

Village of Millbrook Board of Trustees
Village Hall – 35 Merritt Avenue, Millbrook NY 12545
Meeting Minutes

26 June 2018

I. Call to order:

Mayor Brown called the meeting to order at 6:30 PM leading with the Pledge of Allegiance.

Roll Call: Mayor Brown, Deputy Mayor Rochfort, Trustee Herzog, Trustee Hicks, Attorney Valk, Robert Flores, P. E. (Engineer for Delaware).

II. Administrative Business:

- **Meeting Minutes:** Mayor Brown made a motion to accept the minutes of 6-12-18. Trustee Hicks made a second motion for approval – all were in favor. Motion passed.
- **DUE TO THE BID OPENING HAPPENING AT 7:00 PM THE ORDER OF THE MEETING WAS NOT AS OUTLINED IN AGENDA.**

III. New Business:

Zack Zeko: Mayor Brown announced to the board that the son of Deputy Clerk Nicole Zeko would be available to scan invoices the day after each meeting. Zack is 16 years old and he would be compensated at a rate of \$12.00 per hour. Mayor Brown made a motion for Zack to be temporary office help once per week (8 hour day) in beginning and then scaled back to once every two weeks (8 hour day). Deputy Mayor Rochfort made a second motion for approval. All were in favor – motion passed.

Swearing in of Kelly Aluisio: Mrs. Aluisio was sworn in by Mayor Brown (due to the absence of Village Clerk Witt). She will have badge number 14.

IV. Voucher Totals:

Voucher totals for the fiscal year (end of May and beginning of June) totaled \$98,153.89. Trustee Herzog made a motion for approval of paying vouchers. Trustee Hicks made a second motion. All were in favor and motion passed.

V. Mayoral Updates: Mayor Brown announced his receipt of the following correspondence:

- **Greenway:** An email was in receipt following up on an email sent in 2015 regarding Greenway guidelines. The email correspondence was wondering if these guidelines were ever adopted. Trustee Herzog advised that we should review the meeting minutes of this time period to see if Greenway was adopted.
- **NYPIRG:** Mayor Brown reported correspondence from New York Public Interest Research Group. The Mayor reported that this group comes around

every year between June 21st and August 31st between the hours of 4:00 PM to 9:00 PM. This is the third year the Mayor has seen this. The group has sent a list of their staff. They will be going around door to door circulating support statements. Trustee Herzog stated that he remembers past board members not having a problem with this as long as they are legally able with proper Identification.

- **NYS Comptroller DiNapoli:** Comptroller DiNapoli sent a letter stating that \$360 million dollars is needed to repair High or Intermediate hazard dams. The Mayor reminded everyone that the village dam was reduced from High Hazard to Low Hazard and therefore the village would not be a part of this.

VI. Trustee Updates:

- **Deputy Mayor:** Deputy Mayor Rochfort reported that he, along with the Mayor, attended a Millbrook Business Association Meeting on June 21st. The general theme of the meeting included promotion of the Millbrook Business District. On June 22nd the Deputy Mayor attended a six and ½ hour Thorne Building Committee meeting. He announced that another public meeting will take place in the fall. On June 24th the Deputy Mayor hosted a sign committee meeting at his house. The next committee meeting is scheduled for July 8th. One question came from the Mayor regarding the MBA request for new Millbrook Business District signs. The Deputy Mayor reported that he is in correspondence with Chuck Walter of NYSDOT and will be following up on the MBA request. Deputy Mayor Rochfort also noted the similarities with Village of Millerton signs and will be following up with how this was allowed for Village of Millerton.
- **Trustee Hicks:** Trustee Hicks thanked the Highway Department for the “great job” with removing a tree that fell on Alden Place after a recent storm. Trustee Hicks reported that the fire department received a shipment of new oxygen tanks and that the OSHA required testing of the hoses has been completed. Trustee Hicks further reported that the village police have been very helpful in helping with the elderly during emergency calls. Trustee Herzog asked a question regarding the tennis courts. The two Trustees will meet at the courts in the coming days.
- **Trustee Herzog:** Trustee Herzog stated that he received a phone call from Buffy regarding past trash container proposals. Trustee Herzog handed board members a copy of the proposal. The Trustee reported that a committee has not been formed yet. Trustee Herzog reported that the Public Works Superintendent has removed and cleaned the garbage containers in the village and that there are currently six containers along Franklin Avenue. It has been reported to Trustee Herzog that people are still dumping their household trash in Village containers. Trustee Herzog reported that the village will have to apply directly to Tribute Garden for funding for new containers should the village deem this necessary. The Mayor announced the removal of the trash container next to the library and

possibly the one at the Post Office. Further discussions took place on solar trash cans and garbage removal after events.

VII. Old Business:

Water Tank Rehabilitation: Bids were opened at 7:00 for the Water Tank Rehabilitation in the following order:

- **Nuco Painting** - \$837.500
- **JPI Painting** - \$1,068,000.00
- **Amstar of WNY, Inc.** - \$998.00

The bids will be reviewed by Delaware Engineering as it is realized that they came in too high over the Engineers estimate.

VIII. Public Comment: Discussions from the public were an announcement of the upcoming Millbrook Pride and the combining of Village and Town Government rumors.

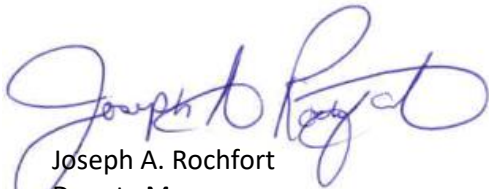
IX. Executive Session: Trustee Herzog made a motion to enter executive session. Trustee Hicks made a second motion. All were in favor. The board, along with attorney Valk, went into executive session to discuss two pending contract negotiations. At 8:17 Trustee Herzog made a motion to exit executive session. Trustee Hicks made a second motion. All were in favor. At 8:19 Mayor Brown made a motion to enter regular session. Trustee Herzog made a second motion. All were in favor.

X. New Business:

Verizon Water Tower Lease: Mayor Brown made a motion to accept Verizons proposal of leasing the water tower at a rate of \$2,900.00 per month with stipulations of increase as per the contract between Verizon and the Village of Millbrook. Trustee Hicks made a second motion for approval. All were in favor and motion passed.

XI. Adjournment: Mayor Brown made a motion to adjourn the meeting at 8:21 PM. Trustee Hicks made a second motion. All were in favor and meeting adjourned.

Respectively Submitted by:



Joseph A. Rochfort
Deputy Mayor
Village of Millbrook