

Village of Millbrook Board of Trustees
Village Hall- 35 Merritt Avenue Millbrook NY 12545
Meeting Minutes

June 11, 2019

I. Call to order

Mayor Brown called the meeting to order at 6:30 PM and led the Pledge of allegiance.

Roll Call: Mayor Brown, Trustee Rochfort, Trustee Herzog, Trustee McGrane, Deputy Mayor Collopy, Officer in Charge (OIC) Witt, Public Works Supervisor (PWS) Collocola, Fire Chief Bownas, Attorney Mackey and Clerk Witt.

II. Administrative Business:

Minutes: Trustee McGrane made a motion to accept the minutes of May 28th, 2019, seconded by Deputy Mayor Collopy and all were in favor.

Voucher Totals: Mayor Brown read from the Voucher Totals.

June 11, 2019 Voucher Totals

Vouchers 18524, 18568-18623	2019	2020	TOTAL
A - GENERAL FUND	47,503.79	38,838.30	86,342.09
F - WATER FUND	9,934.15	700.00	10,634.15
G - SEWER FUND	23,042.98	250.00	23,292.98
H - CAPITAL PROJECTS	38,754.45		38,754.45
TA - TRUST & AGENCY FUND	500.00		500.00
T - TRUST FUND	255.00		255.00
	119,990.37	39,788.30	159,778.67

Deputy Mayor Collopy made a motion to accept the totals as presented, seconded by Trustee Rochfort and all were in favor.

III. Old Business:

Zoning Map Correction Public Hearing: Mayor Brown said they will be continuing the public hearing on the Zoning Map. He said a steering committee consisting of Zoning Enforcement Officer (ZEO) McLaughlin, Planning Board (PB) Chair Vanderlyn and Resident Heather LaVarnway had been established. Trustee Rochfort filled in for PB Chair Vanderlyn and Deputy Mayor Collopy was also in attendance for the first meeting. Mayor Brown read an email from ZEO McLaughlin about the proposed parcels. Mayor Brown said he will write something up to post to the website regarding the email. Town Resident Howard Schumann asked if the maps will be made available for viewing. Mayor Brown said once ZEO McLaughlin has a map available it will be posted online. Mayor Brown made a motion to continue the public hearing through the next meeting, seconded by Trustee McGrane and all were in favor.

IV. New Business:

Water Tower Update: Trustee Rochfort stated he liked the color of the primer on the water tower. Mayor Brown said it will be painted Forrester Green by the Sherwin Williams line. He says weather permitted the painting should be finished in a few weeks. He said they may have to work some Sundays if the weather is cooperating, but they will be restricted to the work ordinance of 7:30 AM- 7:00 PM.

V. Departmental Reports:

Fire Department- Fire Chief Bownas: Read from the attached monthly report.

Additional Comments: Fire Chief Bownas said the old FD Chief's truck is ready for sale. Mayor Brown said we can put an ad in the paper but suggested having a minimum starting bid of \$10,000.

Police-OIC Witt: Read from the attached monthly report.

Additional Comments: OIC Witt said while doing the walk-through school checks, it was noted that

between all the schools, there were several doors opened and no alarms were on. OIC Witt thanked the FD for including the PD on the forceable entrance training and for donating 2 halligan bars. Trustee McGrane asked if the ride along waiver was ready. OIC Witt said he needed to pass it along to the attorney for his review. Attorney Mackey asked OIC Witt to email it to him. Deputy Mayor Collopy asked about the electronic speed signs and asked Mayor Brown if he could approach the Town of Washington about going in on half for a sign. Trustee Rochfort noted Dutchess County Sheriff's Dept (DCSD) supplies variable message speed signs, OIC Witt agreed. PWS Collocola said DCSD had a speed sign here upon request a few years ago and to the best of his knowledge it was free. Deputy Mayor Collopy said he would reach out to DCSD. Trustee Herzog asked OIC Witt if they will be doing the good deeds reward program for the kids this Summer. OIC Witt said, yes, this will be the third Summer they do this program where the PD hand out tickets good for one free ice cream from Stewart's. The program was a success the last two years. OIC Witt explained when Police Officers see kids doing good deeds (wearing helmets, helping people cross the street, picking up trash, etc.), they will give those children ice cream tickets. OIC Witt thanked Stewart's for their donation of the free ice cream tickets.

Public Works- PWS Collocola: Read from the attached report.

Additional Comments: PWS Collocola Said he is waiting for prices on the curb situation on Maple. Deputy Mayor Collopy said people are parking on the library side of Friendly Ln. where they shouldn't be. PWS Collocola said there is no curb to paint, but he will put up a no parking from here to corner sign and see if that helps.

Water & Sewer- Scott Osborn (VRI): Read from the attached Water and Sewer reports.

Treasurer- Clerk Witt: Read from the attached treasurer and building department reports.

Attorney- Joshua Mackey: No written report was given. Attorney Mackey said he is catching up on open projects. Mayor Brown said he would be in contact with him in the coming week.

VI. Trustee Updates:

Trustee Rochfort: Said he there will be a meeting on June 23 for the sign committee to go over the sign code draft. Trustee Rochfort said he attended the steering committee meeting on the zoning map and did not have much to add from the Mayor's report. Trustee Rochfort said he will be in contact with Attorney Mackey concerning the bank accounts.

Trustee Herzog: Said he brought the WIC trifold for anyone that wasn't at the last meeting. He then passed out the shade tree commission revisions to the Board for their review.

Deputy Mayor Collopy: Said he stopped by the Town of Washington (TOW) Court to see how many people were there. He reported approximately 40 people were in attendance and Officer DelGuidice was present. He said he will be following up with Bill Bright (Delaware Engineering) about the DynaSand filters. Deputy Mayor Collopy said he spoke with Mr. James Thompkins who is willing to maintain the lights at the monument (Rt 343 and Old Rt. 82) as long as the Village supplies the materials. Deputy Mayor Collopy said he spoke with Central Hudson and it would cost the Village an estimated 20 dollars a month for the meter plus electricity. He said he is going to follow up with Greg Petrone about locating the line and installing an outlet at the monument. Deputy Mayor Collopy asked what is going on with Bennett College. Trustee Rochfort said he gave a report on the status last month and there has been no change since then. Trustee McGrane said there were many steps that needed to be taken before the Condo Board moved forward, including taking three months to find an engineer. He said the Condo wanted to do their due diligence before they approved the contract but are close to approving it.

Trustee McGrane: Said he heard back from NYS. They will be putting a 30 MPH sign right near the Millbrook House. It hasn't gone in yet, but it's been marked out. They are also going to replace the caution sign that was removed during the ADA project in front of Barbaro. Trustee Herzog asked what was going on with the trees. Trustee McGrane said there will be a tree put by 37 Elm, the tree stump will be grinded, one tree will be put on Maple Ave and one on Washington Ave.

VII. Mayoral Updates: Read from the Rebuilding Together flyer from Dutchess County. He also read from the Hazardous Waste flyer from Dutchess County.

VIII. Public Comment: Howard Schumann, Town Resident, asked about what the TOW and Village's plan to maintain the Rescue Squad and possible have more volunteers. Mayor Brown said they are working at reaching out to the surrounding communities who are 24/7 ambulance and also have a volunteer ambulance squad. Deputy Mayor Collopy said Fire Chief Bownas knows someone in Western New York that specializes in this field and he will follow up with Fire Chief Bownas. No actions were taken during Public Comment.

IX. Executive Session and Adjournment: Trustee Rochfort made a motion at 8:25 PM to adjourn the meeting, seconded by Trustee McGrane and all were in favor.

Respectfully Submitted by:



Sarah J. Witt Village Clerk/Treasurer