

**Village of Millbrook**  
**Village Hall – Board of Trustees**  
**February 27, 2018 6:30pm**  
**Draft**

- 1. Open meeting – Pledge of Allegiance**
- 2. Administrative Business :**
  - a. Acceptance of Minutes 2/13/2018
  - b. Although not a daily publication – Millerton News
- 3. New Business :**
  - a. Possibly appointing Matt Anderson – Planning Board
- 4. Old business :**
  - a. Course Progress – Workplace Violence, Sexual Harassment and Defensive Driving
  - b. Resolution Clarification of Overtime Hour accrual
  - c. Tower refurbishing and filtration plant at Water Treatment facility
- 5. Department Reports : (first meeting of month only)**
  - a. FD/Rescue – Matthew Rochfort, Ted Bownas and Laurie Olsen
  - b. Police – OIC Jared Witt
  - c. Highway – Bob Collocola
  - d. Water/Sewer – Scott Osborne
  - e. Treasurer – Sarah Witt
- 6. Board Member Updates :**
  - a. Deputy Mayor - Joe Rochfort
  - b. Trustee Brian Hicks
  - c. Trustee Mike Herzog
  - d. Trustee Kyle Van DeWater
- 7. Mayoral updates**
  - a. General announcements
  - b. Gathering items for upcoming budget
- 8. Public Comment :** (number of speakers will determine amount of time given to each speaker)
- 9. Executive Session**
- 10. Adjournment**
- 11. Auditing of Bills**

VILLAGE OF MILLBROOK  
BOARD OF TRUSTEES

RESOLUTION

WHEREAS, at a duly convened meeting of the Village Board of Trustees the following action was taken

RESOLVED that the Village of Millbrook will hereby clarify the accruing of overtime to be any hours worked over and beyond the contracted hours for the day. Those with eight (8) hours shifts will be entitled to an overtime rate for the time they work over eight (8) hours.

DATED: January 23, 2018


Moved: Trustee Mayor Brown

Seconded: Trustee Deputy Mayor Rochfort

AYS: 5 NAYS: 0

- Mayor: Rodney Brown
- Deputy Mayor: Joseph Rochfort
- Trustee: Kyle VanDeWater
- Trustee: Brian Hicks
- Trustee: Mike Herzog

Certified this 23<sup>rd</sup> day of January 2018

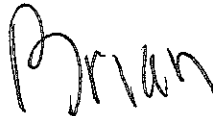
  
Sarah Witt  
Village Clerk/Treasurer

**RBMayor**

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**From:** Beale, William <wbeale@dutchessny.gov>  
**Sent:** Thursday, February 08, 2018 3:28 PM  
**To:** Aileen Rohr; Alan Bell; Anthony Ruggiero - City Administrator; Betsy Maas; Bob LaColla; Darrah Cloud; Debra Middlebrook; Ed Blundell - Village Office Email; Edward Blundell - Mayor Email; Elizabeth Spinzia; Gary Bassett; Gary E. Ciferri; George Kaye; James Schmitt; Jay Baisley; Jim Miccio; Joel Griffith; Joseph Norton; Joseph Norton - Personal Email; Linda French; Marc Nelson - City Administrator; Mark Figliozi; Mary Covucci; Matt Alexander; Nick D'Alessandro; Randy Casale; Ray Oberly; Richard Thurston; Rob Rolison; Rob Rolison - Secretary Email; Robert Liffland - Town Clerk Email; Robert McKeon; Rodney Brown; Victoria Perotti; William Gallagher  
**Subject:** Your Emergency Management Coordinator

Good Afternoon -



**YOUR EMERGENCY MANAGEMENT COORDINATOR** - I am asking ~~chief~~ elected officials to name an "Emergency Management Coordinator" for your municipality. This person can be your deputy or someone such as your police chief or disaster committee chairperson. It is important that it is someone other than yourself. I will include this person in all emails from our office.

Please follow the prompts here: <https://www.surveymonkey.com/r/WPWTVF8>

This survey will take you less than 5 minutes. Your participation would be greatly appreciated.

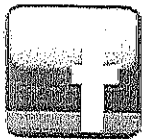
Thank you,  
-B

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**William H. Beale, MPA**  
**Emergency Management Coordinator**

**Dutchess County Department of Emergency Response**  
392 Creek Road  
Poughkeepsie, NY 12601  
Office: (845) 486-2082  
Cell: (845) 392-5893  
Fax: (845) 486-3998

[wbeale@dutchessny.gov](mailto:wbeale@dutchessny.gov)  
[www.dutchessny.gov](http://www.dutchessny.gov)



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@ *Dutchess County Emergency Management*

**From:** Christina Boryk <christina.boryk@rebuildingtogetherdutchess.org>  
**Sent:** Wednesday, February 14, 2018 3:19 PM  
**To:** rbmayor@villageofmillbrookny.com  
**Subject:** Notification Letter from Rebuilding Together Dutchess County



February 14, 2018

Dear Mayor Brown:

Rebuilding Together Dutchess County is planning to apply for funding to provide home repairs for low-income homeowners in Dutchess County through the New York State Office of Homes and Community Renewal Affordable Housing Corporation. As you may know, Rebuilding Together Dutchess County is a nonprofit housing organization committed to ensuring that homeowners in need can live in safe and healthy homes. Since our founding in 1992, we completed more than 600 home repair projects in Dutchess County.

We plan to request \$150,000 to provide critical health and safety repairs for 10 low-income homeowners through the Affordable Housing Corporation's Affordable Home Ownership Development Program. This funding will enable us to provide the repairs needed for 10 homes in our community to be safe and healthy, and through this effort, we will preserve affordable homeownership and help to stabilize and revitalize these communities.

If you would like more information about this proposed project or Rebuilding Together Dutchess County or if you would like to submit a letter of support for our application, please feel free to contact me at [christina@rtdutchess.org](mailto:christina@rtdutchess.org). Thank you in advance for your support of this important project.

Kind regards,

A handwritten signature in cursive script that reads "Christina Boryk".

Christina Boryk  
Executive Director

**Executive Director**  
Christina Boryk

**Program Manager**  
Wyeth Drummond

**Program Assistant**  
Sara Walenta

**Board of Directors**

*President*  
Christopher Pels  
Family Services

*Vice President*  
Scott Falabella  
ABC Supply

*Secretary*  
Bill Cochran, CPA  
RBT CPA's LLP

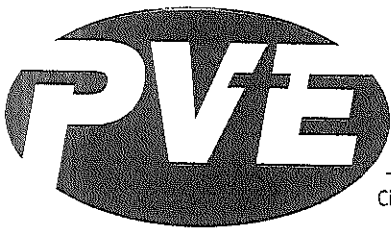
*Treasurer*  
Ryan Wisniewski, CPA  
D'Arcangelo & Co., LLP

*Past - President*  
Davide DiGenova, CPA  
RBT CPA's LLP

**Jacob Brett**  
Focused Wealth Management  
**Karen Foerst**  
Walden Savings Bank  
**Thomas Gleason, IV**  
A&C Construction  
**John Place**  
SVN Deegan-Collins

**President Emeritus**  
Ronald Stein

**Advisory Committee**



February 23, 2018

Dear Wappinger Creek Watershed Stakeholder:

PVE, LLC, an engineering and environmental services firm in Poughkeepsie, is proposing to conduct a flood mitigation assessment in the Wappinger Creek Watershed. The goal of this project is to collect, assess and provide information to your community that will help address flooding vulnerabilities and mitigate flood impacts through engineering measures (e.g. roads, bridges, dam removal and culverts) and natural systems solutions (e.g. conservation or restoration of wetlands, forests). By establishing concrete actions that communities in the watershed can take based on input from stakeholders like you and careful study of the watershed's flooding dynamics, as well as an assessment of the costs and benefits of those actions, local leaders will have the information needed to prioritize, plan for, and implement those actions.

The outputs of the proposed study will include the following:

- Identification of areas prone to flooding (historic and predicted),
- Assessment of vulnerabilities under a range of flooding scenarios,
- Recommended solutions to reduce flooding impacts or risks to the communities and the ecosystem,
- Estimates of the costs and benefits of each suggested solution.

With 30 years of experience in conducting flood assessments in watersheds in the northeastern U.S., our local knowledge of the Wappinger Creek Watershed, and familiarity with the impact that extreme rainfall events have had to the communities in the watershed, we are uniquely qualified to perform this study. Furthermore, we feel that the outcomes of this study will complement current efforts toward the completion of the Wappinger Creek Nine Element Watershed Plan. While the Nine Element Watershed Plan framework focuses primarily on improving and maintaining water quality, it was recently suggested in the Wappinger Creek Nine Element Watershed Plan Steering Committee to address flood mitigation as part of the project. The proposed flood mitigation assessment will fill this current gap.

The Hudson River Estuary Program (NYSDEC) and New England Interstate Water Pollution Control Commission (NEIWPCC) are inviting proposals from organizations by March 16, 2018. If awarded, the project would start in May 2018 and conclude in July 2019. We kindly ask for your support in our anticipated submission for this opportunity. Your knowledge of your community and the areas impacted by flooding in recent years will be an important part of the study, and letters of support from you and/or officials in your community are vital to the effort's success.

Please contact me if you have any questions or concerns.

Sincerely,

Neil Curri  
GIS Analyst  
PVE, LLC

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**Pennsylvania**

Waterfront Corporate Park III  
Suite 101  
2000 Georgetown Drive  
Sewickley, PA 15143  
724.444.1100

**NYC**

108 West 39<sup>th</sup> Street  
Suite 500  
New York, NY 10018  
646.602.4999

**West Virginia**

1700 MacCorkle Avenue, S.E.  
Charleston, WV 25314  
304.340.4821

**Ohio**

1156 E. State Street  
Salem, OH 44460  
330.332.5200

**Texas**

10550 Richmond Avenue  
Suite 160  
Houston, TX 77042  
713.375.1400 ext. 456

# February 27, 2018 Voucher Totals

## Vouchers 17198-17244

A - GENERAL FUND	36,733.85
F - WATER FUND	10,451.52
G - SEWER FUND	14,254.02
H - CAPITAL PROJECTS	214.88
TA - TRUST & AGENCY FUND	39.85
T - TRUST FUND	
<hr/>	
	<b>61,694.12</b>

BH 2nd MH AIF