5,000.00	5,000.00	(4,296.15)	9,296.15	0.00	9,296.15	(85.92)
Dept 9010	STATE RETIREMENT									
A.9010.0800	STATE RETIREMENT-STATE RETIREMENT	0.00		39,000.00	39,000.00	38,995.00	5.00	0.00	5.00	99.99
Total Dept 9010	STATE RETIREMENT	0.00		39,000.00	39,000.00	38,995.00	5.00	0.00	5.00	99.99

VILLAGE OF MILLBROOK

Account Table:
 Alt. Sort Table:
 Fiscal Year: 2017 Period From: 6 To: 5
 Page 5 of 6
 Prepared By: SARA H

Expense Control Report

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund A	GENERAL FUND								
Dept 9015	POLICE RETIREMENT	0.00	9,300.00	9,300.00	9,216.00	84.00	0.00	84.00	99.10
A.9015.0800	POLICE RETIREMENT	0.00	9,300.00	9,300.00	9,216.00	84.00	0.00	84.00	99.10
Total Dept 9015		0.00	9,300.00	9,300.00	9,216.00	84.00	0.00	84.00	99.10
Dept 9040	WORKER'S COMPENSATION	0.00	10,000.00	10,000.00	3,362.00	6,638.00	0.00	6,638.00	33.62
A.9040.0800	WORKER'S COMPENSATION	0.00	10,000.00	10,000.00	3,362.00	6,638.00	0.00	6,638.00	33.62
Total Dept 9040		0.00	10,000.00	10,000.00	3,362.00	6,638.00	0.00	6,638.00	33.62
Dept 9055	DISABILITY INSURANCE	0.00	1,000.00	1,000.00	796.00	204.00	0.00	204.00	79.60
A.9055.0800	DISABILITY INSURANCE	0.00	1,000.00	1,000.00	796.00	204.00	0.00	204.00	79.60
Total Dept 9055		0.00	1,000.00	1,000.00	796.00	204.00	0.00	204.00	79.60
Dept 9060	HEALTH INSURANCE	0.00	65,000.00	65,000.00	47,733.67	17,266.33	0.00	17,266.33	73.44
A.9060.0800	HEALTH INSURANCES	0.00	65,000.00	65,000.00	47,733.67	17,266.33	0.00	17,266.33	73.44
Total Dept 9060		0.00	65,000.00	65,000.00	47,733.67	17,266.33	0.00	17,266.33	73.44
Dept 9710	SERIAL BOND	0.00	48,000.00	48,000.00	17,184.00	1,816.00	0.00	1,816.00	90.44
A.9710.0600	SERIAL BOND-PRINC	0.00	48,000.00	48,000.00	17,184.00	1,816.00	0.00	1,816.00	90.44
A.9710.0700	SERIAL BOND-INT	0.00	19,000.00	19,000.00	67,000.00	1,816.00	0.00	1,816.00	97.29
Total Dept 9710		0.00	67,000.00	67,000.00	67,000.00	1,816.00	0.00	1,816.00	97.29
Total Fund A		58,077.90	1,536,520.00	1,536,520.00	1,272,065.18	264,454.82	0.00	264,454.82	82.79
Fund F	WATER FUND								
Dept 1910	UNALLOCATED INSURANCE	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
F.1910.0400	INSURANCE	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
Total Dept 1910		0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
Dept 1990	CONTINGENCY	0.00	0.00	0.00	5,148.00	(5,148.00)	0.00	(5,148.00)	0.00
F.1990.0400	CONTINGENCY	0.00	0.00	0.00	5,148.00	(5,148.00)	0.00	(5,148.00)	0.00
Total Dept 1990		0.00	0.00	0.00	5,148.00	(5,148.00)	0.00	(5,148.00)	0.00
Dept 8310	WATER ADMINISTRATION	0.00	35,000.00	35,000.00	34,431.55	568.45	0.00	568.45	98.38
F.8310.0200	WATER - CAP IMP	0.00	35,000.00	35,000.00	34,431.55	568.45	0.00	568.45	98.38
F.8310.0400	VR	0.00	64,400.00	64,400.00	54,128.18	10,271.82	0.00	10,271.82	84.05
Total Dept 8310		0.00	99,400.00	99,400.00	88,559.73	10,840.27	0.00	10,840.27	89.09
Dept 8320	WATER PUMP STATION	0.00	0.00	0.00	46,524.39	(46,524.39)	0.00	(46,524.39)	0.00
F.8320.0200	WELL WATER PROJECT - CAP IMP	0.00	0.00	0.00	46,524.39	(46,524.39)	0.00	(46,524.39)	0.00
F.8320.0400	LAB	360.00	33,400.00	33,400.00	18,745.46	14,654.54	0.00	14,654.54	56.12
Total Dept 8320		360.00	33,400.00	33,400.00	65,269.85	(31,869.85)	0.00	(31,869.85)	195.42

VILLAGE OF MILLBROOK

Account Table:
 All: Sort Table:

Expense Control Report

Fiscal Year: 2017 Period From: 6 To: 5

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund F	WATER FUND								
Dept 8340	WATER TRANSMISSION	1,933.76	47,000.00	47,000.00	48,331.85	(1,331.85)	0.00	(1,331.85)	102.83
F.8340.0400	UTILITIES								
Total Dept 8340	WATER TRANSMISSION	1,933.76	47,000.00	47,000.00	48,331.85	(1,331.85)	0.00	(1,331.85)	102.83
Dept 9720	STATUTORY INSTALLMENT BOND								
F.9720.0600	PRINCIPAL	0.00	24,000.00	24,000.00	24,000.00	0.00	0.00	0.00	100.00
F.9720.0700	INTEREST	0.00	1,200.00	1,200.00	858.00	342.00	0.00	342.00	71.50
Total Dept 9720	STATUTORY INSTALLMENT BOND	0.00	25,200.00	25,200.00	24,858.00	342.00	0.00	342.00	98.64
Total Fund F	WATER FUND	2,293.76	215,000.00	215,000.00	232,167.43	(17,167.43)	0.00	(17,167.43)	107.98
Fund G	SEWER FUND								
Dept 8110	SEWER ADMINISTRATION								
G.8110.0400	VRI	0.00	121,500.00	121,500.00	99,184.68	22,315.32	0.00	22,315.32	81.63
Total Dept 8110	SEWER ADMINISTRATION	0.00	121,500.00	121,500.00	99,184.68	22,315.32	0.00	22,315.32	81.63
Dept 8130	SEWAGE TREATMENT PLANT								
G.8130.0200	CAPITAL IMPROVEMENTS	0.00	13,500.00	13,500.00	(15,000.00)	28,500.00	0.00	28,500.00	(111.11)
G.8130.0400	CHEMICALSLAB	2,827.55	30,000.00	30,000.00	28,629.83	1,370.17	0.00	1,370.17	95.43
G.8130.0401	SLUDGE	3,422.00	20,000.00	20,000.00	16,569.91	3,430.09	0.00	3,430.09	82.85
G.8130.0405	UTILITIES/CE	1,741.26	72,000.00	72,000.00	55,401.00	16,599.00	0.00	16,599.00	76.95
Total Dept 8130	SEWAGE TREATMENT PLANT	7,990.81	135,500.00	135,500.00	85,600.74	49,899.26	0.00	49,899.26	63.17
Dept 9710	SERIAL BOND								
G.9710.0630	SEWER PLANT-PHIII-PRINC.	0.00	30,000.00	30,000.00	30,000.00	0.00	0.00	0.00	100.00
G.9710.0730	SEWER PLANT PH III INTEREST	0.00	3,000.00	3,000.00	2,742.67	257.33	0.00	257.33	91.42
Total Dept 9710	SERIAL BOND	0.00	33,000.00	33,000.00	32,742.67	257.33	0.00	257.33	99.22
Total Fund G	SEWER FUND	7,990.81	290,000.00	290,000.00	217,528.09	72,471.91	0.00	72,471.91	75.01
Grand Total		68,362.47	2,041,520.00	2,041,520.00	1,721,760.70	319,759.30	0.00	319,759.30	84.34

VILLAGE OF MILLBROOK

Account Table:
 All Sort Table:

Revenue Control Report

Prepared By: SARAH

Account No.	Description	Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
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Fund A								
GENERAL FUND								
Dept 0000								
A.0000.1001	REAL PROPERTY TAXES	0.00	0.00	905,000.00	905,000.00	905,000.00	0.00	100.00
A.0000.1090	INTEREST & PENALTIES	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
A.0000.1120	COUNTY SALES TAX	0.00	0.00	38,000.00	38,000.00	29,506.47	8,493.53	77.65
A.0000.1130	UTILITIES TAX	0.00	0.00	20,000.00	20,000.00	17,743.99	2,256.01	88.72
A.0000.1170	FRANCHISE FEES	0.00	0.00	33,000.00	33,000.00	59,856.00	(26,856.00)	181.38
A.0000.1603	VITAL STATISTICS FEES	0.00	0.00	0.00	0.00	(10.00)	10.00	100.00
A.0000.2110	ZONING FEES	0.00	0.00	500.00	500.00	0.00	500.00	0.00
A.0000.2115	PLANNING BOARD FEES	0.00	0.00	1,500.00	1,500.00	166.22	1,333.78	11.08
A.0000.2262	FIRE CONTRACT	0.00	0.00	425,580.00	425,580.00	425,580.00	0.00	100.00
A.0000.2401	INTEREST EARNED, GENERAL FUND	0.00	0.00	200.00	200.00	0.00	200.00	0.00
A.0000.2412	RENTAL VIL. HALL OTH GOVTS.	0.00	0.00	7,000.00	7,000.00	7,000.00	0.00	100.00
A.0000.2413.0200	THORNE TRUST INCOME	0.00	0.00	10,000.00	10,000.00	14,371.88	(4,371.88)	143.72
A.0000.2414	RENTAL OF WATER TOWER	0.00	0.00	36,240.00	36,240.00	35,883.50	356.50	99.02
A.0000.2590	BUILDING PERMITS	0.00	0.00	5,000.00	5,000.00	4,003.90	996.10	80.08
A.0000.2610	FINES & FOREFTURES	0.00	0.00	1,500.00	1,500.00	290.00	1,210.00	19.33
A.0000.3001	GIFTS AND DONATIONS	200.00	(200.00)	0.00	0.00	200.00	(200.00)	100.00
A.0000.3005	STATE AID PER CAPITA	0.00	0.00	10,000.00	10,000.00	9,185.00	815.00	91.85
A.0000.3089	MORTGAGE TAX	0.00	0.00	13,000.00	13,000.00	6,381.77	6,618.23	49.09
A.0000.3501.0100	STATE AID BUILDING INSP.	0.00	0.00	0.00	0.00	1,549.00	(1,549.00)	100.00
A.0000.3501.0100	STATE AID, CHIPS CAPITAL	0.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00
Total Dept 0000		200.00	(200.00)	1,536,520.00	1,536,520.00	1,516,707.73	19,812.27	98.71
Total Fund A	GENERAL FUND	200.00	(200.00)	1,536,520.00	1,536,520.00	1,516,707.73	19,812.27	98.71
Fund F	WATER FUND							
Dept 0000								
F.0000.2140	METERED WATER SALES	196,180.75	(196,180.75)	215,000.00	215,000.00	196,133.78	18,866.22	91.23
F.0000.2148	INTRST & PENLTY ON WATER RENTS	13,559.68	(13,559.68)	0.00	0.00	17,484.54	(17,484.54)	100.00
Total Dept 0000		209,740.43	(209,740.43)	215,000.00	215,000.00	213,618.32	1,381.68	99.36
Total Fund F	WATER FUND	209,740.43	(209,740.43)	215,000.00	215,000.00	213,618.32	1,381.68	99.36
Fund G	SEWER FUND							
Dept 0000								
G.0000.1030	SPECIAL ASSESSMENTS	0.00	0.00	30,000.00	30,000.00	30,000.00	0.00	100.00
G.0000.2120	SEWER RENTS	211,238.15	(211,238.15)	260,000.00	260,000.00	211,153.83	48,846.17	81.21
G.0000.2128	INTRST & PENLITIES	7,813.35	(7,813.35)	0.00	0.00	10,299.02	(10,299.02)	100.00
Total Dept 0000		219,051.50	(219,051.50)	290,000.00	290,000.00	251,452.85	38,547.15	86.71
Total Fund G	SEWER FUND	219,051.50	(219,051.50)	290,000.00	290,000.00	251,452.85	38,547.15	86.71

Date Prepared: 04/11/2017 05:56 PM

Report Date: 04/11/2017

Account Table:

Alt. Sort Table:

VILLAGE OF MILLBROOK

Revenue Control Report

Fiscal Year: 2017 Period From: 6 To: 5

Account No.	Description	Curr. Month	Curr. Month	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
		Revenue Receipts	Budget Balance					
Grand Total		428,991.93	(428,991.93)	2,041,520.00	2,041,520.00	1,981,778.90	59,741.10	97.07