

Village of Millbrook Board of Trustees
Village Hall- 35 Merritt Avenue Millbrook NY 12545
Meeting Minutes

September 10, 2019

I. Call to order

Mayor Brown called the meeting to order at 6:30 PM and led the Pledge of allegiance. Mayor Brown then asked for a Moment of Silence in remembrance of 9/11.

Mayor Brown thanked Trustee McGrane for a job well done for a successfully wonderful Community Day.

Roll Call: Mayor Brown, Trustee Rochfort, Trustee McGrane, Deputy Mayor Collopy, Fire Department (FD) Chief Bownas, FD President Rochfort, Officer in Charge (OIC) Witt, Public Works Supervisor (PWS) Collocola, Attorney Mackey and Clerk Witt.

Absent: Trustee Herzog

II. Administrative Business:

Minutes: *Motion* made by Mayor Brown to accept the minutes of 8/13 and 8/27, seconded by Deputy Mayor Collopy and all were in favor.

Voucher Totals: Mayor Brown read from the Voucher Totals.

September 10, 2019 Voucher Totals

Vouchers 18849-18910

A - GENERAL FUND	19,841.47
F - WATER FUND	23,376.56
G - SEWER FUND	19,701.23
H - CAPITAL PROJECTS	15,417.42
TA - TRUST & AGENCY FUND	
T - TRUST FUND	25,000.00
	103,336.68

Motion made by Trustee McGrane to accept the fund totals as presented for September 10, 2019, seconded by Deputy Mayor Collopy and all were in favor.

III. Old Business:

Sign Code Redraft Update: Trustee Rochfort said committee members will be meeting September 16th, 2019 to go over the redraft.

Dineen Rd Guardrail: Mayor Brown said the road engineer from Delaware Engineering took a look at the guardrail and said the road would need to be closed while moving it, but there should be no problems in moving the guardrail 6ft.

Dineen Rd Retaining Wall: Mayor Brown said he would like the Board to vote on getting the Dineen Rd retaining wall tested at the next meeting.

IV. New Business:

Water/ Sewer Rates: Mayor Brown told the Board to review the study by Steven Lynch on the water/ sewer rates that was handed out. He said he would like the Board to be prepared to discuss at the next meeting as the rates will be needing to be increased. Trustee McGrane asked Mayor Brown if they should be discussing with the residents. Mayor Brown said yes.

First Night: Mayor Brown said he is looking to have the First Night event resurrected. Trustee McGrane had been asked to be lead, as he had just completed Community Day. Trustee McGrane said he is already speaking with Town Clerk Alex about it.

V. Departmental Reports:

Fire Department: FD Chief Bownas read from the attached August reports.

Additional comments: Chief Bownas said they have two new members that joined the FD. He said he has two people interested in the Old Chief's vehicle and will advise the Board if either of them is interested in purchasing it.

Police-OIC Witt: Read from the attached monthly report.

Additional Comments: OIC Witt reported all the MVPD are up to date with CPR training. He said he will be replacing the sign that is in front of the Village Hall to reflect the new phone number changes-(845)677-8200 to dispatch the MVPD. Trustee McGrane thanked the MVPD for participating in Community Day.

Public Works- PWS Collocola: Read from the attached report.

Additional Comments: PWS Collocola reported the curb work on Merritt and Friendly have been completed and they will install the handicap parking signs once the paving work is completed. Merritt is set to be paved October 1st, weather permitted. The owner of Old Orchard Ln is working on a solution for the washout issues on Valley Farm, PWS Collocola had suggested to the own that it be paved. The country curb at Merritt and Maple will be done in mid-October, weather permitted. PWS Collocola reported there were a few more properties that have misused the brush collection service and would like to fine them. Mayor Brown said it is at PWS Collocola's discretion whether to fine.

Water & Sewer- Scott Osborn (VRI): Read from the attached Water and Sewer reports.

Additional Comments: Mr. Osborn said there needs to be electrical work done on the second blower.

Treasurer- Clerk Witt: Read from the attached treasurer and building department reports.

Additional Comments: Mayor Brown noted how much work the Clerk, Deputy Clerk and Consultant Karen McLaughlin have been putting in to get the Annual Update Document (AUD) completed.

Attorney Mackey: No report submitted. Mayor Brown asked if ZEO McLaughlin will be attending the sign code update committee meeting on September 16th. Attorney Mackey said no. Attorney Mackey says he plans to plug in the edits during the meeting and have the committee leave with a redraft.

Attorney Mackey said the Shade Tree bylaws are finished. Mayor Brown said he would like to go over them in the next meeting when Trustee Herzog is present. Attorney Mackey said he and his people are still working on the bank accounts and may be heading to Surrogate Court to find some information. Trustee Rochfort asked Attorney Mackey if he knew about the Millbrook Restorations bank account. Attorney Mackey said he would reach out to Lisa Hickey (OSC) and Cathy Shanks (Millbrook Restorations) concerning the Millbrook Restorations account.

VI. Trustee Updates:

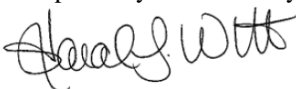
Deputy Mayor Collopy: Said he would like to see about turning the Flagler Monument into a round-about. Mayor Brown said he would give him a DOT contact for more information. Deputy Mayor Collopy is working on lockable trash can lids that model the Saugerties trash can lids to reduce people dumping household garbage. He said will be reaching out to Welsh Sanitation about them locking and unlocking the cans when they do the collections.

Trustee Rochfort: Said he had nothing further beyond the sign code update and the bank account inquiry.

Trustee McGrane: Said he could not have done this without the help from Mary Alex from the Town of Washington Chelsea Edson from the Town of Washington recreation department Cheryl Marie of Walbridge Farm Market Rona Boyer from the Millbrook Business Association and all of its members. Sarah Witt and Nicole Zeko from the Village of Millbrook. Debi Tyger resident of Millbrook. Cathy Shanks and Mary Liberatore from George T. Whalen Insurance. Officer in charge Jared Witt and his officers of the Village of Millbrook Police Department Ted and Kim Bownas and their volunteers of the Millbrook Fire Department and the Millbrook Rescue Squad. Lillian Parry who design all of our PDFs and jpgs for social media.

- VII. Mayoral Updates:** Mayor Brown read about the rebuilding home application in Dutchess County. He said the information will be on the back table of the meeting room. Mayor Brown read a letter from Dutchess County concerning a lawsuit filed against the EPA. The letter asked the Village of Millbrook to consider writing a resolution or a letter supporting the County's amicus brief. Deputy Mayor Collopy said he would look into it.
- VIII. Public Comment:** Comments included a question about the Dyna Sand Filter, the dams, and the hate stickers posted around the Village. No actions were taken during public comment.
- IX. Executive Session:** *Motion* made by Mayor Brown to enter into executive session at 8 :16 PM to discuss legal issues, seconded by Deputy Mayor Collopy and all were in favor. Mayor Brown asked Attorney Mackey, OIC Witt and Clerk Witt to attend executive session. *Motion* made by Mayor Brown to exit executive session at 8:58 PM, seconded by Trustee Rochfort and all were in favor. No motions were made as a result of the executive session.
- X. Adjournment:** *Motion* made by Mayor Brown to adjourn the meeting at 9:04 PM, seconded by Trustee McGrane and all were in favor.

Respectfully Submitted by:



Sarah J. Witt Village Clerk/Treasurer