

MEMORANDUM

TO: Board of Trustees
FROM: R. Valk
RE: Legal work
DATE: 4/9/19

Billable work over last month:

1. Reviewed lawsuit served on Village Clerk re. personal injuries.
2. Attended Board of Trustees meeting
3. Reviewed draft shade commission law and commented on same. Communications with Trustee Herzog regarding same.
4. Review draft local law to rezone Thorne and provided to Board of Trustees on 3/12.
5. Met with Sign Code Committee on 3/23.
6. Local law re. fee amounts in Village Code – thorough review of code for all references. Drafted local law. Emailed to Board of Trustees on 3/12 for review.
7. Drafted and agreement between the Village and the owners of 7-15 Merritt Ave at Ken McLaughlin's request re. work in right of way. Email on 4/9 to Ken McLaughlin and Rich Rennia.

Upcoming work:

1. Trustee Herzog to give updated draft of shade commission law. Nothing pending at this time.
2. Ken McLaughlin to give further direction on "map discrepancy" work. Nothing pending at this time.
3. After Ken McLaughlin and Rich Rennia review the agreement on Merritt Avenue, I will make amendments as necessary.
4. Draft Monroe County Analysis re. Fire Dept sign - provided in January. Waiting on direction from Village Board if further action needed. Nothing pending at this time.
5. Continued work with sign committee to circulate the draft law to the Planning Board and the Zoning Board of Appeals. May involve additional meetings or edits to the local law. Direction will be given by the sign committee.
6. Thorne rezoning – Waiting comments from Village Board as to whether item ready for circulation to other Village consultants.
7. Fee amounts/procurement policy local law – Waiting comments from Village Board.
8. LL Stop Sign Russel Knolls + Front