

Village of Millbrook Board of Trustees
Village Hall – 35 Merritt Avenue, Millbrook, NY 12545
Meeting Minutes

June 25, 2019

1. Call to Order

Mayor Brown called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

Roll Call: Mayor Rodney Brown, Deputy Mayor Timothy Collopy, Trustee Joseph Rochfort, Trustee Michael Herzog, Trustee Kevin McGrane and Deputy Clerk Nicole Zeko

2. Administrative Business

- ❖ Mayor Brown noted that the departments are doing a good job in getting end of year stuff in.
- ❖ Enhanced software is installed, and training has begun.
- ❖ **Minutes:** Minutes were not accepted, Trustee Rochfort had an additional change. (Discussion about alarms on school district doors were eliminated from minutes) Planning to approve next meeting.
- ❖ **Voucher Totals:** Mayor Brown read the voucher totals. Deputy Mayor Collopy made a motion to accept the totals as presented, seconded by Trustee Rochfort and all were in favor.

June 25, 2019 Voucher Totals

Vouchers 18624-18668	2019	2020	TOTAL
A - GENERAL FUND	4,434.21	18,275.03	22,709.24
F - WATER FUND		790.23	790.23
G - SEWER FUND	55.61	1,849.96	1,905.57
H - CAPITAL PROJECTS	12,488.80	1,049.07	13,537.87
TA - TRUST & AGENCY FUND			0.00
T - TRUST FUND			0.00
	16,978.62	21,964.29	38,942.91

3. New Business

- ❖ Mayor Brown received a survey from Dutchess County Planning regarding Air BNB in the community. Heather LaVarnway emailed Mayor Brown about concerns in other municipalities. Mayor Brown read the questions on the survey to the board and they answered together.

4. Old Business

- ❖ Re-Open Public Hearing on Zoning Map: Mayor Brown asked to re-open the Public Hearing on Zoning Map Corrections. Trustee Rochfort made the motion to re-open the public hearing, seconded by Trustee Herzog and Deputy Mayor Collopy and all were in favor. Agreed to have ZEO Ken McLaughlin go forward. Discussed cul-de-sac at end of Maple Avenue. The plot of land between the cul-de-sac and Franklin Avenue needs to be a parcel or part of a parcel. Mayor Brown was to meet with George Whalen III to see if it could become part of the 501.c3. Mayor Brown made a motion to correct map and present to George Whalen, seconded by Trustee Rochfort and all were in favor.
- ❖ Mayor Brown made a motion to go forward in changing the zoning on the proposed parcels to general business (GB), seconded by Trustee Rochfort and all are in favor.

The proposed parcels are:

1. 135801-6765-18-402046-0000 currently Crisp Architects located at 16 Washington Avenue
2. 135801-6765-18-412037-0000 the old Agway building located at 18 Washington Avenue
3. 135801-6765-18-483093-0000 the old Bakery located at 3306 Franklin Avenue
4. 135801-6765-18-479085-0000 currently Taylor Oil located at 3304 Franklin Avenue

- ❖ No comments from the public.
- ❖ Trustee Herzog had questions about a white structure behind Taylor being turned into a business. It was noted that it was not.
- ❖ Trustee Rochfort had no comments.
- ❖ Deputy Mayor Collopy had no comments.
- ❖ Trustee McGrane had no comments.
- ❖ Mayor Brown had no comments.
- ❖ Trustee Herzog made a motion to close public hearing, seconded by Trustee McGrane and all were in favor.

5. Board Member Updates

Mayor Brown:

- ❖ Mayor Brown discussed Enhanced GL software chart of accounts to correctly reflect what we get billed in order to generate AUD. Mayor Brown wants to approve changes to the chart of accounts in order to make it easier to submit information to the state. Mayor Brown made a motion to allow Clerk/Treasurer Sarah Witt, Deputy Clerk Nicole Zeko and Consultant Karen McLaughlin to make changes to the chart of accounts which will work best for AUD when necessary without having to get board approval every time a change needs to be made. Seconded by Deputy Mayor Collopy and all were in favor.
- ❖ Mayor Brown received proposals for curbs and sidewalks
 1. Maple Avenue 281 linear feet curb - \$34,400
 2. Village Hall - 2 handicap spots 40 ft, van accessible with concrete apron and sidewalk -\$11,600 + \$8,600 total of \$20200
 3. Friendly Lane 2 sections opposite side of street 15 linear ft x 2 - \$8,300
 4. DMV no expense to the village charging property owner \$10,900

Discussion at next meeting to discuss with Public Works Supervisor, Robert Collocola.

- ❖ Mayor Brown wants to get a workshop together prior to a public hearing in reference to the sign committee about the process and how decisions are being made. All board members expressed interest in being there along with the ZBA, PBA and ZEO. Trustee Herzog suggested the 2nd meeting in July to have a workshop.

Trustee Rochfort:

- ❖ Trustee Rochfort met with Josh Mackey concerning restrictive accounts about the Haight and 9 Partners Trust accounts. Reported that Josh Mackey needs a proceeding in Dutchess County Surrogates court to dissolve trust. What to do with money locked up in these accounts. The Village can only use the interest generated by these accounts.
- ❖ Trustee Rochfort met with sign committee on June 23rd reviewed comments from member Ian Schwandt, Heather LaVarway drafted response and will send to Ian.
- ❖ Trustee McGrane and Trustee Rochfort met with Rona Boyer about new MBA maps to put in the Village Hall. The maps are of businesses in the town and the village and new website for promoting shops, events etc. Asking the village to donate \$350 for new website.
- ❖ Matthew Rochfort was wondering if any of the trustees wanted to walk or ride in a car in the fireman's parade?

- ❖ Shade tree committee – There are two really dead trees on Elm Drive.

Trustee Herzog:

- ❖ Trustee Herzog visited with a resident about invasive plants choking out trees and shrubs on Dineen. He inspected area with her and discussed with Department of Public Works Supervisor Bob Collocola about getting debris removed. Trustee Herzog contacted Beth Rosler at DEC who gave trees and shrubs to see if the village can get inspection of area to get rid of invasive plants. Last time area was inspected was either 2015 or 2016.
- ❖ Trustee Herzog attended a meeting for 9 Elden plant steering committee to discuss final draft trying to come up before presenting to public.
- ❖ Trustee Herzog was wondering about updates on water tower. Rain has set back progress.
- ❖ Trustee Herzog was wondering where we are at with the approval for the filtration are building at water plant. Mayor Brown stated that we do not need UV.

Deputy Mayor Collopy:

- ❖ Deputy Mayor Collopy discussed contracts with the police department. Mayor Brown stated that we contract out our officers for 3 different situations, Town of Washington Court, Millbrook School District & public assemblies such as the Home Show.
- ❖ Deputy Mayor Collopy updated about the Flagger monument work. He Talk to Greg Petrone and was notified he cannot do the work. Collopy sent info to Central Hudson to look at site.
- ❖ Deputy Mayor Collopy discussed the speed limit sign and spoke to Deputy Sherriff Reilly and waiting for his response on what can be done.
- ❖ Reported that the report for Penflex's current program says payments begin after age 55 in lump sum and are taxable in NYS but the annual amount from points is not taxable.
- ❖ Deputy Mayor Collopy said Fire Chief Ted Bownas met with chief's council to set up a presentation on how to encourage new volunteers and is planning on holding one this fall.
- ❖ Deputy Mayor Collopy discussed with Bill Bright about options on a dyna filter. Waiting to hear back from Bill Bright about the option on a used dyna filter. Just starting to explore options. Trustee Herzog stated we may be able to apply for a grant that provides funding for substantial work at sewer treatment plants and comes with 80/20 match where they pay 80% and we pay 20%.

Trustee McGrane:

- ❖ Trustee McGrane stated that the state put 30 mph speed limit sign and thinks it's in the wrong place as there is still a problem further up by Maple.
- ❖ Trustee McGrane stated that there have been complaints about jake brakes, and the state is going to look into it.
- ❖ July 5th Sweat & Shop sponsored by Forza who will be giving out free exercise classes.
- ❖ Thanked Herzog & Collopy for coming out to the 3rd Annual Millbrook Pride Social.

6. Public Participation

Howard stated that the Air BNB topic came up in the Town of Washington Board meeting as well.

7. Adjournment

Mayor Brown made a motion to adjourn meeting at 7:53 pm, seconded by Deputy Mayor Collopy and all were in favor.

Respectfully Submitted by Nicole Zeko, Deputy Clerk

A handwritten signature in black ink, appearing to read "Nicole Zeko". The signature is written in a cursive, flowing style.