

**.Village of Millbrook Board of Trustees**  
**Village Hall – 35 Merritt Avenue, Millbrook NY 12545**  
**Meeting Minutes**

14 August 2018

**I. Call to order:**

Mayor Brown called the meeting to order at 6:30 PM leading with the Pledge of Allegiance. At this time the mayor announced there would be three minutes allotted per person for public participation due to large attendance.

**Roll Call:** Mayor Brown, Deputy Mayor Rochfort, Trustee Herzog, Trustee Van De Water, Village Attorney Valk, PWS Collocola, OIC Witt, Joe McGlaughlin (VRI), Bill Bright (Delaware Engineering)

**II. Administrative Business:**

- **Meeting Minutes:** In regards to the minutes of July 24<sup>th</sup> Trustee Herzog stated that WIC means Wappinger Intermunicipal Council and not Intermediate as written in minutes. Trustee Herzog also wanted to know why his noted visit to the Dutchess County Eastern Government center with County Legislature Dierdre Houston was not included in minutes. Trustee Van De Water made a motion to accept the minutes of 8-14-18 with noted corrections. Trustee Herzog made a second motion for approval – all were in favor. Motion passed.
- **Appropriations:** Trustee Van De Water made a motion to approve the final 2017-2018 budget appropriations. Deputy Mayor Rochfort made a second motion for approval – all were in favor. Motion passed.
- **Millbrook Tribute Garden Donations:** Mayor Brown announced that village was in receipt of the following donations given by Millbrook Tribute Garden: \$15,000 to be deposited in the Ambulance reserve account and \$30,000 to be deposited in the Millbrook Restoration account. The Mayor will send a letter of gratitude.
- **AUD Extension:** The deadline for filing the Annual Update Document has been extended by 90 days. The accountant has been given information that was requested.

**III. Old Business:**

- **Water Tower Painting:** Bids were opened at 7:00 with the following results:

|                             |              |
|-----------------------------|--------------|
| Worldwide Industries Corp.  | \$427,350.00 |
| Atlas Painting and Sheeting | \$585,000.00 |
| Rover Contracting, Inc.     | \$536,500.00 |
| Amstar                      | \$594,500.00 |

Greg Bellos of Rover Contracting was present for the bid. Bill Bright (Delaware Engineering) will review bids.

- **Comprehensive Plan Update:** Trustee Van De Water reported that he is in contact with a point person from Dutchess County and there is a planned meeting for September 24<sup>th</sup>. Dutchess County Legislature Dierdre Houston pledged to help in anyway. Trustee Van De Water explained that in the near future he will invite public participation with the hope of forming a committee. Trustee Van De Water read a resolution for the board of trustees of the village of Millbrook to create a new comprehensive plan. All members of the board present and Mayor Brown were in favor of the resolution.
- **Sewer Plant Fence:** Trustee Herzog made a motion to award Addams Fence to place new fence at the sewer plant. Deputy Mayor Rochfort made a second motion for approval – all were in favor and motion passed.

IV. New Business:

- **Quitclaim Shaw property:** Mayor Brown made a motion to allow Thomson Shaw to proceed with a quitclaim regarding a small area of village property attached to his on Washington Ave. The subject property will eventually be turned over from the village to the Shaw property. Taxes on said property were being paid by Shaw. Deputy Mayor Rochfort made a second motion for approval. Trustee Herzog was in favor of motion. Trustee Van De Water abstained. Attorney Valk also announced she would recuse herself from this matter as well.
- **Films on Public Station:** Mayor Brown reported that there are several films that can be seen on channel 22 regarding many village events.

V. Department Reports:

- **Fire and Rescue:** Fire Chief Bonas read his report and further reported that the fire department is in the process of ordering a new engine. The mayor and Chief Bonas agreed to meet next week regarding 7/24 coverage.
- **Police Department:** Officer Witt read his July report. He stated that for next years fireworks he may have an additional police post to handle the traffic leaving the high school. Officer Witt reported that there were very few incidents at the firemans carnival. Officer Deljudice took the police car to the Town of Washington recreation Big Truck Day to be on display for the children. The Ford unit is having ½ cage installed and should be ready by end of week. Officer Witt provided an updated policy and procedure manual to Mayor Brown and Attorney Valk. Officer Aluisio is 25 percent complete with field training. Officer Witt is still working on the Pride Flag case. Mayor Brown requested a report on an incident of last Friday where a young boy was dropped off at the hall while his program was cancelled thus leaving the boy unattended. Mayor Brown requested that no child be blindly dropped off.

- **Public Works:** In addition to reading his July report PWS Collocola reported that the new truck and equipment has been ordered with an October 14<sup>th</sup> expected delivery. Due to the steel tariffs there is an increase in the cost of the equipment of \$7000.00. Discussions took place regarding the culvert on Church street after PWS Collocola reported on the condition. Mr. Collocola explained that the bottom of the culvert is gone due to decay and heavy rains. He also stated that he repaired a pothole on top and needed to do it again. Two prices to repair this were received. Mayor Brown asked for an additional price from Willie Murphy. Deputy Mayor Rochfort suggested that an engineer look at it to give a report on the severity of the matter.
- **Water and Sewer:** Joe McLaughlin from (VRI) read the monthly sewer and water reports from July. Mr. McLaughlin reported that there is one more fire hydrant replacement scheduled for this month.

VI. **Treasurer Report:** Mayor Brown gave the usual reports in the absence of Treasurer Witt. Deputy Mayor Rochfort made a motion for the Deputy clerk to pay the vouchers totaling \$211,018.92. Trustee Van De Water made a second motion for approval – All were in favor and motion passed.

VII. **Trustee Updates:**

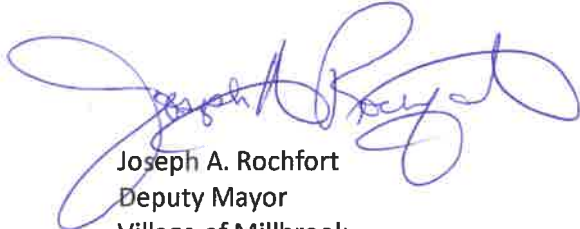
- **Deputy Mayor:** Deputy Mayor Rochfort reported that there was a sign committee meeting held at his house on August 4<sup>th</sup>.
- **Trustee Herzog:** Highlights of Trustee Herzogs updates were that he attended a CAC (Conservation Advisory Committee) meeting on August 8<sup>th</sup>. The solar project at Carey is under public hearing. He attended a WIC meeting last week with Bill Bright also in attendance. At that meeting Water and Sewer projects were discussed. The next WIC meeting is scheduled for Nov 2<sup>nd</sup>.
- **Trustee Van De Water:** Trustee Van De Water wants to encourage people to be on or see if they know of anybody who would like to be on the comprehensive planning committee and would like to encourage diversity among people and generations of people. Trustee Van De Water announced that Community Day is September 8<sup>th</sup>. He further stated that the childrens activities will be on the village green instead of the Thorne Building lawn.

VIII. **Mayoral Updates:** Mayor Brown announced the following updates: NYCOM Fall training will be held in Lake Placid on September 24<sup>th</sup> to the 28<sup>th</sup>. Dutchess County is seeking proposals for Youth Development Services Funding from Municipalities. The Home Show will be held on September 22 and 23<sup>rd</sup>. Police help will be needed for this event. A check in the amount of \$2,100.00 has been received from FEMA from an application approximately two years ago. Mayor Brown announced that volunteers are needed to film Village events. He stated that he has a volunteer to film the parade of lights. The Mayor has contacted Dutchess Community College to seek volunteers. The Mayor reported that the Village of Millbrook is in debt to the

tune of 1,172K. He would like to bring down the debt in order to be able to spend money on more ambulance coverage

- IX. **Public Participation:** Dutchess County Legislature Dierdre Houston announced that she secured funding in the amount of \$800,000.00 to demolish buildings at the Eastern Dutchess County Government Center (Formerly Dutchess County Infirmary). There are approximately five buildings that need to come down and the Legislature stated that she will go as far as the 800K will take us. A written description of break ins from Green briar residents was handed out by town resident Joan LaCasse. Signs for No Parking at entrance to Millbrook Hollow were requested. The request to have painted line striping at village road intersections with Franklin Avenue was re asked. The sighting of Village truck at Dunkin Donuts in the early morning was expressed.
- X. **Adjournment:** Trustee Van De Water made a motion for adjournment at 8:44. Trustee Herzog made a second motion for approval. All were in favor and meeting adjourned.

Respectively Submitted by:



Joseph A. Rochfort  
Deputy Mayor  
Village of Millbrook