

Village of Millbrook Board of Trustees
Village Hall- 35 Merritt Avenue Millbrook NY 12545
Meeting Minutes

May 28, 2019

I. Call to order

Mayor Brown called the meeting to order at 6:30 PM and led the Pledge of allegiance.

Roll Call: Mayor Brown, Trustee Rochfort, Trustee Herzog, Trustee McGrane, Deputy Mayor Collopy, Building Inspector/ Zoning Enforcement (ZEO) McLaughlin and Clerk Witt.

II. Administrative Business:

Planning Board Chair: Mayor Brown appointed Kay Vanderlyn Ulrich as Planning Board (PB) Chair. Clerk Witt then gave PB Chair Ulrich the Oath of Office.

Minutes: Trustee Herzog made a motion to accept the minutes of May 28th, seconded by Deputy Mayor Collopy and all were in favor.

Voucher Totals: Mayor Brown read from the Voucher Totals and Building Adjustments (attached). The Board had questions on Number 10, 15 and 18. Mayor Brown said to hold on making the adjustments for the ones in question.

May 28, 2019 Voucher Totals

Vouchers 18537-18564	2019	2020	TOTAL
A - GENERAL FUND	13,544.08	6,849.64	20,393.72
F - WATER FUND	19,525.86		19,525.86
G - SEWER FUND	350.00		350.00
H - CAPITAL PROJECTS			0.00
TA - TRUST & AGENCY FUND			0.00
T - TRUST FUND			0.00
	33,419.94	6,849.64	40,269.58

Deputy Mayor Collopy made a motion to accept the totals as presented and the budget adjustments with the holds, seconded by Trustee Rochfort and all were in favor.

III. Public Hearing- Zoning Map Updates: Mayor Brown opened the Public Hearing for the Zoning Map Updates at 6:45 PM. He said he would be waiting for ZEO McLaughlin to be here before they move forward with discussion. This will be an informational Public Hearing as there needs to be forms filed with Dutchess County and the State before any official changes to the zoning map are made.

IV. Old Business:

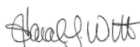
Enhanced: Mayor Brown made a motion to get Enhanced General Ledger software, seconded by Deputy Mayor Collopy and all were in favor.

NDP Contract: Trustee Rochfort read from the attached resolution (007-2019) for the five-year 24/7 contract with NDP. Trustee Rochfort made a motion to accept the contract and resolution (007-2019), seconded by Mayor Brown and all were in favor. Below is the roll call vote for the resolution (007-2019):

The foregoing resolution was duly put to vote which resulted as follows:

Mayor Brown	AYE
Deputy Mayor Collopy	AYE
Trustee Rochfort	AYE
Trustee Herzog	AYE
Trustee McGrane	AYE

Dated: Millbrook, New York
 May 28, 2019


 SARAH J. WITT, Village Clerk
 Village of Millbrook

Court Officer: Mayor Brown said the Town of Washington is looking to have the Village Police to be a presence on court nights. Deputy Mayor Collopy asked when they planned to start. Mayor Brown said June, but he is waiting on some numbers from Town Clerk Alex.

V. Public Hearing- Zoning Map Updates (Continued): ZEO McLaughlin entered the meeting at 7:35 PM. Mayor Brown started taking public comment. Resident Heather LaVarnway made a comment about the Board's decisions to change the zoning on the proposed parcels to General Business (GB). She says changing the parcels to GB may not be good as a lot of different types of businesses are permitted in GB and do not require any Special Use Permit or any sort of board review. She also said that the official zoning map she has through Dutchess County (DC) Planning is not the same one that has been circulated. ZEO McLaughlin agreed with the maps comment. He said that originally the wrong map had been filed with DC. Mayor Brown said the purpose of updating the Zoning Map is to have one correct zoning map. Ms. LaVarnway reiterated the point about not changing parcels to GB without serious consideration and urged the Board to look over the Schedule of Permitted Uses (in the Village Code). ZEO McLaughlin said there should be a steering committee made up of the Planning Board Chair, Heather LaVarnway and himself. Mayor Brown made a motion for ZEO McLaughlin, Chair Vanderlyn and Ms. LaVarnway to do a steering committee on the zoning map, seconded by Trustee McGrane and all were in favor. Mayor Brown asked the committee to submit a list of proposed parcels that may change on the map. The Public Hearing will remain open.

VI. Trustee Updates: Trustee Rochfort: had no report.

Deputy Mayor Collopy: had nothing to report.

Trustee Herzog: Passed out pamphlets and showed the Board a trifold concerning WIC. He also read from a list of WIC accomplishments from throughout the years.

Trustee McGrane: Said he talked with Ed Goff from the NYS DOT and Mr. Goff is waiting on the work order for the speed signs on Franklin. Trustee McGrane said Mr. Goff told him the speed zone could not be lowered to school zone speeds for the pre-schools on Franklin, it only applies to Public Schools. Trustee McGrane says he is working with Dennis from Twin Brooks on ordering three trees before the end of the fiscal year. Mayor Brown asked who is deciding which trees and where the locations will be. Trustee McGrane said he and PWS Collocola will be working on it. Trustee Rochfort said someone on Elm Dr requested a tree be planted in place of a tree that was removed from the Central Hudson project. Trustee Rochfort also said he would like to have more information on locations and tree choices and would like the opportunity to put suggestions in, especially when it comes to trees on Franklin Ave.

VII. Mayor Update: Mayor Brown said he had attended the Sheriff's and Troop K Police Memorials with Officer Witt.

VIII. Public Comment: No public comments were made.

IX. Executive Session- Personnel: Deputy Mayor Collopy made a motion to go into executive at 8:53 PM, seconded by Trustee Herzog and all were in favor.

Trustee Rochfort made a motion to exit executive session and re open the meeting at 9:08 PM, seconded by Trustee Herzog and all were in favor.

Mayor Brown made a motion to continue to have Mackey, Butts and Wise as the Village attorneys and make them the Villages official attorneys in accordance with the Re-Org meeting appointments, seconded by Deputy Mayor Collopy and all were in favor.

X. Adjournment: Trustee Herzog made a motion to adjourn the meeting at 9:09 PM, seconded by Trustee Rochfort and all were in favor.

Respectfully Submitted by Sarah J. Witt Village Clerk/Treasurer

