

Village of Millbrook Board of Trustees
Village Hall- 35 Merritt Avenue Millbrook NY 12545
Meeting Minutes

March 12, 2019

I. Call to order

Mayor Brown called the meeting to order at 6:30 PM and led the Pledge of allegiance.

Roll Call: Mayor Brown, Trustee Rochfort, Trustee Herzog, Trustee McGrane, Deputy Mayor Collopy, Officer in Charge (OIC) Witt, Fire Chief Bownas, Fire Department (FD) President Rochfort, Attorney Valk and Clerk Witt.

II. Administrative Business:

Trustee McGrane asked for a change in the 02.26.2019 minutes. Mayor Brown made a motion to table accepting the minutes until the next meeting, seconded by Trustee Rochfort and all were in favor.

Voucher Totals: Mayor Brown read from the Voucher Totals.

March 12, 2019 Voucher Totals

Vouchers 18297-18360

A - GENERAL FUND	51,616.58
F - WATER FUND	3,890.07
G - SEWER FUND	22,543.53
H - CAPITAL PROJECTS	61.90
TA - TRUST & AGENCY FUND	38.50
T - TRUST FUND	865.00
	79,015.58

Trustee Herzog made a motion to accept the totals as presented, seconded by Deputy Mayor Collopy and all were in favor.

III. Old Business:

MECEC 5k Run June 1st: Mayor Brown said MECEC had provided an email from the 501c3 granting approval to use the Thorne Building Grounds on June 1st for their event. Mayor Brown informed the Board their Public Assembly Permit had been granted.

IV. New Business:

Budget is progressing: Mayor Brown said the first round of budget meetings with the departments have been completed. There will be another round of meetings to follow.

Public Hearing on Tentative Budget: Mayor Brown informed the Board April 9th, 2019 there will be a Public Hearing for the Tentative Budget.

V. Departmental Reports:

Police-OIC Witt: Read from the attached monthly report.

Additional Comments: OIC Witt said he and Officers DelGiudice and Aluisio had gone to an ice water diving drill provided by the Fire Department. Trustee McGrane said he had contacted Chuck Walter of the DOT and he gave him contact information for Ed Goff at the Regional Traffic Engineering and Safety Division. Trustee McGrane said if Mr. Goff got a letter or petition and they can look into lowering the speed limit and the trucks. OIC Witt asked for the contact information. Trustee McGrane said he would forward the information to him. Trustee McGrane said Officer Aluisio was out on Franklin Ave on Friday night talking to people and she was very friendly. He said he thinks she's a perfect fit for the Village.

Public Works- PWS Collocola: Read from the attached report. He also provided pictures of the new Trucks for the Board and public.

Additional Comments: PWS Collocola said he was waiting on bids to replace the exterior basement door at the Village Hall. PWS Collocola reported he and Trustee McGrane will be deciding where to plant the Arbor Day tree in the Village. Mayor Brown had asked if Trustee McGrane, Deputy Mayor Collopy or Trustee Rochfort would like to attend the Arbor Day ceremony in Albany. He asked the Board members that have not gone yet. PWS Collocola said Central Hudson will be taking down dead trees. PWS Collocola also thanked his crew for all the work they had done in the garage.

Fire Department- Fire Chief Bownas: Read from the attached reports.

Additional comments: Mayor Brown said he would like to meet one more time concerning budget.

Water & Sewer- Scott Osborn (VRJ): Read from the attached Water and Sewer reports.

Additional Comments: Mayor Brown asked if he was going to buy the snow blower. Mr. Osborn said it has been purchased and in the garage. Mr. Osborn said he was in contact with the insurance agent for the blower at the wastewater treatment plant.

Treasurer- Clerk Witt: Read from the attached treasurer and building department reports.

Additional Comments: Clerk Witt said there will be a public hearing on the tentative budget on the April 9th meeting. Trustee Herzog asked if the Budget must be approved on the April 9th meeting. Clerk Witt said the budget doesn't need to be approved April 9th if the Board isn't ready, but the budget must be approved and adopted by May 1st.

VI. Trustee Updates:

Trustee Rochfort: Said there will be a sign committee meeting on March 23rd. Said he and Trustee Herzog met regarding their CAP assignments and the dormant bank accounts.

Trustee Herzog: Said he attended the State of the County speech. He had met with the Mayor and PWS Collocola to discuss the budget. Attended a CAC meeting on March 7th at the Farm and Home Center. He said he had met with Trustee Rochfort to discuss CAP assignment.

Deputy Mayor Collopy: Said he followed up with the curb painting at Crisp Architect (Washington Ave). Met with Fire Chief Bownas and PWS Collocola at the site and they said it could impede traffic that comes out of the parking lot across the street. He said he called Ken McLaughlin and he also agreed. To that, their request was denied. PWS Collocola suggested they park across the street. Deputy Mayor Collopy read from the attached letter concerning a meeting on April 8th about the ambulance coverage that will be mailed out to the Village and Town residents. Mayor Brown said there is still a use for the Rescue Squad, there is just not enough volunteers.

Trustee McGrane: Said he is looking into stopping the trucks from coming down Franklin Ave and lowering the speed limit for safety issues. He said he had spoken with the Mayor and was approved to look into it. Deputy Mayor asked Trustee McGrane if Franklin Ave is a State Road. Trustee McGrane said it is a State Road. Trustee Rochfort asked Trustee McGrane what his proposed speed limit is. Trustee McGrane said he'd like to see 20 MPH, but 25 MPH would be what he proposed. Trustee Herzog agreed with lowering the speed limit and possibly lowering the speed on other streets.

VII. Mayoral Updates: Made an announcement there is going to be an informational public hearing on the Thorne Building at the Village Hall, March 16th at 2 PM and all are welcomed to attend. Read a letter from Municipal Audit Services attached. Trustee Herzog made a motion to enlist the help of Municipal Audit Services, seconded by Trustee Rochfort and all were in favor.

VIII. Public Comment: Mr. Kennedy, Village resident, asked when Bennett Commons will be paved. PWS Collocola said he doesn't have a date for paving as he doesn't know when all the Bennett College work will be happening, but they will be drag box paving it sometime this Spring as a short-term solution. Mrs. Collopy, Village resident, asked if there is going to be a laundromat. Mayor Brown said they are working on it and the plan is moving along. No actions were taking during public comment.

IX. Executive Session: Mayor Brown made a motion at 7:31 PM to enter into executive session to discuss personnel and budget seconded by Deputy Mayor Collopy and all were in favor.

The executive session:

Action taken: Motion by Trustee Herzog to retain the current attorney seconded by Trustee Rochfort.

Mayor Brown - nay

Deputy Mayor Collopy - abstain

Trustee Rochfort - aye

Trustee McGrane - aye

Trustee Herzog - aye

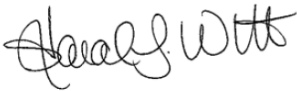
9:44pm Mayor Brown motioned to end executive session – 2nd by Deputy Mayor Collopy and all were in favor

9:45pm Mayor Brown motioned to reopen regular meeting – 2nd by Deputy Mayor Collopy and All were in favor

Action taken in executive session – Retain the current attorney

- X. Adjournment:** Mayor Brown made a motion to adjourn the meeting at 9:46 PM seconded by Trustee McGrane and all were in favor.

Respectfully Submitted by:



Sarah J. Witt Village Clerk/Treasurer