

Village of Millbrook Board of Trustees
Village Hall- 35 Merritt Avenue Millbrook NY 12545
Meeting Minutes

September 25, 2018

I. Call to order

Mayor Brown called the meeting to order at 6:30 PM and led the Pledge of allegiance.

Roll Call: Mayor Brown, Deputy Mayor Rochfort, Trustee Herzog (in at 6:45 PM), Trustee Hicks, Trustee Van DeWater, PWS Collocola, Fire Chief Bownas, Building Inspector/ Zoning Enforcement Officer McLaughlin and Clerk Witt.

II. Administrative Business:

Acceptance of Minutes: Trustee Hicks made a motion to accept the minutes of 9/11/2018 seconded by Trustee Van DeWater and all were in favor.

Budget Adjustments and Voucher Totals: Mayor Brown read from the Budget Adjustments and Voucher fund totals. Deputy Mayor Rochfort made a motion to accept the budget adjustments and voucher fund totals as presented, seconded by Trustee Hicks and all were in favor.

Budget Adjustments – Presented at 09/25/2018 Board Meeting

By this resolution the Board of Trustees authorizes the following transfers necessary to fund underfunded operating lines:

2018 FISCAL YEAR

From:	A.4540.0400-Rescue Squad	\$1833.68
To:	A.3410.0410-Firehouse	
From:		
To:		

September 25, 2018 Voucher Totals

Vouchers 17821-17864	2018	2019	TOTAL
A - GENERAL FUND		23,673.23	23,673.23
F - WATER FUND		11,176.70	11,176.70
G - SEWER FUND		18,021.43	18,021.43
H - CAPITAL PROJECTS			0.00
TA - TRUST & AGENCY FUND	1,621.25		1,621.25
T - TRUST FUND			0.00
	1,621.25	52,871.36	54,492.61

III. Old Business:

Water Tower Painting Update: Mayor Brown read from the attached email from Mr. Flores of Delaware Engineering stating World Wide Inc. has delayed the start date due to summer projects. Mayor Brown said he will hopefully have an update for the next meeting. Deputy Mayor Rochfort asked how long the painting will take. Mayor Brown said about a month.

Blower at WWTP: Mayor Brown said the new blower is in place and he is working with the insurance company for payments. He says the Village will not get full value but is hoping to receive \$17-18 thousand. Black Electric is almost finished with the electric work and will have the hook ups ready for

the second blower that will be installed.

Comprehensive Plan- Trustee Van DeWater: Trustee Van DeWater said he had a meeting with the Deputy Commissioner for Dutchess County (DC) Dept. of Planning and Development, Jennifer Coccozza, Senior Project Coordinator, Robert Wills, and Town of Washington (TOW) Planner, Shelby Frangk. He said they had reviewed the plan and it's looking good. He said they recommend the steering committee consist of no more than eight (8) people including a Chair and Vice Chair. The committee should have someone from the TOW Board, Village Board and Business Association. Trustee Van DeWater said he had no volunteers approach him for the committee as of yet, but he will be contacting the Millerton News to get the word out. He also told the Board another piece of advice given to him would be to allocate roughly \$30,000.00 in the next budget for the plan and for the consultant fees.

JSK- Church St. Repair- PWS Collocola: PWS Collocola said that JSK does do prevailing rate and they are waiting on a cast unit for the repair. He said he had placed a cone out because there is now a hole forming.

IV. Departmental Report- Fire Department: Fire Chief Bownas read from the attached Fire Department report. The Board had no questions.

V. New Business: FEMA Local Law- LL #1 2018:
Deputy Mayor Rochfort read from Resolution #017.

RESOLUTION #017

Deputy Mayor Rochfort, seconded by Trustee Hicks, introduced the following proposed local law, to be known as Local Law No. 1 of 2018 entitled A LOCAL LAW OF THE VILLAGE OF MILLBROOK, DUTCHESS COUNTY, NEW YORK TO AMEND VILLAGE CODE CHAPTER 115 "FLOOD DAMAGE PREVENTION," Section 115-6 "BASIS FOR ESTABLISHING AREAS OF SPECIAL FLOOD HAZARD."

BE IT ENACTED by the Board of Trustees of the Village of Millbrook as follows:
Section 1. Section 115-6 of the Village Code is amended to read as follows:

115-6. BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD
The areas of special flood hazard for the Village of Millbrook, Community Number 360219, are identified and defined on the following documents prepared by the Federal Emergency Management Agency:

1. Flood Insurance Rate Map Panel Numbers:
36027C0315E; 36027C0320E

whose effective date is May 2, 2012, and any subsequent revisions to these map panels that do not affect areas under our community's jurisdiction.
2. A scientific and engineering report entitled "Flood Insurance Study, Dutchess County, New York, All Jurisdictions" dated May 2, 2012.
3. Letter of Map Revision, Case Number 18-02-0573P, effective September 28, 2018, amending Panel 36027C0315E and 36027C0320E of the Flood Insurance Rate Map.

The above documents are hereby adopted and declared to be a part of this chapter. The Flood Insurance Study and/or maps are on file at: Village of Millbrook, Village Hall, Office of the Village Clerk, 35 Merritt Avenue, Millbrook, New York 12545.

Section 2. This local law shall take effect as of the date of filing with the New York Secretary of State.

Deputy Mayor Rochfort advised the Board of Trustees that, pursuant to the Municipal Home Rule Law of the State of New York, it will be necessary to hold a public hearing upon this local law. Deputy Mayor Rochfort offered the following resolution which was seconded by Trustee Herzog, who moved its adoption:

WHEREAS, on 25 September 2018 Deputy Mayor Rochfort has introduced this local law for the Village of Millbrook, to be known as "Village of Millbrook Local Law No. 1 of the Year 2018, a local law of the Village of Millbrook, Dutchess County, New York, to AMEND VILLAGE CODE CHAPTER 115 "FLOOD DAMAGE PREVENTION," Section 115-6 "BASIS FOR ESTABLISHING AREAS OF SPECIAL FLOOD HAZARD."

RESOLVED, that a public hearing be held in relation to the proposed changes as set forth in the form of notice, hereinafter provided, at which hearing parties in interest and citizens shall have an opportunity to be heard, to be held at the Village Hall, 35 Merritt Avenue, Millbrook, New York, on 09 October, 2018 at 6:30 o'clock, p.m., Prevailing Time, and that notice of said meeting shall be published in the official newspaper of general circulation in the Village of Millbrook, by the Village Clerk, at least five (5) days before such hearing and that such notice shall be in the following form:

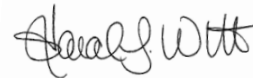
NOTICE OF PUBLIC HEARING

TAKE NOTICE, that the Board of Trustees of the Village of Millbrook will hold a public hearing at the Village Hall, 35 Merritt Avenue, Millbrook, New York on October 9, 2018 at 6:30 o'clock, p.m., on Local Law No. 1 of the Year 2018, to AMEND VILLAGE CODE CHAPTER 115 "FLOOD DAMAGE PREVENTION," Section 115-6 "BASIS FOR ESTABLISHING AREAS OF SPECIAL FLOOD HAZARD."

TAKE FURTHER NOTICE, that copies of the aforesaid proposed local law will be available for examination at the office of the Clerk of the Village of Millbrook, at the Village Hall, 35 Merritt Avenue, Millbrook, New York between the hours of 8:00 a.m. to 12:00 p.m. and then between 1:00 p.m. to 3:00 p.m. on all business days between the date of this notice and the date of the public hearing and at www.villageofmillbrookny.com/resolutions.html.

TAKE FURTHER NOTICE, that all person interested, and citizens shall have an opportunity to be heard on said proposal at the time and place aforesaid.

DATED: Millbrook, New York
September 25, 2018

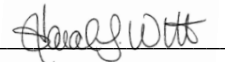


SARAH J. WITT, VILLAGE CLERK

The foregoing resolution was duly put to a vote which resulted as follows:

Mayor Brown	Aye
Trustee Rochfort	Aye
Trustee Herzog	Aye
Trustee Hicks	Aye
Trustee Van DeWater	Aye

DATED: Millbrook, New York
September 25, 2018



SARAH J. WITT, VILLAGE CLERK

Village of Millbrook

VI. Trustee Updates:

Deputy Mayor Rochfort: Said he had a Sign Committee meeting on September 22 and that he would be emailing the Mayor by the end of the week with documents. He said he would be emailing the attorney for her review of the documents as well. He then thanked the committee member's, Kevin McGrane, Rona Boyer and Heather LaVarnway for their work. Deputy Mayor Rochfort said there will be a Thorne Building Committee Member meeting October 19. There will be a public meeting to follow. He said he will be meeting the first week of October with the Millbrook Business Association and the decorating committee for the holiday decorations.

Trustee Hicks: Said there is a few leaks in the roof of the Firehouse. He told the Board Ducillo will be looking at the roof.

Trustee Herzog: Said he had a meeting with the School Superintendent about having a WIC meeting at the school and he will be getting a few dates together for October. Mayor Brown said the camera that VRI uses for scoping is not working again. Mayor Brown asked Clerk Witt to gather all the documents the office has on the camera and pull them for Trustee Herzog. He said he would like Trustee Herzog to meet with Mr. Osborn of VRI to see about what can be done about getting it working again.

Trustee Van DeWater: Said he had no further comments beyond his Comp Plan report he had given.

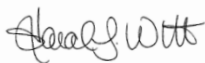
VII. Mayoral Updates: Mayor Brown said he would like to hold a debate with the four Village Board of Trustee candidates. He said it will be televised on the Village Channel. He had asked the four candidates get a date for the debate. He said it would be an opportunity for the candidates to state their case. He said the candidates can join if they want, but they do not have to. Trustee Herzog said he doesn't know if Trustee Van DeWater (being one of the candidates) should be the one to organize getting the dates together. Mayor Brown asked Trustee Herzog to get the dates together instead of Trustee Van DeWater.

VIII. Zoning Map: Building Inspector/ Zoning Enforcement Officer (ZEO) McLaughlin said the Zoning map is not correct. He said there are 10-15 parcels that would need to be corrected. Dutchess County will not make the changes to the official Zoning map unless it is corrected through Local Law (LL) which is generated by the attorney for filing with the Department of State. Trustee Hicks asked about the older zoning maps. ZEO McLaughlin said there are about four maps floating around, but the one that is being officially used is the closest to correct. Trustee Van DeWater said the map is showing upper Maple Ave connecting to Franklin. ZEO McLaughlin said that it can be corrected during this process. Mayor Brown made a motion to allow ZEO McLaughlin to move forward in making a good Zoning map, seconded by Deputy Mayor Rochfort and all were in favor.

IX. Public Comment: The Board had a time of public participation. Public participation included the lamp post at the deli, the missing political signs, a tree growing in front of the Thorne Building, the water Serial BOND, the zoning map and Comp Plan. No actions were taken during the time of public participation.

X. Adjournment: Trustee Herzog made a motion to adjourn the meeting at 8:20 PM seconded by Deputy Mayor Rochfort and all were in favor.

Respectfully Submitted by:



Sarah J. Witt Village Clerk/Treasurer