

Village of Millbrook Board of Trustees
Village Hall- 35 Merritt Avenue Millbrook NY 12545
Meeting Minutes

August 27, 2019

I. Call to order

Mayor Brown called the meeting to order at 6:30 PM and led the Pledge of allegiance.

Roll Call: Mayor Brown, Trustee Rochfort, Trustee Herzog, Trustee McGrane, Deputy Mayor Collopy, Attorney Mackey and Clerk Witt. PWS Collocola entered the meeting at 7:00 PM and exited by 7:45 PM.

II. Administrative Business:

Voucher Totals:

August 27, 2019 Voucher Totals

Vouchers 18796-18848

A - GENERAL FUND	39,283.58
F - WATER FUND	3,660.73
G - SEWER FUND	2,551.63
H - CAPITAL PROJECTS	2,393.58
TA - TRUST & AGENCY FUND	
T - TRUST FUND	
	47,889.52

Motion made by Deputy Mayor Collopy to accept the voucher totals as presented, seconded by Trustee Rochfort and all were in favor.

Student Letters from K-5 ELN Students: Mayor Brown had received letters from the K-5 ELN students and teachers through the Millbrook Central School District (MCSD). The Board and Clerk read the letters out loud (attached). Mayor Brown had thanked the students and teachers for their letters.

III. Old Business:

Dyna Sand Filters- Bill Bright (Delaware Engineering): Mr. Bright said this is a filtration system for the wastewater treatment plant (WWTP) and it is a backflow system. The Dyna Sand filter is a rapid sand filter it is 10 X10 and can filter up to 500 gallons per minute. It will replace the current sand beds. The bid received did not include the control panel and the cost for that is roughly \$3000- \$4000. Trustee Rochfort asked since this is a used system, how old is it. Mr. Bright said it's not more than 10 years old. Trustee Rochfort asked how long do they last. Mr. Bright said as long as the operators do the upkeep, anywhere from 25-30 years. Mr. Bright said it would need to be sandblasted. Sand for the filter would need to be added, as well. He said the total to get it and get it running will be roughly \$50,000. Additionally, the sand to fill it will be about \$10,000. Trustee McGrane asked if the sand cost would be a yearly amount. Mr. Bright said the \$10,000 is for the initial set up and would only have to be refilled with sand about every 2-3 years. Mayor Brown said a break down of cost to purchase the sand filter is \$26,500 plus freight \$8,450 and an additional \$4,000 for the control panel will roughly be \$40,000. *Motion* was made by Trustee Herzog to accept the bid from Aaron Equipment Company along with the future addition of the control panel, seconded by Trustee McGrane and all were in favor. Mayor Brown asked if Mr. Bright would reach out to Mr. Quinn of Aaron Equipment Company and let him know that they were awarded the bid.

IV. New Business:

Sign Code Redraft: Mayor Brown said it had been determined that there will need to be another meeting with sign code committee members, therefore tabling the redraft discussion.

Dineen Road Guardrail: Village resident Dominic Molella had made a request that a section of guardrail by his house be moved laterally by about 6 ft. After discussion, Attorney Mackey suggested an engineer

review to confirm the move would not cause any red flags. Mayor Brown said he has a road engineer coming to look at the Dineen wall and he would ask him to take a look at the guardrail to make sure there would be no issues with it being moved. Mayor Brown said he would reach out to Mr. Molella when he has a date when the engineer will be there.

V. Trustee Updates:

Deputy Mayor Collopy: Said he is still working on the Flagger Monument. He said the solar panels were put in for the lights, but the lights only light the monument not the eagle. Mayor Brown said he would figure out a way fashion the colored lights under the eagle. Deputy Mayor Collopy said he is working on trash can lids for the Village trash cans and will be bringing quotes to the Board.

Trustee Rochfort: Read from an email from Mr. Charles Pierce concerning the Thorne Building (attached). He said he had had two police ride-a-longs, one with Officer Aluisio, and the other with Officer DelGuidice. He said Officer Aluisio is the jewel of the police department.

Trustee Herzog: Reported he and Trustee McGrane had met with Attorney Mackey concerning the Shade Tree Commission and there are two changes he would like made. He said he is hopeful he will have something for the Board at the second meeting in September. He said there is a course at Cornell Co-operative Extension about trees that he and Trustee McGrane and possibly PWS Collocola would like to take. He said the course will cost about \$190.00. *Motion* was made by Mayor Brown to allow Trustee McGrane and Trustee Herzog with the potential of PWS Collocola to take the course, seconded by Deputy Mayor Collopy and all were in favor.

Trustee McGrane: Said Community Day is September 7th 10 Am- 2 PM with a concert at 3 PM. All the information on activities will be posted on-line.

VI. Mayor Update: Mayor Brown said the Zoning Maps are still being worked on and he should have a map with the changes soon.

VII. Public Comment: Public comments included inquiries concerning the limited parking in the Village. Resident Brian Hicks said Trustee McGrane is doing a good job with Community Day and said if he needed any help that he is available. No actions were taken during public comment.

VIII. Adjournment: *Motion* made by Trustee Rochfort to adjourn the meeting at 8:13 PM, seconded by Trustee Herzog and all were in favor. Success

Respectfully Submitted by



Sarah J. Witt Village Clerk/Treasurer