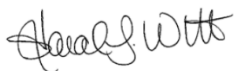


**Village of Millbrook**  
**35 Merritt Avenue Millbrook NY 12545**  
**Village Hall – Board of Trustees (BOT)- Budget**  
**March 17, 2021**

- *Open Meeting Laws have been suspended- Executive Order No. 202.1*
- *The public can comment/question via email [villageofmillbrook@gmail.com](mailto:villageofmillbrook@gmail.com). The responses to the email will be done during the following week by the trustee that is most applicable.*

- 1. Roll Call:** Mayor Collopy, Deputy Mayor Herzog, Trustee Contino, Trustee Arbogast, OIC Witt, Senior Account Clerk McLaughlin, Deputy Clerk Zeko, and Clerk Witt  
*All meeting attendees met via ZOOM.*
- 2. Open meeting – 6:00 PM with Pledge of Allegiance.**
- 3. Budget on Police Department:** The Board discussed the budget figures for 2021/2022 Police Department Budget (attached). OIC Witt explained, with regards to revenues, that due to COVID the Year-To-Date numbers are down because people were not having special events and court had no in-person dates this past year. Mayor Collopy wanted this noted for the COVID impact expenses he has the front office working on. Deputy Mayor Herzog said that with the Police Reform Plan, there is an emphasis on training which explains why that budget line has increased. Mayor Collopy noted that due to a tight budget there will be a moratorium on A-fund Reserve Funds (except for the FD Fire Truck Reserve). Mayor Collopy asked OIC Witt to resubmit his budget with estimated overtime cost built into the Personal Service line. He asked that number not include any raise amounts as the Board is still working on raises for all departments.
- 4. Budget on Front Office:** Mayor Collopy asked Senior Acct Clerk McLaughlin if she would look over the revenues for the A Fund and present at the next Budget meeting. The Board reviewed the Front Office expenses line by line.
- 5. Public Comment:** There was none.
- 6. Next Scheduled Budget Meeting:** March 22, 2021 at 6 PM via ZOOM- A Fund Revenues and Expenses (Senior Account Clerk McLaughlin)
- 7. Adjournment:** *Motion* made by Trustee Arbogast to adjourn the meeting at 7:48 PM, seconded by Trustee Contino and all were in favor.

Respectfully submitted by:



Sarah J. Witt  
Village Clerk

21/22 BUDGET	GL #	Department	Sub Category	2019-20 Actual	2020-21 YTD	2020-2021 Budget	Dept Head 2021-22	Proposed 2021-22			
<b>POLICE REVENUES</b>											
1.001520.01.000.00	1520	1520 - Police Fees		\$ 183.50	\$ 75.00	\$ 4,000.00	\$ 250.00				
1.001520.01.000.27	1520	27 1520 - Police Fees	<b>SPECIAL EVENTS</b>	\$ 2,120.00	\$ 480.00	\$ 4,000.00	\$ 3,000.00				Includes Court Officer Fees
1.002610.01.000.00	3501	2610 - Fines, Forfeits of Bail		\$ 7,305.00	\$ 625.00	\$ 3,000.00	\$ 1,000.00				
<b>Total Police Revenue:</b>						\$ 11,000.00	\$ 4,250.00	\$ -			
<b>Total Police Expenses:</b>						\$ 178,700.00	\$ 216,366.66	\$ -			
<b>Difference:</b>						\$ (167,700.00)	\$ (212,116.66)	\$ -			
<b>POLICE EXPENSES</b>											
1.031201.01.000.00	31201	3120.1 - Police PS		\$ 143,696.59	\$ 112,996.21	\$ 130,000.00	\$ 155,426.16				
1.031201.01.000.25	31201	25 3120.1 - Police PS	<b>COURT</b>	\$ -	\$ -	\$ -					
1.031201.01.000.26	31201	26 3120.1 - Police PS	<b>SCHOOL</b>	\$ -	\$ -	\$ -					
1.031201.01.000.27	31201	27 3120.1 - Police PS	<b>SPECIAL EVENTS</b>	\$ -	\$ -	\$ -					
1.031202.01.000.00	31202	3120.2 - Police EQ		\$ 3,913.20	\$ 41,392.15	\$ 5,000.00	\$ 5,000.00				
1.031204.01.000.00	31204	3120.4 - Police CE		\$ 6,623.59	\$ 5,398.21	\$ 5,000.00	\$ 5,000.00				
1.031204.01.000.12	31204	12 3120.4 - Police CE	<b>GASOLINE</b>	\$ 3,896.39	\$ 1,845.66	\$ 4,000.00	\$ 4,000.00				
1.031204.01.000.20	31204	20 3120.4 - Police CE	<b>REPAIRS/MAINT</b>	\$ 1,816.13	\$ 4,017.41	\$ 2,500.00	\$ 2,500.00				
1.031204.01.000.21	31204	21 3120.4 - Police CE	<b>TRAINING</b>	\$ 10.81	\$ -	\$ 500.00	\$ 3,000.00				
1.090158.01.000.00	90158	9015.8 - Fire & Police Retirement		\$ 12,240.00	\$ 18,623.00	\$ 14,000.00	\$ 22,255.00				
1.097206.01.000.75	97206	75 9720.6 - Principal Installment	<b>POLICE VEHICLE 2026</b>	\$ 18,250.00	\$ -	\$ 6,500.00	\$ 8,831.50				
1.097207.01.000.75	97207	75 9720.6 - Principal Installment	<b>POLICE VEHICLE 2026</b>	\$ -	\$ -	\$ 1,200.00	\$ 354.00				
1.099059.01.000.53	99059	53 9950.9 - Police Vehicle Reserv		\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00				
<b>Total Police:</b>				\$ 200,446.71	\$ 184,272.64	\$ 178,700.00	\$ 216,366.66	\$ -			

21/22 BUDGET	Department	Sub Category	2019-20 Actual	2020-21 YTD	2020-2021 Budget	Dept Head 2021-22	Proposed 2021-22
<b>VILLAGE REVENUES</b>							
1.001001.01.000.00	1001 - Real Property Tax		\$ 950,000.00	\$ 957,978.33	\$ 976,000.00	\$ -	
1.001090.01.000.00	1090 - Real Property Tax Interest & Penalty		\$ 4,288.58	\$ 3,628.50	\$ 5,000.00	\$ 6,000.00	
1.001120.01.000.00	1120 - Non-Property Tax Distribution by County		\$ 61,040.24	\$ 29,245.73	\$ 63,000.00	\$ 56,000.00	
1.001130.01.000.00	1130 - Utilities Gross Receipts Tax		\$ 21,955.26	\$ 2,571.28	\$ 21,000.00	\$ 21,000.00	
1.001170.01.000.00	1170 - Franchise Fees		\$ 39,811.00	\$ 38,288.00	\$ 42,000.00	\$ 38,000.00	
1.001603.01.000.00	1603 - Vital Statistics Fee		\$ 330.00	\$ (170.00)	\$ 250.00	\$ 250.00	
1.002110.01.000.00	2110 - Zoning Fees		\$ 1,600.00	\$ 900.00	\$ 1,500.00	\$ 1,000.00	
1.002115.01.000.00	2115 - Planning Board Fees		\$ 950.00	\$ 600.00	\$ 1,500.00	\$ 1,200.00	
1.002401.01.000.00	2401 - Interest & Earnings		\$ 322.88	\$ 61.19	\$ 300.00	\$ 65.00	
1.002401.01.000.50	2401 - Interest & Earnings- Ambulance Reserve		\$ 26.70	\$ 26.21	\$ 20.00	\$ 30.00	
1.002401.01.000.51	2401 - Interest & Earnings- Fire Truck Reserve		\$ 339.48	\$ 3.84	\$ 300.00	\$ 6.00	
1.002401.01.000.52	2401 - Interest & Earnings-Highway Eq Reserve		\$ 8.75	\$ 74.35	\$ 5.00	\$ 5.00	
1.002401.01.000.53	2401 - Interest & Earnings- Police Vehicle Reserve		\$ 11.65	\$ 18.07	\$ 5.00	\$ 5.00	
1.002401.01.000.54	2401 - Interest & Earnings- VH Restoration		\$ 4.75	\$ 4.50	\$ 5.00	\$ 5.00	
1.002401.01.000.55	2401 - Interest & Earnings- Tax Account		\$ 62.76	\$ 383.72	\$ 65.00	\$ 300.00	
1.002401.01.000.56	2401 - Interest & Earnings- Tennis Courts		\$ -	\$ 3.68	\$ -	\$ 5.00	
1.002412.01.000.00	2412 - Rental Vil. Hall - TOWN		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
1.002413.01.000.00	2413 - Thorne Trust Income		\$ 25,185.50	\$ 18,037.75	\$ 12,000.00		
1.002414.01.000.00	2414 - Rental of Water Tower		\$ 71,997.00	\$ 63,581.67	\$ 70,000.00	\$ 72,000.00	
1.002590.01.000.00	2590 - Permits - BLDG		\$ 15,368.00	\$ 15,117.00	\$ 11,000.00	\$ 12,000.00	
1.002680.01.000.00	2680 - Insurance Recoveries		\$ 1,160.89	\$ 11,612.33	\$ -		
1.002701.01.000.00	2701 - Refunds, Prior Years		\$ 269.58	\$ -	\$ -		
1.002705.01.000.00	2705 - Gifts & Donations		\$ 15,500.00	\$ -	\$ 1,000.00		
1.002750.01.000.00	2750 - AIM Related Payments		\$ 9,185.00	\$ -	\$ -	\$ 9,185.00	
1.002770.01.000.00	2770 - Unclassified Revenues		\$ 737.14	\$ 2,197.32	\$ 1,000.00		
1.002801.01.000.00	2801- Interfund Revenues		\$ 150,000.00	\$ -	\$ -		
1.003001.01.000.00	3001 - State per Capita Aid		\$ -	\$ -	\$ -		
1.003005.01.000.00	3005 - State Aid Mtg Tax		\$ 12,002.59	\$ 16,567.41	\$ 12,000.00	\$ 15,000.00	
1.003501.01.000.00	3501 - State Aid/CHIPS		\$ 41,785.00	\$ 48,106.85	\$ 82,000.00	\$ 82,000.00	
1.005031.01.000.00	5031 - Interfund Transfer		\$ 28,082.30	\$ -	\$ -		
<b>Total Village Revenue:</b>					\$ 1,309,950.00	\$ 324,056.00	\$ -
<b>Total Village Expenses:</b>					\$ 586,915.00	\$ 602,324.00	\$ -
<b>Difference:</b>					\$ 723,035.00	\$ (278,268.00)	\$ -

21/22 BUDGET	Department	Sub Category	2019-20 Actual	2020-21 YTD	2020-2021 Budget	Dept Head 2021-22	Proposed 2021-22
<b>VILLAGE EXPENSES</b>							
1.010101.01.000.00	1010.1 - Board PS		\$ 15,999.84	\$ 11,666.55	\$ 16,000.00	\$ 16,000.00	
1.010104.01.000.00	1010.4 - Village Board CE		\$ 1,956.45	\$ 1,243.36	\$ 2,000.00	\$ 2,000.00	
1.010108.01.000.00	1010.8 - Board-Employee Benefits		\$ -	\$ -	\$ -	\$ -	
1.012101.01.000.00	1210.1 - Mayor- PS		\$ 11,916.67	\$ 8,000.00	\$ 12,000.00	\$ 12,000.00	
1.012104.01.000.00	1210.4 - Mayor CE		\$ 1,501.24	\$ 547.94	\$ 1,000.00	\$ 1,000.00	
1.012108.01.000.00	1210.8 - Mayor-Employee Benefits		\$ -	\$ -	\$ -	\$ -	
1.013204.01.000.00	1320.4 - Independent Auditing & Accounting		\$ -	\$ -	\$ -	\$ -	
1.013251.01.000.00	1325.1 - Clerk/Treasurer PS		\$ 373.21	\$ -	\$ -	\$ -	
1.013251.01.000.01	1325.1 - Clerk/Treasurer PS	<b>CLERK/TREASURER</b>	\$ 55,895.03	\$ 45,694.59	\$ 52,200.00	\$ 52,200.00	
1.013251.01.000.02	1325.1 - Clerk/Treasurer PS	<b>PT DEP CLERK</b>	\$ 414.00	\$ 111.00	\$ 1,500.00	\$ 500.00	
1.013251.01.000.03	1325.1 - Clerk/Treasurer PS	<b>DEPUTY CLERK</b>	\$ 48,701.84	\$ 39,172.53	\$ 46,800.00	\$ 46,800.00	
1.013251.01.000.04	1325.1 - Clerk/Treasurer PS	<b>SR. ACCOUNT CLERK</b>	\$ 1,666.66	\$ 7,499.97	\$ 10,000.00	\$ 10,000.00	
1.013252.01.000.00	1325.2 - Clerk/Treasurer EQ		\$ 261.91	\$ 789.00	\$ 750.00	\$ 750.00	
1.013254.01.000.00	1325.4 - Clerk/Treasurer CE		\$ 760.60	\$ 212.76	\$ 600.00	\$ 600.00	
1.013254.01.000.21	1325.4 - Clerk/Treasurer CE	<b>TRAINING</b>	\$ 138.01	\$ 304.26	\$ 250.00	\$ 250.00	
1.013258.01.000.00	1325.8 - Clerk/Treasurer Employee Benefits		\$ -	\$ -	\$ -	\$ -	
1.014204.01.000.00	1420.4 - Attorney CE		\$ 22,320.00	\$ 19,065.00	\$ 10,000.00	\$ 25,000.00	
1.014304.01.000.00	1430.4 - Personnel CE	<b>Paychex</b>	\$ 3,091.55	\$ 3,177.70	\$ 4,500.00	\$ 4,500.00	
1.014404.01.000.00	1440.4 - Engineer/Consultant		\$ 6,669.63	\$ 9,555.82	\$ 8,500.00	\$ 8,500.00	
1.014604.01.000.00	1460.4 - Records Management CE		\$ 2,921.58	\$ 2,256.40	\$ 3,300.00	\$ 3,650.00	
1.014804.01.000.00	1480.4 - Public Info CE		\$ 2,649.92	\$ 2,356.51	\$ 1,500.00	\$ 4,200.00	
1.016214.01.000.00	1621.4 - Thorne Building CE		\$ 840.67	\$ 3,298.88	\$ 800.00	\$ 300.00	
1.016222.01.000.00	1622.2 - Village Hall EQ		\$ 11,708.69	\$ -	\$ 1,400.00	\$ 1,400.00	
1.016224.01.000.00	1622.4 - Village Hall CE		\$ 7,774.17	\$ 6,866.42	\$ 7,800.00	\$ 8,100.00	
1.016224.01.000.11	1622.4 - Village Hall CE	<b>UTILITIES</b>	\$ 8,813.20	\$ 7,209.14	\$ 9,600.00	\$ 9,600.00	
1.016224.01.000.14	1622.4 - Village Hall CE	<b>HEATING FUEL</b>	\$ 3,760.98	\$ 2,510.52	\$ 4,500.00	\$ 4,500.00	
1.016224.01.000.15	1622.4 - Village Hall CE	<b>HEATING FUEL GYM</b>	\$ 5,665.02	\$ 3,799.38	\$ 6,500.00	\$ 6,500.00	

21/22 BUDGET	Department	Sub Category	2019-20 Actual	2020-21 YTD	2020-2021 Budget	Dept Head 2021-22	Proposed 2021-22
1.016224.01.000.20	1622.4 - Village Hall CE	<b>REPAIRS/MAINT</b>	\$ 3,324.31	\$ 2,332.41	\$ 15,000.00	\$ 2,000.00	
1.016224.01.000.54	1622.4 - Village Hall CE	<b>VH Restoration</b>	\$ 1,592.48	\$ -	\$ 1,500.00	\$ -	
1.016604.01.000.00	1660.4 - Central Storeroom CE		\$ 4,470.97	\$ 3,095.40	\$ 4,700.00	\$ 3,700.00	
1.016704.01.000.00	1670.4 - Central Print/Mail		\$ 3,623.95	\$ 2,587.11	\$ 3,500.00	\$ 3,100.00	
1.016802.01.000.00	1680.2 - Data Processing EQ		\$ 1,517.98	\$ 1,698.00	\$ 2,000.00	\$ 2,000.00	
1.016804.01.000.00	1680.4 - Data Processing CE		\$ 7,032.77	\$ 3,912.62	\$ 4,000.00	\$ 6,000.00	
1.017204.01.000.00	1720.4 - Awards CE		\$ -	\$ 67.75	\$ 300.00	\$ 300.00	
1.019104.01.000.00	1910.4 - Unallocated Insurance		\$ 31,172.25	\$ 29,688.87	\$ 32,000.00	\$ 32,000.00	
1.019204.01.000.00	1920.4 - Municipal Associatoin Dues		\$ 185.00	\$ 957.00	\$ 500.00	\$ 957.00	
1.019504.01.000.00	1950.4 - Taxes & Assessments		\$ 5,123.41	\$ 5,485.41	\$ 5,200.00	\$ 5,600.00	
1.019904.01.000.00	1990.4 - Contingency Account		\$ -	\$ -	\$ 4,665.00	\$ 4,665.00	
1.036201.01.000.00	3620.1 - Safety Insp PS		\$ 14,053.49	\$ 11,250.00	\$ 15,000.00	\$ 10,000.00	
1.036201.01.000.04	3620.1 - Safety Insp PS	<b>LEGISLATIVE ASST</b>	\$ 4,000.10	\$ 3,230.80	\$ 4,200.00	\$ 4,200.00	
1.036204.01.000.00	3620.4 - Safety Insp CE		\$ 1,050.33	\$ 417.64	\$ 1,000.00	\$ 1,000.00	
1.036208.01.000.00	3620.8 - Safety Insp Empl Bene		\$ -	\$ -	\$ -	\$ -	
1.051824.01.000.00	5182.4 - Street Lighting CE		\$ 33,498.39	\$ 26,708.91	\$ 28,000.00	\$ 36,000.00	
1.071802.01.000.00	7180.2- Sp Rec Fac- TENNIS (2020)		\$ -	\$ -	\$ -	\$ -	
1.080101.01.000.00	8010.1 - Zoning PS		\$ 220.00	\$ -	\$ 500.00	\$ 500.00	
1.080104.01.000.00	8010.4 - Zoning CE		\$ 149.56	\$ 352.03	\$ 250.00	\$ 250.00	
1.080108.01.000.00	8010.8 - Zoning Empl Ben		\$ -	\$ -	\$ -	\$ -	
1.080201.01.000.00	8020.1 - Planning PS		\$ 3,974.50	\$ 3,116.25	\$ 5,000.00	\$ 7,000.00	
1.080204.01.000.00	8020.4 - Planning CE		\$ 34.55	\$ 272.06	\$ 500.00	\$ 500.00	
1.080204.01.000.08	8020.4 - Planning CE	<b>COMPREHENSIVE PLAN</b>	\$ -	\$ -	\$ 500.00	\$ -	
1.080208.01.000.00	8020.8 - Planning Empl Ben		\$ -	\$ -	\$ -	\$ -	
1.081604.01.000.00	8160.4 - Refuse/Garbage CE		\$ 1,742.56	\$ 1,311.12	\$ 1,600.00	\$ 1,800.00	

21/22 BUDGET	Department	Sub Category	2019-20 Actual	2020-21 YTD	2020-2021 Budget	Dept Head 2021-22	Proposed 2021-22
1.085604.01.000.00	8560.4 - Shade Trees CE		\$ 3,315.00	\$ -	\$ 2,500.00	\$ 2,500.00	
1.090108.01.000.00	9010.8 - State Retirement		\$ 39,270.00	\$ 42,691.00	\$ 40,000.00	\$ 48,475.00	
1.090308.01.000.00	9030.8- Social Security		\$ 37,677.69	\$ 30,713.47	\$ 25,000.00	\$ 39,600.00	
1.090408.01.000.00	9040.8 - Workers Comp		\$ 28,728.00	\$ 20,416.00	\$ 26,000.00	\$ 22,000.00	
1.090558.01.000.00	9055.8 - Disability Insurance		\$ 853.80	\$ 951.60	\$ 1,000.00	\$ 1,000.00	
1.090608.01.000.00	9060.8 - Medical Insurance		\$ 82,626.68	\$ 62,654.08	\$ 75,000.00	\$ 79,403.00	
1.090608.01.000.09	9060.8 - Medical Insurance	HRA	\$ 27,000.00	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	
1.097106.01.000.00	9710.6 - Debt Service on Bond	Oil Spill	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00	
1.097107.01.000.00	9710.7 - Interest on Debt Serv	Oil Spill	\$ 13,728.00	\$ 12,576.00	\$ 15,000.00	\$ 11,424.00	
1.099059.01.000.54	9950.9 - Village Hall Restoration		\$ 1,500.00	\$ -	\$ 3,000.00	\$ -	
<b>Total Village:</b>			<b>\$ 615,266.64</b>	<b>\$ 509,823.26</b>	<b>\$ 586,915.00</b>	<b>\$ 602,324.00</b>	

21/22 BUDGET	Department	Sub Category	2019-20 Actual	2020-21 YTD	2020-2021 Budget	Proposed 2021-22	
1.014304.01.000.00	1430.4 - Personnel CE	<b>Paychex</b>	\$ 3,091.55	\$ 3,177.70	\$ 4,500.00	\$ 4,500.00	170/PP
1.014404.01.000.00	1440.4 - Engineer/Consultant		\$ 6,669.63	\$ 9,555.82	\$ 8,500.00	\$ -	
1.014604.01.000.00	1460.4 - Records Management CE		\$ 2,921.58	\$ 2,256.40	\$ 3,300.00	\$ 3,650.00	
	INFO TAX					\$ 2,400.00	
	GENERAL E-CODE					\$ 1,250.00	
1.014804.01.000.00	1480.4 - Public Info CE		\$ 2,649.92	\$ 2,356.51	\$ 1,500.00	\$ 4,200.00	
	CABLECAST SERVICE					\$ 2,200.00	
	DUTCHESS DELIVERY					\$ 2,000.00	
1.016222.01.000.00	1622.2 - Village Hall EQ		\$ 11,708.69	\$ -	\$ 1,400.00	\$ 1,400.00	
	MISC					\$ 1,400.00	
1.016224.01.000.00	1622.4 - Village Hall CE		\$ 7,774.17	\$ 6,866.42	\$ 7,800.00	\$ 8,060.00	
	CLEANING SERVICE					\$ 6,700.00	
	COVID SUPPLIES					\$ 300.00	
	SECURTY MONITORING					\$ 650.00	
	BOILER INSPECTION					\$ 210.00	
	MISC					\$ 200.00	
1.016224.01.000.11	1622.4 - Village Hall CE	<b>UTILITIES</b>	\$ 8,813.20	\$ 7,209.14	\$ 9,600.00	\$ 9,600.00	
	ELECTRIC					\$ 5,100.00	425/mo
	CABLE INTERNET PHONE					\$ 4,500.00	365/mo
1.016224.01.000.14	1622.4 - Village Hall CE	<b>HEATING FUEL</b>	\$ 3,760.98	\$ 2,510.52	\$ 4,500.00	\$ 4,500.00	
1.016224.01.000.15	1622.4 - Village Hall CE	<b>HEATING FUEL GYM</b>	\$ 5,665.02	\$ 3,799.38	\$ 6,500.00	\$ 6,500.00	
1.016224.01.000.20	1622.4 - Village Hall CE	<b>REPAIRS/MAINT</b>	\$ 3,324.31	\$ 2,332.41	\$ 15,000.00	\$ 2,000.00	
	MISC					\$ 2,000.00	
1.016604.01.000.00	1660.4 - Central Storeroom CE		\$ 4,470.97	\$ 3,095.40	\$ 4,700.00	\$ 3,425.00	
	PRINTER RENTAL					\$ 2,200.00	180/mo
	WATER COOLER RENTAL & WATER					\$ 325.00	
	WATER BILLING PAPER (NEWSLETTER)					\$ 200.00	
	COPY PAPER					\$ 500.00	
	MISC					\$ 200.00	
1.016704.01.000.00	1670.4 - Central Print/Mail		\$ 3,623.95	\$ 2,587.11	\$ 3,500.00	\$ 3,026.00	
	WATER BILLING POSTAGE					\$ 1,800.00	
	POSTAGE MACHINE RENTAL					\$ 726.00	181.50/qtr
	TAX BILLS					\$ 400.00	
	MISC					\$ 100.00	
1.016802.01.000.00	1680.2 - Data Processing EQ		\$ 1,517.98	\$ 1,698.00	\$ 2,000.00	\$ 12,750.00	
	MISC					\$ 500.00	
	NEW WEBSITE					\$ 12,250.00	
1.016804.01.000.00	1680.4 - Data Processing CE		\$ 7,032.77	\$ 3,912.62	\$ 4,000.00	\$ 5,969.00	
	ADOBE SUITE					\$ 650.00	
	PRIME MEMBERSHIP					\$ 179.00	
	WEB HOSTING/EMAIL					\$ 280.00	
	ENHANCED					\$ 950.00	
	MICROSOFT OFFICE 365					\$ 110.00	
	IT HOURS NETEFFX (40 HOURS)					\$ 3,600.00	90/hr
	MISC					\$ 200.00	