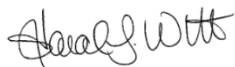


Village of Millbrook
35 Merritt Avenue Millbrook NY 12545
Village Hall – Board of Trustees (BOT)- Budget
March 15, 2021

- *Open Meeting Laws have been suspended- Executive Order No. 202.1*
- *The public can comment/question via email villageofmillbrook@gmail.com. The responses to the email will be done during the following week by the trustee that is most applicable.*

- 1. Roll Call:** Mayor Collopy, Deputy Mayor Herzog, Trustee Contino, Trustee Arbogast, Fire Department (FD) Chief Bownas, FD President Rochfort, FD Rescue Squad Captain Olson, PWS Collocola, TOW Councilman Turletes, Senior Account Clerk McLaughlin, and Clerk Witt
All meeting attendees met via ZOOM.
- 2. Open meeting – 6:00 PM with Pledge of Allegiance.**
- 3. Budget on Fire Department:** The Board met with FD Chief Bownas, FD President Rochfort, and FD Rescue Squad Captain Olson to discuss their budget figures for 2021/2022 Fire Department Budget (attached). TOW Councilman was in attendance due to the Shared Service Fire Contract the Village has with the Town of Washington. The Board reviewed the attached Fire Department worksheets. The FD has requested the Boards consider approving a metal roof on the FD Building. The estimated cost will be around \$110,000. Chief Bownas said the fire company offered to split the cost. Mayor Collopy held off on a vote to approve until all the funding options have been presented. Chief Bownas asked for the Fire Truck Reserve amount to be increased. Mayor Collopy will wait for TOW to weigh in on that discussion.
- 4. Budget on Highway:** The Board reviewed the Highway Proposed Budget with PWS Collocola. PWS Collocola has Exmoore Ln and Bennett Commons on the schedule to be paved in the 2021/2022 Budget. The cost will be around \$65,000. PWS Collocola is checking on whether NYS CHIPS program will cover the whole project or if they are still withholding 20%. The Village has \$81,000 in CHIPS with NYS. PWS Collocola says he has a drag box project on several different areas which will cost around \$30,000. Mayor Collopy says with regards to replacing the Kubota sidewalk plow, he would like to possibly use the funds from the Trust Funds to pay for it- no vote on that was made at this meeting.
- 5. Public Comment:** There was none.
- 6. Next Scheduled Budget Meeting:** March 17, 2021 at 6 PM via ZOOM- Police Department and Front Office.
- 7. Adjournment:** *Motion* made by Deputy Mayor Herzog to adjourn the meeting at 8:03 PM, seconded by Trustee Arbogast and all were in favor.

Respectfully submitted by:



Sarah J. Witt
Village Clerk

21/22 BUDGET	GL #	Department	Sub Category	2019-20 Actual	2020-21 YTD	2020-2021 Budget	Proposed 2021-22
FIRE REVENUES							
1.002262.01.000.00	2262	2262 - Fire Contract		\$ 552,700.00	\$ -	\$ 563,500.00	
Total Fire Revenue:						\$ 563,500.00	\$ -
Total Fire Expenses:						\$ 687,300.00	\$ 778,356.00
Difference:						\$ (123,800.00)	\$ (778,356.00)
FIRE EXPENSES							
1.034102.01.000.00	34102	3410.2 - Fire EQ		\$ 582,891.74	\$ 500.00	\$ 12,200.00	\$ 12,200.00
1.034104.01.000.00	34104	3410.4 - Fire CE		\$ 14,539.62	\$ 9,237.94	\$ 24,500.00	\$ 22,200.00
1.034104.01.000.12	34104	12 3410.4 - Fire CE	GASOLINE	\$ 1,558.60	\$ 738.28	\$ 1,500.00	\$ 1,000.00
1.034104.01.000.13	34104	13 3410.4 - Fire CE	DIESEL	\$ 2,447.73	\$ 1,525.50	\$ 3,500.00	\$ 3,000.00
1.034104.01.000.21	34104	21 3410.4 - Fire CE	TRAINING	\$ 1,775.00	\$ 1,800.00	\$ 16,500.00	\$ 13,000.00
1.034104.01.000.30	34104	30 3410.4 - Fire CE	APPARATUS MAINT	\$ 11,496.98	\$ 10,921.68	\$ 16,600.00	\$ 13,000.00
1.034104.01.000.31	34104	31 3410.4 - Fire CE	PHYSICALS	\$ 7,914.00	\$ 7,392.00	\$ 10,500.00	\$ 10,000.00
1.034104.01.000.40	34104	40 3410.4 - Fire CE	FH - CE	\$ 8,375.96	\$ 6,477.17	\$ 9,600.00	\$ 10,331.00
1.034104.01.000.41	34104	41 3410.4 - Fire CE	FH - UTILITIES	\$ 18,646.37	\$ 11,465.82	\$ 15,800.00	\$ 15,200.00
1.034104.01.000.42	34104	42 3410.4 - Fire CE	FH - HEATING FUEL	\$ 6,004.05	\$ 4,562.28	\$ 6,000.00	\$ 6,000.00
1.034104.01.000.43	34104	43 3410.4 - Fire CE	FH - REPAIRS/MAINT	\$ 15,982.17	\$ 764.80	\$ 14,000.00	\$ 114,200.00
1.034104.01.000.44	34104	44 3410.4 - Fire CE	FH - OFFICE	\$ 11,978.99	\$ 10,189.51	\$ 10,200.00	\$ 9,700.00
1.034108.01.000.00	34108	3410.8 - Fire Employee Benefits		\$ 51,245.09	\$ 62,274.80	\$ 66,000.00	\$ 12,000.00
1.090408.01.000.XX	90408	9040.8 - Workers Comp	FIRE	\$ -	\$ 19,085.00	\$ -	\$ 20,000.00
1.019104.01.000.XX	19104	XX 1910.4 - Unallocated Insuranc	FIRE	\$ -	\$ 24,848.08	\$ -	\$ 26,000.00
1.045404.01.000.00	45404	4540.4 - Ambulance CE		\$ 6,277.47	\$ 9,412.85	\$ 10,000.00	\$ 12,000.00
1.045404.01.000.05	45404	5 4540.4 - Ambulance CE	PAID AMBULANCE	\$ 375,000.00	\$ 320,312.50	\$ 385,000.00	\$ 395,000.00
1.099059.01.000.50	99059	50 9950.9 - Ambulance Reserve		\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00
1.099059.01.000.51	99059	51 9950.9 - FD-Transfer to Equip Reserve		\$ 60,000.00	\$ -	\$ 60,000.00	\$ 60,000.00
1.097206.01.000.76	97206	76 9720.6 - Principal Installment	FD PICKUP 2025	\$ 1,825.00	\$ -	\$ 14,000.00	\$ 12,525.00
1.097207.01.000.76	97207	76 9720.7 - Interest Installment B	FD PICKUP 2025	\$ -	\$ -	\$ 1,400.00	\$ 1,000.00
Total Fire/Rescue:				\$ 1,187,958.77	\$ 501,508.21	\$ 687,300.00	\$ 778,356.00

FIREMATIC BUDGET 2021-2022

34104.01.0.00 Contractual Expenses

Verizon - Cell Phones	\$	2,500.00
Verizon - MDT Tablets	\$	2,500.00
SCBA Testing	\$	3,000.00
SCBA Parts	\$	500.00
Air Monitor Service	\$	500.00
Refill Extinguishers	\$	1,500.00
Amkus (Jaws of Life) Service	\$	1,500.00
Ladder Testing	\$	500.00
UL Pump Testing	\$	1,200.00
Hose Testing	\$	3,500.00
Pager/Radio Repair	\$	1,000.00
Cascade Bottle Rental	\$	2,000.00
Breathing Air	\$	1,000.00
Hazmat/Speedy-Dri/Flares	\$	1,000.00
Subtotal	\$	22,200.00

FUEL

34104.01.0.12 Gas	\$	1,000.00
34104.01.0.13 Diesel	\$	3,000.00
Subtotal	\$	4,000.00

34104.01.0.31 Physicals

Firefighter Physicals	\$	8,000.00
Hepatitis Vaccine	\$	800.00
Blood Test	\$	1,200.00
Subtotal	\$	10,000.00

34104.01.0.21 Training/Education

Training Association Dues	\$	1,500.00
Seminars/NYS Classes	\$	3,000.00
In-House Training	\$	2,000.00
Mandated Annual Training	\$	2,500.00
NYS AFC/Chiefs' Council	\$	1,500.00
Fire Prevention	\$	1,000.00
CPR/1st Aid/AED Training	\$	1,500.00
Subtotal	\$	13,000.00

FIREMATIC BUDGET 2021-2022

34104.01.0.30 Apparatus Maintenance

NYS Inspections	\$	300.00
49-1	\$	500.00
49-2	\$	500.00
49-11	\$	1,000.00
49-13	\$	1,000.00
49-31	\$	1,000.00
49-55	\$	4,000.00
49-63	\$	500.00
49-61	\$	1,000.00
Misc. Service	\$	1,200.00
Parts	\$	2,000.00
Subtotal	\$	13,000.00

34102.01.0.00 Equipment

Turnout Gear (4 sets)	\$	9,000.00
Subtotal	\$	9,000.00

34108.01.0.00 Insurance

Liability	\$	26,000.00
Workers' Compensation	\$	20,000.00
Service Awards	\$	12,000.00
Subtotal	\$	58,000.00

Capital Reserve

99059.01.0.51 Apparatus Reserve Fund	\$	60,000.00
99059.01.0.50 Ambulance Reserve	\$	10,000.00
97206.01.0.76 Chief's Truck Debt Service	\$	16,000.00
Subtotal	\$	86,000.00

Total Budget	\$	215,200.00
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FIRE HOUSE BUDGET 2021-2022

34104.01.0.00 Contractual

Dumpster Rental	\$ 1,861.00
Firehouse Cleaning	\$ 7,800.00
Vector Security Monitoring/Maintenance	\$ 670.00
Subtotal	\$ 10,331.00

34104.01.0.41 Utilities

Electric	\$ 12,000.00
Optimum	\$ 2,800.00
Propane	\$ 400.00
Subtotal	\$ 15,200.00

34104.01.0.42 FUEL

Heating Oil	\$ 6,000.00
Subtotal	\$ 6,000.00

34104.01.0.43 Maintenance

Plumbing- Furnace service	\$ 1,000.00
Generator service	\$ 500.00
Electrical Service	\$ 500.00
Fire extinguisher/Hood/Alarm service	\$ 500.00
Door Maintenance	\$ 900.00
Propane	
Air conditioners/refrigerators/ freezers service	\$ 800.00
Subtotal	\$ 4,200.00

Capital Improvements

New Roof- Standing Seam metal	\$ 110,000.00
Subtotal	\$ 110,000.00

34104.01.0.44 Office Expenses:

Copier Rental/Repair	\$ 3,200.00
Office Supplies	\$ 500.00
Network Services	\$ 6,000.00
Subtotal	\$ 9,700.00

Total Budget	\$ 155,431.00
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EMS BUDGET 2021-2022

45404.01.0.00 Contractual Expenses

First Aid Supplies/ Oxygen / EpiPens	\$	5,000.00
Ambulance Maintenance/ Repairs	\$	1,000.00
Stretchers/ Stair Chairs Service	\$	1,000.00
AED's Service	\$	1,000.00
Subtotal	\$	8,000.00

34104.01.0.21 Training and Education

<i>CPR/First Aid/Seminars/CME's/Defensive Driving</i>	<i>\$</i>	<i>1,000.00</i>
Subtotal	\$	1,000.00

45404.01.0.00 Equipment

EMS Protective Gear / Rehab	\$	1,000.00
EMR System	\$	3,000.00
Subtotal	\$	4,000.00

Total Budget	\$	12,000.00
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21/22 BUDGET	GL #	Department	Sub Category	2019-20 Actual	2020-21 YTD	2020-2021 Budget	Proposed 2021-22
HIGHWAY REVENUES							
1.003501.01.000.00	3501	3501 - State Aid/CHIPS		\$ 41,785.00	\$ 48,106.85	\$ 82,000.00	
Total Highway Revenue:						\$ 82,000.00	\$ -
Total Highway Expenses:						\$ 462,035.00	\$ 250,906.00
Difference:						\$ (380,035.00)	\$ (250,906.00)
HIGHWAY EXPENSES							
1.016402.01.000.00	16402	1640.2 - Central Garage EQ		\$ 2,713.19	\$ 174.66	\$ 4,000.00	\$ 3,000.00
1.016404.01.000.00	16404	1640.4 - Central Garage CE		\$ 15,587.66	\$ 7,943.10	\$ 12,000.00	\$ 2,300.00
1.016404.01.000.11	16404	11 1640.4 - Central Garage CE	UTILITIES	\$ 3,371.40	\$ 2,209.18	\$ 3,200.00	\$ 3,200.00
1.016404.01.000.12	16404	12 1640.4 - Central Garage CE	GASOLINE	\$ 779.31	\$ 369.13	\$ 800.00	\$ 600.00
1.016404.01.000.14	16404	14 1640.4 - Central Garage CE	HEATING FUEL	\$ 2,622.88	\$ 1,902.43	\$ 2,600.00	\$ 2,600.00
1.016404.01.000.20	16404	20 1640.4 - Central Garage CE	REPAIRS/MAINT	\$ 16,688.69	\$ 17,785.45	\$ 6,000.00	\$ 6,000.00
1.016404.01.000.xx	16404	xx 1640.4 - Central Garage CE	SUPPLIES	\$ -	\$ -	\$ -	\$ 18,000.00
1.051101.01.000.00	51101	5110.1 - Streets PS		\$ 187,741.23	\$ 156,987.10	\$ 180,000.00	
1.051101.01.000.06	51101	6 5110.1 - Streets PS	SUMMER (MOWING)	\$ 10,970.00	\$ 7,905.00	\$ 8,000.00	\$ 6,500.00
1.051102.01.000.00	51102	5110.2 - Streets EQ		\$ 15,299.00	\$ 117,163.50	\$ 10,000.00	\$ 5,500.00
1.051102.01.000.07	51102	7 5110.2 - Streets EQ	ROAD PAVING	\$ 85,281.88	\$ 24,950.11	\$ 30,785.00	\$ 30,000.00
1.051104.01.000.00	51104	5110.4 - Streets CE		\$ 64,562.95	\$ 26,561.72	\$ 25,000.00	\$ 28,500.00
1.051104.01.000.13	51104	13 5110.4 - Streets CE	DIESEL	\$ 3,835.88	\$ 3,050.86	\$ 3,500.00	\$ 3,500.00
1.051104.01.000.21	51104	21 5110.4 - Streets CE	TRAINING	\$ -	\$ -	\$ 250.00	\$ 250.00
1.051104.01.000.xx	51104	xx 5110.4 - Streets CE	VEHICLE REP/MAINT	\$ -	\$ -	\$ -	\$ 12,000.00
1.051104.01.000.xx	51104	xx 5110.4 - Streets CE	REPAIR/MAINT	\$ -	\$ -	\$ -	\$ 1,500.00
1.051104.01.000.xx	51104	xx 5110.4 - Streets CE	SUPPLIES	\$ -	\$ -	\$ -	\$ 1,500.00
1.051124.01.000.00	51124	5112.4 - Perm. Imprv CHIPS		\$ -	\$ 48,106.85	\$ 82,000.00	
1.051421.01.000.00	51421	5142.1 - Snow Removal PS		\$ 2,759.00	\$ 4,836.00	\$ 5,000.00	\$ 4,500.00
1.051424.01.000.00	51424	5142.4 - Snow Removal CE		\$ 20,868.16	\$ 3,508.41	\$ 30,000.00	\$ 33,000.00
1.051824.01.000.00	51824	5182.4 - Street Lighting CE		\$ 33,498.39	\$ 26,708.91	\$ 28,000.00	\$ 32,400.00
1.085604.01.000.00	85604	8560.4 - Shade Trees CE		\$ 3,315.00	\$ -	\$ 2,500.00	\$ 2,500.00

1.097206.01.000.78	97206	78	9720.6 - Principal Installment	HYW DUMP	\$ -	\$ 18,250.00	\$ 16,500.00	\$ 18,250.00
1.097207.01.000.78	97207	78	9720.7 - Interest Installment B	HYW DUMP	\$ 12,525.00	\$ 1,368.75	\$ 1,900.00	\$ 913.00
1.097206.01.000.xx	97206	xx	9720.6 - Principal Installment	HYW DUMP 2	\$ -	\$ -	\$ -	\$ 23,500.00
1.097207.01.000.xx	97207	xx	9720.7 - Interest Installment B	HYW DUMP 2	\$ -	\$ -	\$ -	\$ 893.00
1.099059.01.000.52	99059	52	9950.9 - Streets Equip Reserve		\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00
Total Highway:					\$ 492,419.62	\$ 469,781.16	\$ 462,035.00	\$ 250,906.00