

Village of Millbrook Board of Trustees
Village Hall- 35 Merritt Avenue Millbrook NY 12545
Meeting Minutes

October 23, 2018

I. Call to order

Mayor Brown called the meeting to order at 6:30 PM and led the Pledge of allegiance.

Roll Call: Mayor Brown, Deputy Mayor Rochfort, Trustee Herzog, Trustee Hicks, Trustee Van DeWater, and Clerk Witt.

II. Administrative Business:

Acceptance of Minutes: Trustee Van DeWater said he wanted the minutes of 9/25 to include the Board agreeing to not move forward with the Greenway Grant. Trustee Van DeWater made a motion to accept the minutes of 9/25/2018, seconded by Deputy Mayor Rochfort and all were in favor.

Budget Adjustments and Voucher Totals: Mayor Brown read from the Budget Adjustments and Voucher fund totals. Deputy Mayor Rochfort made a motion to accept the budget adjustments and voucher fund totals as presented, seconded by Trustee Hicks and all were in favor.

Resolution -021

Budget Adjustments – Presented at 10/23/18 Board Meeting

By this resolution the Board of Trustees authorizes the following transfers necessary to fund underfunded operating lines:

2018 FISCAL YEAR

From:	A.3120.0100- PD PS	495.68
To:	A.3120.0200 -PD Equip.	495.68
From:		
To:		
From:		
To:		
From:		

October 23, 2018 Voucher Totals

Vouchers 17905-17942	
A - GENERAL FUND	17,270.86
F - WATER FUND	11,577.64
G - SEWER FUND	27,892.20
H - CAPITAL PROJECTS	12,430.84
TA - TRUST & AGENCY FUND	55.50
T - TRUST FUND	
	69,227.04

III. Old Business:

Church St. Repair: JSK is waiting on the concrete wings to start the project. The plan is to begin the repair on 29th and 30th of October.

Trustee Debate: Mayor Brown thanked the Millerton News and the League of Women Voters for their help with the debate. He said there were about 30 people in attendance. Deputy Mayor Rochfort said he had watched it live with a bunch of people and it looked very professional. Mayor Brown said it will be posted on the website for those who missed it on TV.

Community Development Block Grant (CDBG): Mayor Brown said the application had been submitted and along with making the bathrooms ADA compliant, the foyer and a side parking lot was included. The grant amount asked for was a total of \$125,000. \$105,000 would be grant money and \$20,000 would be the Village contribution. Trustee Herzog asked if the \$20,000 could be taken off for work completed by Village employees. Mayor Brown said that he didn't have an opportunity to ask anyone from the grant committee that question.

2017-2018 Fiscal Year: Mayor Brown said the 2017-2018 Fiscal Year has officially been closed out.

IV. New Business:

Hunting at the Water Works: Mayor Brown said last year there was a sign put up at the Water Works saying to come to the Village Hall to talk to the mayor, in an effort to find out all those who are hunting at the Water Works. Mayor Brown said there are four Village employees and about three neighbors that will be issued permits to hunt on that property. Trustee Van DeWater recommends the applicants sign a hold harmless agreement.

Ian Schwandt for Planning Board: Mayor Brown said the Trustees have received Mr. Schwandt's information in their mailboxes and if they had questions for him to reach out to Mr. Schwandt. Mayor Brown said if there are no objections from the Board, between this meeting and the next, he will be appointing Mr. Schwandt for Planning Board.

IT Tokens (NetEffx): Mayor Brown told the Board the Village is out of IT Tokens for NetEffx. He told the Board the Village will be buying twelve more tokens.

Police Request: Mayor Brown read from the attached letter from Officer Witt. Mayor Brown asked the Board to reach out to Officer Witt and to consider the request for discussion at the next meeting.

V. Mayoral Updates:

Mayor Brown read an email from Vijay Gandhi (attached) concerning the I&I report. Trustee Herzog said he had gotten an email from Scott Osborne (VRI) that the computer repair for the camera system will be \$2600.00. Trustee Herzog said he would be reaching out to Mr. Osborne to follow up on this and to see whether or not he was waiting for Board approval on the repair.

Mayor Brown read from the attached email from Krystal McPhee (attached) concerning the Firefighter Enhanced Cancer Disability Act, which is a requirement and now a law effective 1/1/19. Mayor Brown says he's hoping he can get together with Fire Chief Bownas to discuss.

Mayor Brown read an email from Lonn Moore stating the Veteran's Day Ceremony is on 11/11/2018 at 11 AM by the firehouse.

VI. Trustee Updates:

Deputy Mayor Rochfort: Said on 10/19/18 he had attended a Thorne Building Committee meeting and said there will not be a public meeting, but there will be a newsletter that will be sent out. He also said there is still an issue with the reverter clause and it will be addressed in the newsletter. Deputy Mayor Rochfort says there is a Millbrook Business Association meeting tonight, but being he is at this Board meeting, he would not be attending. He watched the debate and he wanted it noted that the Thorne Building will not be a burden to the Village tax payers.

Trustee Hicks: Said the fire company has been very busy with calls and the police have been busy helping with those calls too. Mayor Brown asked if it would be possible to get a report from Fire Chief Bownas for an ambulance average response time.

Trustee Herzog: Said the trees in the ADA intersection have been planted. He said he had spoken with Mr. Osborne and there was a major leak on Maple that was fixed. Trustee Herzog said there is an Autism Awareness training provided by Dutchess County at the Millbrook Highschool 11/13 from 6-9 PM. He would also like to get the word out about Halloween trick or treating safety- mainly about drivers watching out for the trick or treaters. Mayor Brown suggested Trustee Herzog reach out to the school to get the word out. Trustee Van DeWater says the school may be able to send out a robo-message announcement.

Trustee Van DeWater: Says he had spoken with Heather LaVarnway about being a candidate on the steering committee. To date, the only members are Deputy Mayor Rochfort and himself. He asked Clerk Witt to keep the notice out for volunteers to join. Trustee Van DeWater said the debate was very well put on and thanked all those involved.

VII. Public Comment:

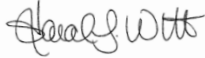
The Board had a time of public participation. Public participation discussion included the debate ad, Franklin Avenue and the trucks that come down during trick or treating, donated trees that would be "in memory of" and members of the Millbrook Garden Club wanting to be on the Shade Tree

Commission that are not Village residents, election signs, unreserved funding question and the AUD, putting a traffic control sign near Front and Franklin and a DOT opinion, and 24/7 paid ambulance.

VIII. Executive Session to discuss financial matters of a particular person: Mayor Brown made a motion to enter executive session at 8:46 PM, seconded by Trustee Herzog and all were in favor. Trustee Herzog made a motion to exit executive session at 8:52 PM seconded by Deputy Mayor Rochfort and all were in favor. Mayor Brown made a motion to reenter the meeting, seconded by Trustee Hicks and all were in favor. No motions were made during executive session.

IX. Adjournment: Mayor Brown made a motion to adjourn the meeting at 8:53 PM seconded by Trustee Herzog and all were in favor.

Respectfully Submitted by:



Sarah J. Witt Village Clerk/Treasurer