

Resolution
June 13th, 2017

By this resolution the Board of Trustees authorizes parcel # 6765-18-449112 an amended tax bill removing the water and sewer re-levy made in error. The bill will be adjusted from \$4,755.92 to \$3,244.16.

Motion made by: BH JR and

Seconded by: all in favor

Sarah Witt

From: RBMayor <RBMayor@villageofmillbrookny.com>
Sent: Tuesday, June 13, 2017 10:01 AM
To: Sarah Witt
Cc: Nicole Zeko; Joe Rochfort
Subject: Medical Deductible

Good day treasurer – This is for record keeping purposes ... The amount of \$25,000.00 (twenty five thousand dollars) is to be transferred from the General Fund (last four numbers 0050) to the Medical Deductible account (last four numbers 9854) for the purpose of funding the first six months of possible medical deductibles for the year 2017-2018. \$4655.55 is remaining in the Medical Deductible account (last four numbers 9854) for the year 2016-2017 that needs to be disbursed back to the General Fund. We will have to get this approved at 6/13/2017 board meeting. – thanks, Rod

BH makes motion
and JA all in favor

	Bank Balances as of:				
	2/14/2017	3/28/2017	4/11/2017	5/9/2017	6/13/2017
Thorne Trust	\$ 25,667.72	\$ 25,668.71	\$ 25,669.80	\$ 25,670.85	\$ 25,671.94
Haight Trust	\$ 15,621.06	\$ 15,621.66	\$ 15,622.33	\$ 15,622.97	\$15,623.63
Reserve for Fire Truck	\$ 7,271.96	\$ 7,272.24	\$ 7,272.55	\$ 7,272.85	\$187,276.86
Nine Partners Trust	\$ 25,193.71	\$ 25,194.68	\$ 25,195.75	\$ 25,196.78	\$25,197.85
Thorne Bldg Tribute Gardens	\$ 231,204.07	\$ 231,212.94	\$ 231,222.76	\$ 231,232.26	\$231,242.08
Accounts Payable	\$ 21,026.29	\$ 14,586.80	\$ 36,101.23	\$ 31,127.59	\$9,187.10
Planning / Zoning Escrow	\$ 10,609.19	\$ 9,640.74	\$ 7,974.79	\$ 7,974.49	\$7,160.49
Sewer Improvement	\$ 0.16	\$ 0.16	\$ 0.16	\$ 0.16	\$ 0.16
Tax Account	\$ 331,903.34	\$ 225,218.35	\$ 150,642.51	\$ 37,787.82	\$116,932.09
Lamont Christmas Tree Trust	\$ 2,448.97	\$ 2,449.07	\$ 2,449.17	\$ 2,449.27	\$2,449.38
Payroll Account	\$ 8,270.06	\$ 8,056.48	\$ 8,219.93	\$ 8,728.26	\$10,034.03
Sewer Fund	\$ 53,344.72	\$ 79,148.19	\$ 58,014.82	\$ 66,969.47	\$86,272.80
Water Fund	\$ 511,717.88	\$ 516,515.69	\$ 501,457.13	\$ 502,694.94	\$ 88,315.19
Tree Replacement Program	\$ 7,630.64	\$ 7,631.22	\$ 7,631.87	\$ 7,632.50	\$ 7,633.15
Tribute Gardens Donations	\$ 10,014.17	\$ 10,014.94	\$ 10,015.79	\$ 10,016.61	\$ 10,017.46
General Account	\$ 86,796.10	\$ 516,515.69	\$ 572,315.00	\$ 591,533.97	\$321,434.90
Millbrook Restoration	\$ 174,379.99	\$ 174,393.37	\$ 174,408.18	\$ 174,422.51	\$ 174,437.33
Reserve for Highway Equip	\$ 2,156.33	\$ 2,156.33	\$ 2,156.33	\$ 2,156.33	\$ 2,156.33
Millbrook Community Day	\$ 533.85	\$ 533.85	\$ 533.85	\$ 533.85	\$ 533.85
Medical Deductible	\$ 9,796.41	\$ 8,806.30	\$ 7,556.23	\$ 6,154.10	\$ 3,473.68
Bedrock Well Account	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXXXX	\$425,040.36

Expense Control Report Parameters

Report ID: BRD MTG Overbudget Only: No
 Year: 2017 Include Beg. Encumbrance: Yes
 Period: 6 To: 5 Apply to Budget Columns: No
 Description: Display Apply % to Original Budget: No
 Spacing: Single Print Parent Account: No
 Acct Status: Active Use Alt Fund: No
 Suppress Zero Accts.: All Encumber Personal Services: No
 Summary Only: Yes Grand Totals on Separate Page: No
 Include Req: No

Account Table:

All Sort Table:

Sort	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	No	Yes
2	Dept	Yes	No	No

Print Display Description: No

2017

VILLAGE OF MILLBROOK

Account Table:

Expense Control Report

Prepared By: SARA H

All Sort Table:

Fiscal Year: 2017 Period From: 6 To: 5

Fund A	GENERAL FUND	Dept	Description	Cur. Month	Original	YTD	YTD	YTD	YTD	YTD	YTD	YTD	Percent
				Total Expended	Budget	Adjusted Budget	Actual Expended	Unexpended Balance	Encumbered	Available Balance	Exp. Balance		
Dept 1010	BOARD OF TRUSTEES			1,217.58	21,335.00	21,335.00	13,114.55	8,223.45	0.00	8,223.45	0.00	61.46	
Dept 1210	MAYOR			4,208.51	16,925.00	25,925.00	25,781.96	143.04	0.00	143.04	0.00	99.45	
Dept 1320	AUDITOR			10,000.00	6,000.00	6,000.00	14,500.00	(8,500.00)	0.00	(8,500.00)	0.00	241.67	
Dept 1325	CLERK/TREASURER			6,651.99	82,640.00	80,640.00	79,124.43	1,515.57	0.00	1,515.57	0.00	98.12	
Dept 1420	ATTORNEY			3,774.00	20,000.00	20,000.00	22,093.43	(2,093.43)	0.00	(2,093.43)	0.00	110.47	
Dept 1440	ENGINEER			0.00	14,000.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00	100.00	
Dept 1460	RECORDS MANAGEMENT			0.00	3,000.00	3,000.00	1,195.00	1,805.00	0.00	1,805.00	0.00	39.83	
Dept 1621	THORNE BUILDING			232.48	10,000.00	10,000.00	5,741.12	4,258.88	0.00	4,258.88	0.00	57.41	
Dept 1622	COMMUNITY CENTER			1,909.96	42,000.00	35,700.00	28,670.32	7,029.68	0.00	7,029.68	0.00	80.31	
Dept 1640	CENTRAL GARAGE			2,183.96	23,250.00	23,250.00	22,349.81	900.19	0.00	900.19	0.00	96.13	
Dept 1660	CENTRAL STOREROOM			302.88	4,000.00	5,800.00	5,224.64	575.36	0.00	575.36	0.00	90.08	
Dept 1670	CENTRAL MAILING			878.52	5,000.00	5,000.00	3,422.68	1,577.32	0.00	1,577.32	0.00	68.45	
Dept 1680	CENTRAL DATA PROCESSING			0.00	13,000.00	21,500.00	20,374.62	1,125.38	0.00	1,125.38	0.00	94.77	
Dept 1910	UNALLOCATED INSURANCE			0.00	30,000.00	30,000.00	29,315.86	684.14	0.00	684.14	0.00	97.72	
Dept 1920	MUNICIPAL ASSOCIATION			0.00	1,000.00	2,000.00	1,914.00	86.00	0.00	86.00	0.00	95.70	
Dept 1950	DUES			0.00	5,100.00	5,100.00	5,026.05	73.95	0.00	73.95	0.00	98.55	
Dept 1990	TAXES ON VILLAGE PROPERTY CONTINGENCY			0.00	9,280.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Dept 3120	POLICE DEPARTMENT			11,880.92	109,529.00	121,529.00	104,609.88	16,919.12	0.00	16,919.12	0.00	86.08	
Dept 3410	FIRE DEPARTMENT			44,789.37	304,000.00	304,000.00	164,785.20	139,214.80	0.00	139,214.80	0.00	54.20	
Dept 3620	BUILDING INSPECTOR			941.64	18,025.00	14,455.00	11,349.76	3,105.24	0.00	3,105.24	0.00	78.52	
Dept 4540	AMBULANCE			21,052.03	215,000.00	215,000.00	225,694.71	(10,694.71)	0.00	(10,694.71)	0.00	104.97	
Dept 5110	STREET MAINTENANCE			35,556.43	278,000.00	303,100.00	439,567.42	(136,467.42)	0.00	(136,467.42)	0.00	145.02	
Dept 5112	SIDEWALK			0.00	20,000.00	20,000.00	0.00	20,000.00	0.00	20,000.00	0.00	0.00	
Dept 5142	SNOW REMOVAL			0.00	46,770.00	34,520.00	34,487.22	32.78	0.00	32.78	0.00	99.91	
Dept 5182	STREET LIGHTING			5,023.83	30,000.00	30,000.00	32,945.52	(2,945.52)	0.00	(2,945.52)	0.00	109.82	
Dept 8010	ZONING BOARD OF APPEALS			0.00	1,945.00	1,945.00	32.66	1,912.34	0.00	1,912.34	0.00	1.88	
Dept 8020	PLANNING BOARD			164.70	8,421.00	9,021.00	6,570.93	2,450.07	0.00	2,450.07	0.00	72.84	
Dept 8160	REFUSE COLLECTION			272.00	2,000.00	2,000.00	1,647.00	353.00	0.00	353.00	0.00	82.35	
Dept 8560	SHADE TREES			770.00	5,000.00	5,000.00	1,809.85	3,190.15	0.00	3,190.15	0.00	36.20	
Dept 9010	STATE RETIREMENT			0.00	39,000.00	39,000.00	38,995.00	5.00	0.00	5.00	0.00	99.99	
Dept 9015	POLICE RETIREMENT			0.00	9,300.00	9,400.00	9,316.00	84.00	0.00	84.00	0.00	99.11	
Dept 9040	WORKERS COMPENSATION			0.00	10,000.00	10,000.00	3,362.00	6,638.00	0.00	6,638.00	0.00	33.62	
Dept 9055	DISABILITY INSURANCE			0.00	1,000.00	900.00	696.00	204.00	0.00	204.00	0.00	77.33	

VILLAGE OF MILLBROOK

Expense Control Report

Account Table:
 Alt. Sort Table:

Fiscal Year: 2017 Period From: 6 To: 5

	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund A								
Dept 9060	GENERAL FUND							
Dept 9710	HEALTH INSURANCE	7,704.49	65,000.00	65,000.00	62,789.00	2,211.00	2,211.00	96.60
Dept 9720	SERIAL BOND	0.00	67,000.00	66,400.00	65,184.00	1,216.00	1,216.00	98.17
	STATUTORY INSTALLMENT BOND	0.00	0.00	(12,000.00)	0.00	(12,000.00)	(12,000.00)	0.00
Total Fund A	GENERAL FUND	159,515.29	1,536,520.00	1,536,520.00	1,483,657.62	52,862.38	52,862.38	96.56
Fund F								
Dept 1910	WATER FUND							
Dept 1990	UNALLOCATED INSURANCE	0.00	10,000.00	10,000.00	0.00	10,000.00	10,000.00	0.00
Dept 8310	CONTINGENCY	0.00	0.00	0.00	5,148.00	(5,148.00)	(5,148.00)	0.00
Dept 8320	WATER ADMINISTRATION	20,987.08	99,400.00	99,400.00	80,629.56	18,770.44	18,770.44	81.12
Dept 8340	WATER PUMP STATION	2,368.44	33,400.00	33,400.00	38,318.90	(4,918.90)	(4,918.90)	114.73
Dept 9720	WATER TRANSMISSION STATUTORY INSTALLMENT BOND	5,403.38	47,000.00	47,000.00	56,491.43	(9,491.43)	(9,491.43)	120.19
Total Fund F	WATER FUND	28,758.90	215,000.00	215,000.00	205,445.89	9,554.11	9,554.11	95.56
Fund G								
Dept 8110	SEWER FUND							
Dept 8130	SEWER ADMINISTRATION	20,389.16	121,500.00	121,500.00	119,573.84	1,926.16	1,926.16	98.41
Dept 9710	SEWAGE TREATMENT PLANT SERIAL BOND	22,934.61	135,500.00	135,500.00	108,737.84	26,762.16	26,762.16	80.25
	SEWER FUND	0.00	33,000.00	33,000.00	32,742.67	257.33	257.33	99.22
Total Fund G	SEWER FUND	43,323.77	290,000.00	290,000.00	261,054.35	28,945.65	28,945.65	90.02
Fund H								
Dept 8360	CAPITAL PROJECTS							
	WATER CAPITAL IMPROVEMENTS CAPITAL PROJECTS	11,201.76	0.00	0.00	(422,763.10)	422,763.10	422,763.10	0.00
Total Fund H		11,201.76	0.00	0.00	(422,763.10)	422,763.10	422,763.10	0.00
Grand Total		242,799.72	2,041,520.00	2,041,520.00	1,527,394.76	514,125.24	514,125.24	74.82

Expense Control Report Parameters

Report ID: BRD MTG Overbudget Only: No

Year: 2018 Include Beg. Encumbrance: Yes

Period: 6 To: 5 Apply to Budget Columns: No

Description: Display Apply % to Original Budget: No

Spacing: Single Print Parent Account: No

Acct Status: Active Use Alt Fund: No

Suppress Zero Accts.: All Encumber Personal Services: No

Summary Only: Yes Grand Totals on Separate Page: No

Include Req: No

Account Table:

Alt. Sort Table:

Sort:	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	No	Yes
2	Dept	Yes	No	No

Print Display Description: No

2018

VILLAGE OF MILLBROOK

Expense Control Report

Fiscal Year: 2018 Period From: 6 To: 5

Fund A	Dept	Account	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
	Dept 1010	GENERAL FUND	0.00	24,150.00	24,150.00	0.00	24,150.00	0.00	24,150.00	0.00
	Dept 1210	BOARD OF TRUSTEES	0.00	16,080.00	16,080.00	0.00	16,080.00	0.00	16,080.00	0.00
	Dept 1320	MAYOR	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
	Dept 1325	AUDITOR	0.00	88,145.00	88,145.00	84.06	88,060.94	0.00	88,060.94	0.10
	Dept 1420	CLERK/TREASURER	0.00	20,000.00	20,000.00	1,424.50	18,575.50	0.00	18,575.50	7.12
	Dept 1440	ATTORNEY	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
	Dept 1460	ENGINEER	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
	Dept 1621	RECORDS MANAGEMENT	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
	Dept 1640	THORNE BUILDING	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
	Dept 1660	COMMUNITY CENTER	0.00	43,500.00	43,500.00	72.75	43,427.25	0.00	43,427.25	0.17
	Dept 1670	CENTRAL GARAGE	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
	Dept 1680	CENTRAL MAILING	0.00	3,500.00	3,500.00	0.00	3,500.00	0.00	3,500.00	0.00
	Dept 1910	CENTRAL DATA PROCESSING	0.00	6,000.00	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
	Dept 1920	UNALLOCATED INSURANCE	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00	30,000.00	0.00
	Dept 1950	MUNICIPAL ASSOCIATION	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
	Dept 1990	DUES	0.00	5,100.00	5,100.00	1,108.54	3,991.46	0.00	3,991.46	21.74
	Dept 3120	TAXES ON VILLAGE	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
	Dept 3410	PROPERTY	0.00	121,250.00	121,250.00	0.00	121,250.00	0.00	121,250.00	0.00
	Dept 3620	CONTINGENCY	0.00	282,000.00	282,000.00	0.00	282,000.00	0.00	282,000.00	0.00
	Dept 4540	POLICE DEPARTMENT	0.00	14,080.00	14,080.00	0.00	14,080.00	0.00	14,080.00	0.00
	Dept 5110	FIRE DEPARTMENT	0.00	245,000.00	245,000.00	17,865.33	227,134.67	0.00	227,134.67	7.29
	Dept 5112	AMBULANCE	0.00	302,100.00	302,100.00	1,782.97	300,317.03	0.00	300,317.03	0.59
	Dept 5142	SNOW REMOVAL	0.00	30,000.00	30,000.00	943.50	29,056.50	0.00	29,056.50	3.15
	Dept 8010	STREET LIGHTING	0.00	40,800.00	40,800.00	0.00	40,800.00	0.00	40,800.00	0.00
	Dept 8020	ZONING BOARD OF APPEALS	0.00	1,870.00	1,870.00	0.00	1,870.00	0.00	1,870.00	0.00
	Dept 8160	PLANNING BOARD	0.00	8,180.00	8,180.00	0.00	8,180.00	0.00	8,180.00	0.00
	Dept 8560	REFUSE COLLECTION	0.00	1,800.00	1,800.00	0.00	1,800.00	0.00	1,800.00	0.00
	Dept 9010	SHADE TREES	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
	Dept 9015	STATE RETIREMENT	0.00	39,000.00	39,000.00	0.00	39,000.00	0.00	39,000.00	0.00
	Dept 9040	POLICE RETIREMENT	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
	Dept 9055	WORKERS COMPENSATION	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
		DISABILITY INSURANCE	0.00	1,000.00	1,000.00	698.40	301.60	0.00	301.60	69.84

VILLAGE OF MILLBROOK

Expense Control Report

Account Table:
 All Sort Table:

Fiscal Year: 2018 Period From: 6 To: 5

	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund A								
Dept 9060	0.00	80,000.00	80,000.00	0.00	80,000.00	0.00	80,000.00	0.00
Dept 9710	0.00	83,000.00	83,000.00	0.00	83,000.00	0.00	83,000.00	0.00
Dept 9720	0.00	13,380.00	13,380.00	0.00	13,380.00	0.00	13,380.00	0.00
GENERAL FUND								
HEALTH INSURANCE	0.00	80,000.00	80,000.00	0.00	80,000.00	0.00	80,000.00	0.00
SERIAL BOND	0.00	83,000.00	83,000.00	0.00	83,000.00	0.00	83,000.00	0.00
STATUTORY INSTALLMENT BOND	0.00	13,380.00	13,380.00	0.00	13,380.00	0.00	13,380.00	0.00
Total Fund A	0.00	1,614,935.00	1,614,935.00	23,980.05	1,590,954.95	0.00	1,590,954.95	1.48
Fund F								
Dept 1910	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
Dept 8310	0.00	104,400.00	104,400.00	0.00	104,400.00	0.00	104,400.00	0.00
Dept 8320	0.00	24,000.00	24,000.00	392.06	23,607.94	0.00	23,607.94	1.63
Dept 8340	0.00	48,000.00	48,000.00	0.00	48,000.00	0.00	48,000.00	0.00
Dept 9720	0.00	25,200.00	25,200.00	0.00	25,200.00	0.00	25,200.00	0.00
Dept 9733	0.00	62,500.00	62,500.00	0.00	62,500.00	0.00	62,500.00	0.00
GENERAL FUND								
UNALLOCATED INSURANCE	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
WATER ADMINISTRATION	0.00	104,400.00	104,400.00	0.00	104,400.00	0.00	104,400.00	0.00
WATER PUMP STATION	0.00	24,000.00	24,000.00	392.06	23,607.94	0.00	23,607.94	1.63
WATER TRANSMISSION	0.00	48,000.00	48,000.00	0.00	48,000.00	0.00	48,000.00	0.00
STATUTORY INSTALLMENT BOND	0.00	25,200.00	25,200.00	0.00	25,200.00	0.00	25,200.00	0.00
BAN-WATER TOWER	0.00	62,500.00	62,500.00	0.00	62,500.00	0.00	62,500.00	0.00
Total Fund F	0.00	274,100.00	274,100.00	392.06	273,707.94	0.00	273,707.94	0.14
Fund G								
Dept 8110	0.00	120,000.00	120,000.00	0.00	120,000.00	0.00	120,000.00	0.00
Dept 8130	0.00	158,000.00	158,000.00	602.48	157,397.52	0.00	157,397.52	0.38
Dept 9710	0.00	33,000.00	33,000.00	0.00	33,000.00	0.00	33,000.00	0.00
GENERAL FUND								
SEWER FUND	0.00	311,000.00	311,000.00	602.48	310,397.52	0.00	310,397.52	0.19
SEWER ADMINISTRATION	0.00	120,000.00	120,000.00	0.00	120,000.00	0.00	120,000.00	0.00
SEWAGE TREATMENT PLANT	0.00	158,000.00	158,000.00	602.48	157,397.52	0.00	157,397.52	0.38
SERIAL BOND	0.00	33,000.00	33,000.00	0.00	33,000.00	0.00	33,000.00	0.00
Total Fund G	0.00	311,000.00	311,000.00	602.48	310,397.52	0.00	310,397.52	0.19
Grand Total	0.00	2,200,035.00	2,200,035.00	24,974.59	2,175,060.41	0.00	2,175,060.41	1.14

Revenue Control Report Parameters

Report ID:	BOARD MTG				
Year:	2017	To:	5	Apply to Budget Columns:	No
Period:	6			Apply % to Original Budget:	No
Description:	Short			Print Parent Account:	No
Spacing:	Single			Grand Totals on Separate Page:	No
Acct Status:	Active				
Suppress Zero Accts:	All				
Summary Only:	No	Use All Fund:			No
Account Table:					
All. Sort Table:					

Sort:	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	No	Yes
2	Dept	Yes	No	Yes

2017

VILLAGE OF MILLBROOK

Account Table:
 Alt. Sort Table:

Revenue Control Report

Prepared By: SARA H

Fiscal Year: 2017 Period From: 6 To: 5

Account No.	Description	Curr. Month		Original Budget	YTD Adjusted Budget	YTD		YTD Budget Balance	Percent Received Balance
		Revenue Receipts	Budget Balance			Revenue Receipts	Budget Balance		
Fund A	GENERAL FUND								
Dept 0000									
A.0000.1001	REAL PROPERTY TAXES	0.00	0.00	905,000.00	905,000.00	905,000.00	0.00	100.00	
A.0000.1090	INTEREST & PENALTIES	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	
A.0000.1120	COUNTY SALES TAX	0.00	0.00	38,000.00	38,000.00	29,506.47	8,493.53	77.65	
A.0000.1130	UTILITIES TAX	1,297.79	(1,297.79)	20,000.00	20,000.00	19,041.78	958.22	95.21	
A.0000.1170	FRANCHISE FEES	0.00	0.00	33,000.00	33,000.00	59,856.00	(26,856.00)	181.38	
A.0000.1603	VITAL STATISTICS FEES	(60.00)	60.00	0.00	0.00	(120.00)	120.00	100.00	
A.0000.2110	ZONING FEES	0.00	0.00	500.00	500.00	0.00	500.00	0.00	
A.0000.2115	PLANNING BOARD FEES	0.00	0.00	1,500.00	1,500.00	166.22	1,333.78	11.08	
A.0000.2262	FIRE CONTRACT	0.00	0.00	425,580.00	425,580.00	425,580.00	0.00	100.00	
A.0000.2401	INTEREST EARNED, GENERAL FUND	0.00	0.00	200.00	200.00	0.00	200.00	0.00	
A.0000.2412	RENTAL VIL. HALL OTH GOVTS.	0.00	0.00	7,000.00	7,000.00	7,000.00	0.00	100.00	
A.0000.2413.0200	THORNE TRUST INCOME	6.25	(6.25)	10,000.00	10,000.00	14,378.13	(4,378.13)	143.78	
A.0000.2414	RENTAL OF WATER TOWER	7,811.50	(7,811.50)	36,240.00	36,240.00	43,695.00	(7,455.00)	120.57	
A.0000.2590	BUILDING PERMITS	1,636.00	(1,636.00)	5,000.00	5,000.00	5,639.90	(639.90)	112.80	
A.0000.2610	FINES & FORFEITURES	725.00	(725.00)	1,500.00	1,500.00	1,015.00	485.00	67.67	
A.0000.2705	GIFTS AND DONATIONS	0.00	0.00	0.00	0.00	200.00	(200.00)	100.00	
A.0000.3001	STATE AID PER CAPITA	0.00	0.00	10,000.00	10,000.00	9,185.00	815.00	91.85	
A.0000.3005	MORTGAGE TAX	0.00	0.00	13,000.00	13,000.00	6,381.77	6,618.23	49.09	
A.0000.3089	STATE AID BUILDING INSP.	0.00	0.00	0.00	0.00	1,549.00	(1,549.00)	100.00	
A.0000.3501.0100	STATE AID, CHIPS CAPITAL	0.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00	
Total Dept 0000		11,416.54	(11,416.54)	1,536,520.00	1,536,520.00	1,528,074.27	8,445.73	99.45	
Total Fund A	GENERAL FUND	11,416.54	(11,416.54)	1,536,520.00	1,536,520.00	1,528,074.27	8,445.73	99.45	
Fund F	WATER FUND								
Dept 0000									
F.0000.2140	METERED WATER SALES	53,075.49	(53,075.49)	215,000.00	215,000.00	249,209.27	(34,209.27)	115.91	
F.0000.2148	INTRST & PENLTY ON WATER RENTS	1,135.09	(1,135.09)	0.00	0.00	18,655.22	(18,655.22)	100.00	
Total Dept 0000		54,210.58	(54,210.58)	215,000.00	215,000.00	267,864.49	(52,864.49)	124.59	
Total Fund F	WATER FUND	54,210.58	(54,210.58)	215,000.00	215,000.00	267,864.49	(52,864.49)	124.59	
Fund G	SEWER FUND								
Dept 0000									
G.0000.1030	SPECIAL ASSESSMENTS	0.00	0.00	30,000.00	30,000.00	30,000.00	0.00	100.00	
G.0000.2120	SEWER RENTS	61,245.18	(61,245.18)	260,000.00	260,000.00	272,399.01	(12,399.01)	104.77	
G.0000.2128	INTRST & PENLITIES	1,853.27	(1,853.27)	0.00	0.00	12,225.61	(12,225.61)	100.00	
Total Dept 0000		63,098.45	(63,098.45)	290,000.00	290,000.00	314,624.62	(24,624.62)	108.49	
Total Fund G	SEWER FUND	63,098.45	(63,098.45)	290,000.00	290,000.00	314,624.62	(24,624.62)	108.49	

VILLAGE OF MILLBROOK

Revenue Control Report

Fiscal Year: 2017 Period From: 6 To: 5

Account No.	Description	Curr. Month	Curr. Month	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
		Revenue Receipts	Budget Balance					
Grand Total		128,725.57	(128,725.57)	2,041,520.00	2,041,520.00	2,110,563.38	(69,043.38)	103.38

Revenue Control Report Parameters

Report ID: BOARD MTG
 Year: 2018
 Period: 6 To: 5 Apply to Budget Columns: No
 Description: Short Apply % to Original Budget: No
 Spacing: Single Print Parent Account: No
 Acct Status: Active Grand Totals on Separate Page: No
 Suppress Zero Accts: All
 Summary Only: No Use All Fund: No
 Account Table:
 Alt. Sort Table:

Sort:	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	No	Yes
2	Dept	Yes	No	Yes

2018

VILLAGE OF MILLBROOK

Revenue Control Report

Fiscal Year: 2018 Period From: 6 To: 5

Account No.	Description	Curr. Month		Original Budget	YTD		YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
		Revenue Receipts	Budget Balance		Adjusted Budget	Budget			
Fund A	GENERAL FUND								
Dept 0000									
A.0000.1001	REAL PROPERTY TAXES	0.00	0.00	920,000.00	920,000.00	0.00	920,000.00	0.00	0.00
A.0000.1090	INTEREST & PENALTIES	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00
A.0000.1120	COUNTY SALES TAX	0.00	0.00	38,000.00	38,000.00	0.00	38,000.00	0.00	0.00
A.0000.1130	UTILITIES TAX	0.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00	0.00
A.0000.1170	FRANCHISE FEES	0.00	0.00	70,000.00	70,000.00	0.00	70,000.00	0.00	0.00
A.0000.2110	ZONING FEES	0.00	0.00	500.00	500.00	0.00	500.00	0.00	0.00
A.0000.2115	PLANNING BOARD FEES	0.00	0.00	1,500.00	1,500.00	50.00	1,450.00	3.33	0.00
A.0000.2262	FIRE CONTRACT	0.00	0.00	425,580.00	425,580.00	0.00	425,580.00	0.00	0.00
A.0000.2401	INTEREST EARNED, GENERAL FUND	0.00	0.00	200.00	200.00	0.00	200.00	0.00	0.00
A.0000.2401	RENTAL VIL. HALL OTH GOVTS.	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00
A.0000.2412	THORNE TRUST INCOME	0.00	0.00	14,000.00	14,000.00	0.00	14,000.00	0.00	0.00
A.0000.2414	RENTAL OF WATER TOWER	0.00	0.00	48,000.00	48,000.00	0.00	48,000.00	0.00	0.00
A.0000.2590	BUILDING PERMITS	0.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00
A.0000.2610	FINES & FORFEITURES	0.00	0.00	500.00	500.00	0.00	500.00	0.00	0.00
A.0000.3001	STATE AID PER CAPITA	0.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00
A.0000.3005	MORTGAGE TAX	0.00	0.00	6,500.00	6,500.00	0.00	6,500.00	0.00	0.00
A.0000.3501.0100	STATE AID, CHIPS CAPITAL	0.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00	0.00
Total Dept 0000		0.00	0.00	1,599,780.00	1,599,780.00	50.00	1,599,730.00	0.00	0.00
Total Fund A	GENERAL FUND	0.00	0.00	1,599,780.00	1,599,780.00	50.00	1,599,730.00	0.00	0.00
Fund F	WATER FUND								
Dept 0000									
F.0000.2140	METERED WATER SALES	0.00	0.00	272,255.00	272,255.00	0.00	272,255.00	0.00	0.00
F.0000.2148	INTRST & PENLTY ON WATER RENTS	0.00	0.00	17,000.00	17,000.00	0.00	17,000.00	0.00	0.00
Total Dept 0000		0.00	0.00	289,255.00	289,255.00	0.00	289,255.00	0.00	0.00
Total Fund F	WATER FUND	0.00	0.00	289,255.00	289,255.00	0.00	289,255.00	0.00	0.00
Fund G	SEWER FUND								
Dept 0000									
G.0000.1030	SPECIAL ASSESSMENTS	0.00	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00	0.00
G.0000.2120	SEWER RENTS	0.00	0.00	266,000.00	266,000.00	0.00	266,000.00	0.00	0.00
G.0000.2122	SEWER CHARGES	0.00	0.00	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00
Total Dept 0000		0.00	0.00	311,000.00	311,000.00	0.00	311,000.00	0.00	0.00
Total Fund G	SEWER FUND	0.00	0.00	311,000.00	311,000.00	0.00	311,000.00	0.00	0.00
Grand Total		0.00	0.00	2,200,035.00	2,200,035.00	50.00	2,199,985.00	0.00	0.00

MARCUS J. MOLINARO
COUNTY EXECUTIVE



COUNTY OF DUTCHESS
DEPARTMENT OF BEHAVIORAL AND COMMUNITY HEALTH
DIVISION OF ENVIRONMENTAL HEALTH SERVICES
COMMERCIAL LOT
NOTIFICATION OF APPROVAL

A.K. VAIDIAN, MD, MPH
COMMISSIONER

Green Briar Real Estates, LLC
c/o Eileen Berenyi
P.O. Box 290
Millbrook, NY 12545

Re: Green Briar Adult Home Sanitary Sewer Connection, Town of Washington
Tax # 20-6764-01-283600
Town of Washington

Dear Ms. Berenyi:

The plan for the above referenced project was approved on June 2, 2017 as meeting the appropriate and applied technical standards, guidelines, policies and procedures for arrangement of the onsite wastewater treatment system and water supply facilities. Said approval showed the connection of the pump station at Green Briar Adult Home to the Village's sewer main. As a condition of approval, a construction inspection by a representative of the Dutchess County Department of Behavioral and Community Health shall be conducted to determine that construction at the time of inspection was completed in general conformance with the approved plan and any amendment thereof.

Before you undertake construction, contact both the Town of Washington and Village of Millbrook Building Inspector for all necessary permits. Please contact the undersigned to schedule a pre-construction conference to ensure that the arrangements for the sewage disposal system are commenced in accordance with the approved plans, amendments thereto and generally accepted standards.

Approval of the plan or amendment thereof shall terminate and thereafter be null and void unless construction is undertaken within five (5) years from the date of approval. Resubmission or revised submission of plans and/or associated documents shall be subject to compliance with the technical standards, guidelines, policies and procedures in effect at the time of resubmission.

Two copies of the plans have been sent to your engineer.

cc: Larry Page, P.E. (w/plans)
Town of Washington Bldg. Inspector
Village of Millbrook Bldg. Inspector
File 0054722 (w/plan)
Date: June 2, 2017

Jason W. Teed, P.E.
Senior Public Health Engineer
Environmental Health Services

□222 Main Street, Beacon, New York 12508 • (845) 838-4801 • Fax (845) 838-4822
□131 County House Road, Millbrook, New York 12545 • (845) 677-4001 • Fax (845) 677-4008
□85 Civic Center Plaza - Suite 106, Poughkeepsie, New York 12601 • (845) 486-3404 • Fax (845) 486-3545 • TTY (845) 486-3417
HealthInfo@DutchessNY.gov
DutchessNY.gov/DBCH

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Water, Region 3
21 South Putt Corners Road, New Paltz, NY 12561-1620
P: (845) 256-3000 | F: (845) 255-3414
www.dec.ny.gov

June 6, 2017

Mayor and Village Board
Village of Millbrook
35 Merritt Avenue
Millbrook, NY 12545

Re: Annual Compliance Inspection
Village of Millbrook WWTP
SPDES # NY0025429

Dear Village Officials:

On May 3, 2017, an annual inspection of the above referenced facility was performed for the purpose of evaluating compliance with the State Pollutant Discharge Elimination System (SPDES) Permit and Article 17 of the Environmental Conservation Law. A copy of the inspection report is enclosed for your information.

The facility was generally found to be operating in a satisfactory manner and no major deficiencies were noted at the time of inspection.

Your cooperation in operating and maintaining this facility, complying with your SPDES permit and the protection of New York's Waters is appreciated. Should you have any questions, please contact me at (845) 256-3147.

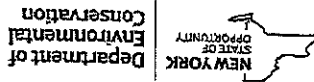
Very truly yours,

V. I. Ganesh

Vijay Gandhi

Environmental Engineer

cc: Shohreh Karimipour, RWE, NYSDEC
Meena George, P.E., NYSDEC
File





NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER FACILITY INSPECTION REPORT - COMPREHENSIVE (part 1)

Purpose of Inspection Comprehensive		DEC Region 3	Date of Inspection 5/3/2017
SPDES No. NY0025429		Facility Name (V) Millbrook WWTP	Location (CITY) (V) Millbrook
County Dutchess		Name of Inspector Vijay Gandhi	Part II Attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Summary Rating: S			
Weather Conditions: 70 deg F, sunny			
Rating Codes: S = Satisfactory U = Unsatisfactory M = Marginal NI = Not Inspected NA = Not Applicable			
Items	Rating	Comments (Note units out of operation/outstanding operation/etc.)	
A. General			
1. Buildings/Courts/Housekeeping	S		
2. Flow Metering	S		Flow meter calibrated : 11/2016
3. Stand-by Power	S		
4. Alarm Systems	S		
5. Odors/Odor Control	S		
6. Influent Impact on Operations	M		
7. Preventive Maintenance	S		
8.			
B. Preliminary/Primary			
1. Influent Pumps	S		
2. Bar Screen/Comminutor	S		Bar Screen
3. Disposal of Grit/Screensings	S		
4. Grit Removal	S		
5. Settling Tanks	N/A		
6. Scum/Sludge Removal	N/A		
7. Effluent	S		
8.			
C. Secondary/Tertiary			
1. Aeration Basins -2	S		
2. Secondary Clarifiers -2	S		
3. Open Sand Filters -4	S		
4.			
5.			
6.			
7.			
8.			
D. Effluent			
1. Disinfection	S		Chlorination & De-chlorination.
2. Effluent Condition	S		
3. Receiving Water Condition	NI		
4. Post Aeration	S		
E. Sludge Handling/Disposal			
1. Digesters	S		Aerobic digester
2. Sludge Pumps	S		Airift pumps
3. Sludge Dewatering	S		Supernatant to aeration tanks
4. Sludge Disposal	S		Cake haul to Royal Carting Inc. - & Lig sludge to haul
5.			
Signature of Inspector: Vijay Gandhi		Title: Environmental Engineer	Date: 5/3/2017
Name of Facility Representative: Scott Osborn		Title: Plant Operator	Date:

Facility Name	(V) Millbrook WWTP
SPDES Number	NY0025429
Comments	

A. Collection System

(1) 100 % Separate
 (2) Did sewer overflows occur upstream of the plant in the past year? Combined %
 (3) Reason for overflow(s):

(4) Was overflow sewage chlorinated? Yes No N/A
 (5) Were there any unpermitted overflows/bypasses? Yes No N/A
 (6) Were appropriate agencies notified promptly, when required, of each overflow? Yes No N/A
 (7) Is the capability for bypass designed into the plant? Yes No N/A
 If so, list units which can be bypassed.
 ORF discharge bypasses the aeration, clarifiers, and the sand filters.

(8) Does sewage by-pass the plant? Yes No N/A
 Define conditions under which bypass occurs (e.g. what flow):
 When the Plant capacity & the ORF capacity has been reached.

Bypass frequency (times per year): 2-3
 Average duration of bypass (hours): -
 (9) Infiltration/inflow problems, e.g., is sewage ordinance enforced with respect to illegal stormwater connections? Explain as needed (include reference to corrective action or lack thereof).
 // during heavy rain event

(10) Is there a BMP/Wet Weather Operations Plan? Yes No N/A
 (11) Number of pump stations in system: 3
 Number inspected this inspection: -
 Comments (consider access, ventilation, lighting, emergency power, safety, etc):
 North Ave. pump station, Bennett P.S., County house P.S.

B. Industrial Waste

(1) Are industrial waste loadings causing problems at this facility? Yes No N/A
 Explain as needed (describe nature of problem an extent and adequacy of measures to address the problem):

(2) Is there a sewer use ordinance? Yes No N/A
 Date: _____

Based on Model: _____
 Is it being enforced to control Industrial Waste? Yes No N/A
 (3) Does this facility accept septage? Yes No N/A
 How much?
 How is it introduced?

C. Laboratory Information

(1) Is the permittee using an ELAP certified laboratory? Details: ELAP # 10,924

Yes No N/A

(2) Is a commercial laboratory used? Lab Name: Smith Lab.

Yes No N/A

Lab Address: Hyde Park, NY

(3) Pertaining to SPDES Self-Monitoring:

(a) Does the permittee have a written sampling plan? If yes, are they following their plan?

Yes No N/A

(b) Is testing done for all parameters at required frequency and punctually reported?

Yes No N/A

(c) Do sampling techniques meet requirements and intent of permit? Are EPA-approved procedures used?

Yes No N/A

(d) Are EPA-approved procedures used? (e) Is calibration and maintenance of instrumentation and equipment satisfactory? (f) Is quality control used? (Spiked/duplicate samples)

Yes No N/A

(g) Should sampling frequencies/types be modified? If yes, please explain:

Yes No N/A

(h) Are lab records satisfactory? (i) Is a minimum of 3 years data kept? (4) Pertaining to Process Control:

Yes No N/A

(a) Is testing performed for all necessary parameters? (b) Is testing performed at necessary frequencies? (c) Are procedures technically sound? (d) Is sampling adequate? Activated Sludge Facility:

Yes No N/A

(e) Does the facility operator test for the following: MLSS? Dissolved Oxygen? Settability? Microscopic Analysis of Sludge? Final Clarifier Sludge Blanket Depth? Process Control "Target Values"?

Yes No N/A

(f) Does the facility operator calculate the following process control parameters: MCR? Sludge Age? (g) Is the testing applied towards process control adjustments? (h) What approach (if any) is used to determine changes in: Sludge Age?

Yes No N/A

(5) Explanation as needed for any of the above:

Yes No N/A

(i) Was laboratory information used to prepare the DMR and Monthly Operating Report properly?

Yes No N/A

(j) Was laboratory information used to prepare the DMR and Monthly Operating Report properly?

Yes No N/A

(k) Was laboratory information used to prepare the DMR and Monthly Operating Report properly?

Yes No N/A

(l) Was laboratory information used to prepare the DMR and Monthly Operating Report properly?

Yes No N/A

D. Personnel Information

(1) Is staffing and training adequate? (Consider all aspects, including management/supervision, operations, laboratory, maintenance, safety, availability of training, development of staff, etc). Yes No N/A

(2) Certified Operators:

Chief Operator - Name, Certificate Number, Grade, Renewal Date:

Scott Osborn, 2A, # 11,368, Exp Date: 11/2020

Assistant Operator - Name, Certificate Number, Grade, Renewal Date:

Mike Paouluc, 3A, # 9759

(3) Is operational staff certified at the appropriate level(s)? Explain if needed: Yes No N/A

(4) Do facility operators have renewal certification and/or training records? Yes No N/A

(6) Plant Score: _____

(5) Plant Classification: 2A

(7) Explain as needed for any of the above:

E. Additional Information

(1) Is treatment facility properly operated and maintained? Yes No N/A

Details: The plant operator keeps the log of the preventive maintenance

(2) Check Adequate/Inadequate as appropriate:

(a) Preventive maintenance schedules exist and are followed? Adequate Inadequate

(b) Records are kept for maintenance, repairs and replacement? Adequate Inadequate

(c) Spare parts inventory is maintained? Adequate Inadequate

(d) O&M Manual exists and is available? Adequate Inadequate

(e) O&M Manual kept up-to-date? Adequate Inadequate

(f) As-built plans and specifications exist and are available? Adequate Inadequate

(g) Manufacturers' O&M specifications exist and are available? Adequate Inadequate

(h) Other records kept as needed (e.g. flow recorder charts)? Adequate Inadequate

(i) Alarm system for power or equipment failures is properly maintained and tested? Adequate Inadequate

(j) Standby power system exists and is routinely tested? Adequate Inadequate

(3) Current copy of Part I and Part II of SPDES permit on premises? Yes No N/A

If yes, describe:

(5) Is sludge disposal satisfactory and are required permits in force? Yes No N/A

(a) Name and location of sludge disposal site (and/or name and permit number of scavenger):

(b) Is there an alternate sludge disposal site or contingency plan? Yes No N/A

If yes, please describe:

(6) Does facility have effective administrative structure and adequate financial systems (e.g. Repair Reserve Fund, Uniform Accounting System)? Yes No N/A

(7) Is progress on compliance schedule(s) (e.g. Upgrading, CSO, Pretreatment) satisfactory? Yes No N/A

(8) Explanation as needed for any of the above:
 // management program - the permittee submits // evaluation report every year on January 1st.

F. Inspector Comments

Signature of Inspector: Vijay Gandhi	Title: Environmental Engineer	Date: 5/3/2017
Name of Facility Representative: Scott Osborn	Title: Plant Operator	Date:

MARY E. ALEX
Town Clerk



Tel: (845) 677-3419
Fax: (845) 677-2085

Town of Washington
10 RESERVOIR DRIVE
P.O. BOX 667
MILLBROOK, NEW YORK 12545

June 2, 2017

Re: *Stanford Road Culvert Repair Project*
Stanford Road, Town of Washington, Dutchess County, NY

Dear Residents:

This letter is to present you with notice that the portion of Stanford Road between State Route 44 and Woodstock Road will be closed between June 26th and July 31st, 2017 for the replacement of a culvert. Detour signage in accordance with local, county and state regulatory authorities will be posted to redirect traffic around this road closure. A copy of the traffic control plan is attached.

Prior to June 26th, a pre-construction meeting will be held with the Contractor, local authorities and emergency service providers to decide arrangements to address a situation if someone on your property needs access through a construction operation within contract limits.

We appreciate your cooperation during this project. If you have any questions or concerns, please do not hesitate to contact me at 845-677-3419.

Sincerely,

Mary Alex
Mary Alex

Town Clerk, Town of Washington

encl: Figure 1 - Work Zone Traffic Control Plan

cc:

*road \$
draw map*
*then post on
web.*