

**Village of Millbrook Board of Trustees**  
**Village Hall- 35 Merritt Avenue Millbrook NY 12545**  
**Meeting Minutes**

*February 27, 2018*

**I. Call to order**

Mayor Brown called the meeting to order at 6:30 PM and led the Pledge of allegiance.

**Roll Call:** Mayor Brown, Trustee Herzog, Trustee Hicks, Trustee Van De Water and Clerk Witt.

Absent: Deputy Mayor Rochfort

**II. Administrative Business:**

Trustee Hicks made a motion to accept the 02/13/2018 minutes as presented, seconded by Trustee Van De Water and all were in favor.

Mayor Brown stated that although the Millerton News covers our Board meetings on a regular basis, they cannot be considered our “official publication” because they are not a daily publication.

**III. New Business:**

Mayor Brown made a motion to appoint Matt Anderson to the Planning Board, seconded by Trustee Van De Water and all were in favor. Clerk Witt then gave Mr. Anderson the Oath of Office.

**IV. Old Business:**

**Course Progress:** Workplace Violence, Sexual Harassment and Defensive Driving: Mayor Brown said Clerk Witt is working on getting the training for Workplace Violence and Sexual Harassment on video for all employees of the Village, Fire Department (FD) and the invitation will be open to the Town of Washington as a shared service. There will be a daytime training and evening training to be held at the firehouse. The FD offers Defensive Driving annually at the firehouse and opens it up to the public for a fee and will continue with that program.

**Resolution for clarification of overtime:** attached please find the resolution. Mayor Brown said it was accepted at the Re-org meeting but was officially printed as of the 2/27 meeting.

**Tower Refurbishing:** Trustee Van De Water says he thinks it is necessary to do, even though the problem has been around for a long time and it will be at a cost to the residents. Mayor Brown is going to suggest they test the water again to see if the bacteria even still exist in the water and if, indeed, the Village is still under the influence of groundwater. Trustee Herzog stated the Village has been trying to knock the costs down by doing alternative means other than the huge cost of the infiltration plant overhaul and is hopeful the Village can be eligible for grants. Mayor Brown said the Village has got to get started on these projects and will put it to vote at the March business meeting.

**V. Voucher Totals:** Clerk Witt read the following voucher totals. Trustee Hicks made a motion to accept the totals as presented seconded by Trustee Herzog all were in favor.

## February 27, 2018 Voucher Totals

### Vouchers 17198-17244

A - GENERAL FUND	36,733.85
F - WATER FUND	10,451.52
G - SEWER FUND	14,254.02

H - CAPITAL PROJECTS	214.88
TA - TRUST & AGENCY FUND	39.85
T - TRUST FUND	
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	<b>61,694.12</b>

**VI. Trustee Updates:**

**Trustee Hicks:** Said the Police presence has been stepped up in the schools since the recent news events in Florida. Mayor Brown added if someone sees something, please say something whether you want to call the local police or the State Troopers.

**Trustee Herzog:** Updated the Board on his last WIC meeting, he passed out a PVE paper (attached).

**Trustee Van De Water:** Told the Board the insurances are in for both the Historical Society and Boy Scouts. He also stated he is reviewing the 1985 Village Master Plan.

**VII. Mayoral Updates:** Mayor Brown read from an email he had received from the County about assigning an Emergency Management Coordinator (attached). Mayor Brown said he named Trustee Hicks the emergency contact. Mayor Brown then stated he wanted to start scheduling the budget workshops at the 1<sup>st</sup> meeting in March.

**VIII. Public Comment:** The Board had a time of public participation. No actions were taken during the time of public participation.

**IX. Adjournment:** Trustee Hicks made a motion to adjourn the meeting at 7:54 PM seconded by Trustee Herzog and all were in favor.

Respectfully Submitted by:



Sarah J. Witt Village Clerk/Treasurer