

**Village of Millbrook**  
**35 Merritt Avenue Millbrook NY 12545**  
**Village Hall – Board of Trustees**  
**June 9<sup>th</sup>, 2020**

- Open Meeting Laws have been suspended- Executive Order No. 202.1
- The public can comment/question via email [villageofmillbrook@gmail.com](mailto:villageofmillbrook@gmail.com). The responses to the email will be done during the following week by the trustee that is most applicable.

- 1. Roll Call:** Mayor Brown, Deputy Mayor Collopy, Trustee Rochfort, Trustee McGrane, Trustee Herzog, Robert Collocola Public Works Supervisor (PWS), Matthew Rochfort and Ted Bownas Fire Department (FD), Officer in Charge (OIC) Witt, Scott Osborn (VRI) and Clerk Witt
- 2. Open meeting – 6:30 PM with Pledge of Allegiance**
- 3. Oath of Office- Mike Flanigan:** Clerk Witt gave the Oath of Office to Mike Flanigan for a position on the Zoning Board of Appeals. His appointment is up in 2024.
- 4. Minutes Approval:** *Motion* made by Mayor Brown to accept the minutes of 4/28/2020, 5/12/2020, and 5/26/2020, seconded by Deputy Mayor Collopy and all were in favor.
- 5. Voucher Approval:** *Motion* made by Trustee Rochfort to accept the fund totals as presented, seconded by Trustee McGrane and all were in favor.

June 9, 2020 Voucher Totals	May	June	
Vouchers 19794-19850	2020	2021	TOTAL
A - GENERAL FUND	\$ 316,757.07	\$ 45,733.30	\$ 362,490.37
F - WATER FUND	\$ 1,821.86	\$ 150.00	\$ 1,971.86
G - SEWER FUND	\$ 4,757.25	\$ 648.00	\$ 5,405.25
H - CAPITAL PROJECTS			\$ -
TA - ESCROW	\$ 1,154.66		\$ 1,154.66
TE - PRIVATE PURPOSE - Millbrook Restoration			\$ -
T - TRUST FUND			\$ -
	\$ 324,490.84	\$ 46,531.30	\$ 371,022.14

*\* General Fund May 2020 includes \$301,678.00 to come out of Fire Truck Reserve Fund*

- 6. Budget Adjustments:** *Motion* made by Trustee McGrane, seconded by Trustee Rochfort to approve the attached budget adjustments- Resolution 003-2020.
- 7. Public Assembly Permit- Millbrook Highschool Graduation:** *Motion* made by Mayor Brown for the car parade graduation on June 19<sup>th</sup> at 6:30 PM, seconded by Trustee McGrane and all were in favor.
- 8. Departmental Reports:**
  - Fire Department:** Chief Bownas read from attached reports from May 2020. FD President Rochfort submitted a Public Assembly permit for a block party. Mayor Brown approved the Public Assembly permit for the block party on September 11 & 12, 2020.
  - Police Department:** OIC Witt read from attached May 2020 reports.

**Public Works:** PWS Collocola read from attached May 2020 report. PWS Collocola will be preparing for the purchase of a new truck (top kick) that had been budgeted. Board to vote on bank to finance and truck at next board meeting.

**Water and Sewer:** Scott Osborn (VRI) read from attached May report. He also showed slide show of Water Treatment Plant upgrades.

**Treasurer/ Building Department:** Clerk Witt read from attached May reports. May operating statement submitted to Board.

**9. Permits and Public Assembly:** The Board entered into conversation concerning permits and public assembly permits. Deputy Mayor Collopy will be reaching out to NYCOM for some information.

**10. Trustee Updates:**

**Deputy Mayor Collopy:** Deputy Mayor Collopy made a motion to accept the insurance policy with the additional increase in equipment and vehicle deductible to \$1000, seconded by Trustee Rochfort and all were in favor. Working on: Village Code update- 24 chapters to update.

**Trustee Rochfort:** Met with Trustee Herzog and Deputy Mayor Collopy about Village Code update. Reported the Harts Village Wall test showed wall is structurally sound, will need cosmetic/ resurfacing. Those plans to follow.

**Trustee Herzog:** Working on Village Code update.

**Trustee McGrane:** Announced Farmer's Market will be opening; all are asked to be social distant and wear masks. Working on shops and restaurants plans to re-open.

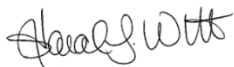
**11. Mayor Update:** Asked Trustee Collopy and Trustee Rochfort to work on gym rental rates. Announce that he will be resigning as of July 31, 2020.

**12. Public Comment:** Mr. Garnet (Town Resident), Mr. Garbolino, and Mr. Stevali had comments and questions concerning the recent Black Lives Matter protests in Millbrook.

**13. Next Scheduled Meeting:** July 14, 2020- 6:30 PM at Village Hall.

**14. Adjournment:** *Motion* made by Trustee Rochfort to adjourn the meeting at 9:30 PM, seconded by Deputy Mayor Collopy and all were in favor.

Respectfully submitted by:



Sarah J. Witt  
Village Clerk