

Village of Millbrook Board of Trustees
Village Hall- 35 Merritt Avenue Millbrook NY 12545
Meeting Minutes

April 24, 2018

I. Call to order

Mayor Brown called the meeting to order at 6:30 PM and led the Pledge of allegiance.

Roll Call: Mayor Brown, Deputy Mayor Rochfort, Trustee Herzog, Trustee Hicks, Trustee Van De Water, and Clerk Witt.

II. Administrative Business:

Mayor Brown tabled approving the Minutes from 4/10/18 until the next meeting.

III. Executive Session:

At 6:33 PM Mayor Brown made a motion to enter into executive session to discuss employee history of particular persons, seconded by Trustee Hicks and all were in favor. Mayor Brown made a motion to change the Highway Superintendent from hourly with over time exclusively for snow removal, seconded by Trustee Hicks and all were in favor. Trustee Herzog made a motion to accept the salaries as described in Salary list (attached to the budget), seconded by Trustee Hicks and all were in favor. Mayor Brown made a motion to exit executive session at 7:23 PM, seconded by Trustee Herzog and all were in favor.

IV. Old Business:

2018/2019 Budget: Mayor Brown said there are no corrections to be made to the recommended budget except for salaries that have been proposed and agreed to. Mayor Brown made a motion to adopt the 2018/2019 Budget with the modifications that need to be made in order to reflect the correct salaries, seconded by Deputy Mayor Rochfort and all were in favor.

V. Trustee Updates:

Deputy Mayor Rochfort: Stated there is a press release that has just been put on the thornebuilding.org website. He then said he had spoken with the auditor and had given her copies of everything he found on the trusts. He said she will be reviewing the trusts and she will be looking over the stipulations to see if what we can do with the funds.

Trustee Hicks: Said the Public Works department did a good job with cleaning up the tennis courts and they will be looking into fixing the lower cable on the fence. He then reminded the Board the fireman's dinner is April 28th and to not forget to attend. He also stated that he thinks it's great that the Police Officers show up to a majority of medical calls that come in.

Trustee Herzog: Said he will be attending the WIC meeting on April 27th and that it is open for all to attend. He then said he had gone Washington DC for a vacation but had spoken with Faso and said he may be getting some contacts for grants.

Trustee Van De Water: Told the Board he is researching Comprehensive plans and has a draft outline that will be ready for the next meeting. He has also reached out to a colleague of his who resides in a Westchester township who had just passed their comp plan. He said it would be important to hire a consultant to package it all together, which there is some money set aside for in the budget. Mayor Brown said he had asked Trustee Van De Water to look into the Master Plan (Comp Plan) so that when the Code is updated it will be in line with the Master Plan.

VI. Mayoral Updates: Mayor Brown said April 27th is Arbor day and there will be a tree planting right in front of the Village Hall around 9:30 AM. He then told the Board the Channel is starting to have announcements but there is no music or videos yet. Mayor Brown announced on May 8th there will be a

design solution presentation for the ADA intersection. He then announced the Millbrook Literary Festival will be May 19th and it will be the 10th anniversary.

VII. Voucher Fund Totals:

Clerk Witt read from the following Voucher Totals:

April 24, 2018 Voucher Totals

Vouchers 17365-17404

A - GENERAL FUND	21,966.85
F - WATER FUND	9,976.68
G - SEWER FUND	14,505.77
H - CAPITAL PROJECTS	
TA - TRUST & AGENCY FUND	201.10
T - TRUST FUND	
	46,650.40

Mayor Brown made a motion to accept the totals as presented, seconded by Trustee Hicks and all were in favor.

VIII. Public Comment: The Board had a time of public participation. No actions were taken during the time of public participation.

IX. Adjournment: Trustee Herzog made a motion to adjourn the meeting at 8:11 PM seconded by Trustee Van De Water and all were in favor.

Respectfully Submitted by:



Sarah J. Witt Village Clerk/Treasurer