

**Village of Millbrook Board of Trustees**  
**Village Hall- 35 Merritt Avenue Millbrook NY 12545**  
**Meeting Minutes**

October 22, 2019

**I. Call to order**

Mayor Brown called the meeting to order at 6:30 PM and led the Pledge of allegiance.

**Roll Call:** Mayor Brown, Trustee Rochfort, Trustee Herzog, Trustee McGrane, Deputy Mayor Collopy and Clerk Witt.

**II. Administrative Business:**

**Minutes:** *Motion* made by Trustee Rochfort to approve the Minutes from 10.08.19, seconded by Trustee McGrane and all were in favor.

**Voucher Totals:** Mayor Brown read from the following voucher totals:

<b>October 22, 2019 Voucher Totals</b>	
<b>Vouchers 19002-19073</b>	
A - GENERAL FUND	86,651.05
F - WATER FUND	19,310.97
G - SEWER FUND	19,823.17
H - CAPITAL PROJECTS - Bedrock Wells	2,282.50
TA - TRUST & AGENCY FUND	
TE - PRIVATE PURPOSE - Millbrook Community Day	
TE - PRIVATE PURPOSE - Millbrook Restoration	
T - TRUST FUND	
<b>128,067.69</b>	

*Motion* made by Mayor Brown to accept the voucher totals as presented, seconded by Deputy Mayor Collopy and all were in favor.

**Public Assembly Permit:** The Town of Washington Rec Department submitted a Public Assembly Permit application for the Halloween Parade, complete with a certificate of insurance. *Motion* made by Mayor Brown to approve the Public Assembly Permit, seconded by Deputy Mayor Collopy and all were in favor.

**III. Old Business:**

**Water Rate Increase:** Bill Bright from Delaware Engineering had given the Board a presentation having to do with increasing the water rate due largely in part to the Water Filtration and Storage Tank Rehab projects. He had passed out a Draft Rate Impact handout to the Board (attached). After discussion, Mayor Brown did an informal straw vote of the Board to see if the Board would be in favor of a rate increase. The Board was in favor and understood the need for the rate increase. Mayor Brown said at the next meeting the Board will discuss and will pass a resolution on the water rate increase and he encouraged the members of the public to come to the meeting to voice their opinions. He plans to apply the new rate to the next water billing going out in January. Mayor Brown had asked Clerk Witt to send out a letter to banks asking them to submit a rate for either a BAN or BOND for \$550,000 for the Water Treatment Plant upgrades. Bank bids are to be read at the next meeting.

**IV. New Business:**

**November and December Meeting Dates:** Mayor Brown said there will one be one meeting in November and one meeting in December. The November meeting will be Wednesday, November 20, 2019 at 6:30 PM and the December meeting will be Tuesday, December 17, 2019 at 6:30 PM. These will be departmental meetings.

**V. Trustee Updates:**

**Deputy Mayor Collopy:** Said there may be some price changes to the garbage can lids and he will let everyone know about the changes. He is still working on the round a-bout at the monument and he got confirmation that the NYS DOT received his request. He will be making an appointment with Jim Cummings of the NYS DOT to take a look at it.

**Trustee Rochfort:** Said he will be looking over the final revisions on the Sign Code sent over to him from Attorney Mackey. He said Clerk Witt and Attorney Mackey will be sending it to Dutchess County Planning for review later in the week.

**Trustee Herzog:** Asked the Board to approve a request for him to attend a water shed conference on October 29 to the cost of \$75.00. *Motion* made by Trustee Herzog approving the request, seconded by Mayor Brown and all were in favor. Attended a tree steward class on Oct 17<sup>th</sup> there is one more meeting then there will be a test. Attended a "Hate Has No Home" gathering and 25 were in attendance. He will be attending the WIC quarterly meeting on Nov 15<sup>th</sup>. He wanted to make announcement that early voting will be starting Oct 26<sup>th</sup>. Mayor Brown wanted to mention the Town of Washington Democrat Committee had a very nice event honoring Trustee Herzog and it was a nice time.

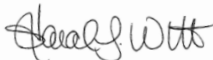
**Trustee McGrane:** Said he is working on New Year's Eve Millbrook. He said the event won't be as big as previous years, but they will need about \$18,000.00 and will need fund raisers. Mayor Brown says he will look at the budget as it is a Village event. Mayor Brown thinks the Village can come up with about \$3000.00. He asked if anyone has ideas on fund raising to reach out. Trustee McGrane said there will be a letter mailed out from Mary Alex looking for donations. Judith from the Millerton News offered to put information on the need for donations in the Millerton News.

**VI. Mayor Update:** Reminded everyone that there will be a Veteran's Day ceremony on 11/11 at 11 AM on Veteran's Green by the Firehouse. He said the Village office is working on the possibility on putting up banners honoring military personnel of past and present. More information to follow.

**VII. Public Comment:** Public comments included comments from County Executive Housten also mentioned early voting and said anyone can vote on the super sites during early voting. Clerk Witt just wanted to remind everyone that Trick or Treating in the Village is always on Halloween not matter what day of the week Halloween falls on. No actions were taken during public comment.

**VIII. Adjournment:** *Motion* made by Deputy Mayor Collopy to adjourn the meeting at 8:05 PM, seconded by Trustee Herzog and all were in favor.

Respectfully Submitted by



Sarah J. Witt Village Clerk/Treasurer