

Village of Millbrook Board of Trustees
Village Hall- 35 Merritt Avenue Millbrook NY 12545
Meeting Minutes

May 8, 2018

I. Call to order

Mayor Brown called the meeting to order at 6:30 PM and led the Pledge of allegiance. Mayor Brown then had a moment of silence for Bud Marona.

Roll Call: Mayor Brown, Deputy Mayor Rochfort, Trustee Herzog, Trustee Hicks, Trustee Van De Water Officer Witt, Public Works Supervisor (PWS) Collocola, Chief Bownas, FD President Rochfort, Rescue Squad Captain Olson, Attorney Valk and Clerk Witt.

II. Administrative Business:

Minutes: Trustee Herzog made a motion to accept the minutes of 4/10/2018 and 4/24/2018 seconded by Deputy Mayor Rochfort and all were in favor.

III. New Business:

Kathy Edmonds: Mayor Brown told the Board that Ms. Edmonds is no longer working in the office and explained that she was uncomfortable with the amount of computer work that the job involved.

Rich Rennie: Mayor Brown said he would be giving the Board members a proposal for a potential Village Planner for the Planning Board. Mayor Brown said based on how the Board responds to Mr. Rennie's proposal he will ask him to attend a Board meeting for any questions.

Designed Solution for Intersection- Kay Vanderlyn: Ms. Vanderlyn presented to the Board and members of the audience a design proposal (attached) for the intersection where the ADA sidewalk project had been completed (Franklin Ave and Church St). Ms. Vanderlyn's design included four trees to replace the trees that had been removed. Her proposed choice of tree is the Japanese Zelkova. The main portion of her proposal includes a bench design that will have planters for flowering bushes and will also incorporate one of the replacement tree's. It will be located on Franklin in the wider section of the sidewalk outside of the old Trattoria restaurant. Mayor Brown said, it's a proposal to make it an alternative from a slab of concrete and a tree to a place of interest with some color. Mayor Brown said Ms. Vanderlyn is also working with the two local garden shops on this project. PWS Collocola had asked if it would ruin the design for the bench to be moved back 8"-10" off the curb to avoid damage from the state plow trucks. Ms. Vanderlyn said the design is conceptual and can be modified. Trustee Hicks asked if there would be any other trees considered, for example, flowering trees. Ms. Vanderlyn said as this is still in the planning stages she could bring other tree choices into the design for discussion.

Ambulance Bid: At 7 PM Mayor Brown opened the only Ambulance Bid that had come in. The bid had come from VCI Emergency Vehicle Specialist for a Horton modular ambulance in the amount of \$207,942.00. Mayor Brown read there is an option for the 2006 Horton ambulance trade-in that will lower the cost to \$190,442.00. Laurie Olson confirmed they would be trading in the 2006 ambulance. Mayor Brown said he will be turning over the bid package to the Fire Department/ Rescue Squad for their review.

Tax Cap Form and Tax Cap Compliance: Mayor Brown stated that the Tax Cap Form and Compliance have been completed and submitted to the Office of The State Comptroller for review.

Arbor Day Proclamation: Mayor Brown read and signed the attached Arbor Day Proclamation. He also noted that nearly 150 kids from the surrounding schools showed up at the Arbor Day celebration and tree planting that took place on April 27th, 2018.

IV. Old Business:

SEQR requirements for the Water Treatment Plant: Attorney Valk told the Board they are two days early for signing the SEQR Resolution and would have to wait until May 11th or after to adopt it.

Standard Work Day Resolution: Clerk Witt had read from the attached Standard Work Day Resolution (005-2018). Clerk Witt stated she will be posting the Resolution on the website and in the Village Hall for 30 days, as required.

V. Departmental Reports:

Fire Department: Chief Bownas read from the April report.

Police Department: Officer in Charge Witt read from the attached April report.

Additional comments: Officer Witt told the Board he and Officer Del Giudice completed the School Resource Officer Training that was provided free of charge through the County.

Public Works: PWS Collocola read from the attached report.

Additional Comments: PWS Collocola informed the Board that after much effort the Village will be receiving \$9478.00 from FEMA because of Storm Stella (March 2017). He also told the Board that the Arbor Day planting was the biggest turnout he had ever attended.

Water and Sewer: Scott Osborne from VRI read from the attached water and sewer reports.

Additional Comments: Mr. Osborne said they believe to have located and repaired the water leak that was on Nine Partners Lane. He also informed the Board that the week of May 14th VRI will be flushing the hydrants and testing water valves throughout the Village.

Treasurer: Clerk Witt read from the attached reports. Clerk Witt then read from the Voucher Total Report. Trustee Hicks made a motion to accept the Voucher Totals as presented, seconded by Trustee Herzog and all were in favor.

May 8, 2018 Voucher Totals

Vouchers 17405-17456

A - GENERAL FUND	71,155.69
F - WATER FUND	8,002.49
G - SEWER FUND	3,471.85
H - CAPITAL PROJECTS	10,505.00
TA - TRUST & AGENCY FUND	590.50
T - TRUST FUND	
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	93,725.53

VI. Trustee Updates:

Deputy Mayor Rochfort: Told the Board he will be having a meeting with Rona Boyer of the MBA on May 10th. He also stated he and Trustee Hicks had just returned from the NYCOM conference and it was insightful.

Trustee Hicks: Trustee Hicks echoed what Deputy Mayor Rochfort had to say about the NYCOM conference and that he had taken away a lot from the conference.

Trustee Herzog: Told the Board he had attended at WIC meeting on April 27th and there were thirteen (13) municipalities that had attended. He also said he attended a CAC meeting concerning solar panels and he is looking forward to working with the Town in regard to that.

Trustee Van De Water: Read from the attached Comp Plan letter he had drafted. He also said he is working on setting up a meeting with a consultant.

- VII. Mayor Brown:** Mayor Brown read a portion of the Millerton News (Village Board meeting article) where it mentions Trustee Hicks talking about the parade for the High School Girls Basketball team. For clarification Judith Balfe (Millerton News journalist) stated that was not part of the meeting it was a private conversation she had had with Trustee Hicks and apologized for any confusion. Trustee Hicks then told the Board the parade will be May 19th with a rain date of May 20th and he plans to have a “key to the city” made and would like a proclamation. Mayor Brown said Clerk Witt would be able to help Trustee Hicks with whatever he may need.

VIII. Public Comment: The Board had a time of Public Comment. No actions were taken during the time of public participation.

IX. Adjournment: Trustee Herzog made a motion to adjourn the meeting at 8:27 PM, seconded by Deputy Mayor Rochfort and all were in favor.

Respectfully Submitted by:

A handwritten signature in black ink, appearing to read "Sarah J. Witt". The signature is written in a cursive style with a large initial "S".

Sarah J. Witt Village Clerk/Treasurer