

Village of Millbrook
35 Merritt Avenue Millbrook NY 12545
Village Hall – Board of Trustees
April 21, 2021

- *Open Meeting Laws have been suspended- Executive Order No. 202.1*
 - *The public can comment/question via email villageofmillbrook@gmail.com. The responses to the email will be done during the following week by the trustee that is most applicable.*

1. **Roll Call:** Mayor Collopy, Deputy Mayor Herzog, Trustee Contino, Trustee Arbogast, Robert Collocola Public Works Supervisor (PWS), Ted Bownas (Fire Department Chief), Matt Rochfort (FD President), Officer in Charge (OIC) Witt, Scott Osborn (VRI), Attorney MacDonald, Senior Account Clerk McLaughlin, and Clerk Witt
All meeting attendees met via ZOOM.
 2. **Open meeting – 6:00 PM with Pledge of Allegiance.**
 3. **Minutes Approval:** *Motion* made by Deputy Mayor Herzog to accept the minutes of 3/10/2021, seconded by Trustee Contino and all were in favor.
 4. **Voucher Approval:** *Motion* made by Trustee Arbogast to accept the fund totals as presented, seconded by Trustee Contino and all were in favor.
- Department Head Reminders:** The fiscal year ends 5/31/2021 and we will need all invoices prior to 5/31/2021 by the June meeting to be paid at the June meeting (6/9/2021) so that we can close the books on time and file the Annual Update Report (AUD)

Voucher #'s 20757-20885	
General Fund	\$ 110,064.10
Bedrock H Fund	\$ 8,556.46
Water Fund	\$ 10,450.47
Sewer Fund	\$ 24,178.66
TOTALS:	\$ 153,249.69

5. **1992 GMC Highway Truck Bids:** Mayor Collopy opened the bids for the sale of the 1992 GMC Highway Truck. Two bids received- Carmine Palombo bid of \$2100 and Steven Zanazzi \$888. *Motion* made by Mayor Collopy to award the bid to Carmine Palombo, seconded by Deputy Mayor Herzog and all were in favor.
6. **Public Assembly Permits:** *Motion* made by Mayor Collopy to approve the permit for St. Joseph’s Church Procession on 6/13/2021, seconded by Deputy Mayor Herzog and all were in favor. *Motion* made by Deputy Mayor Herzog to accept the application from the VFW to hold the Memorial Day Parade on 5/31/2021, seconded by Trustee Contino an all were in favor. Mayor Collopy will reach out to the VFW requesting candy not be thrown from vehicles, for people to maintain social distancing, and limiting the only Fire Departments allowed to participate in the parade to be Millbrook and Unionvale.

7. Departmental Reports:

Senior Account Clerk: Read from her Fund Balance Analysis. Mayor Collopy tabled the Trust Account discussion.

Fire Department: Chief Bownas read the attached monthly report.

Additional Comments: Mayor Collopy asked Chief Bownas if he could reply to his email concerning insurance.

Police Department: OIC Witt read from attached monthly report.

Additional comments: OIC Witt told the Board the 2016 Ford will need new tires and possibly some repair work. Deputy Mayor Herzog said Mike Murphy will be joining the Civilian review Board. Update on Modernization Plan for the next meeting.

Public Works: PWS Collocola read from attached Public Works report.

Additional Comments: PWS Collocola said Exmoore and Bennett to be paved late June. Rich Renna will be submitting a proposal for the engineering work scope for all the sidewalks.

Water and Sewer: Scott Osborn (VRI) read from attached W/S monthly report.

Additional Comments: Final approval from NYS for the Water Treatment Plant (WTP) Upgrade was given. EFC Grant money to follow.

Treasurer/ Building Department: Clerk Witt read from attached monthly Treasurer and Building Department reports. Current Operating Statement passed out to Board.

Additional Comments: Trustee Contino asked for the possibility for people to use PayPal to make donations, specifically for the Tennis Courts. Clerk Witt to look into it.

Attorney: Attorney MacDonald reported on receiving the letter of approval from the Attorney's General Office on the Village's request concerning the Trust Funds. Mayor Collopy stated no date for Thorne Building contract yet, but he will follow up with the Thorne Building LLC.

8. Trustee Updates:

Deputy Mayor Herzog: Attended the WTP Department of Health inspection and reported it had gone well. Reported the Town of Washington put the Janet Farms LLC project on hold.

Trustee Contino: Thanked Mayor Collopy for the work he did in the Stewart's parking lot.

Trustee Arbogast: Nothing new to report.

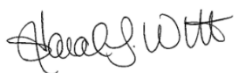
9. Mayor Collopy: Reported there will be roadwork done in the area of Rt 82 and Rt 44 in the coming weeks. He is working on a request to Department of Transportation (DOT) concerning the Flagler Monument traffic. He and Deputy Mayor Herzog will be meeting the Millbrook Central School District about the gazebo by the tennis courts.

10. Public Comment: Kevin McGrane (MBA) would like to close Church St. for outdoor dining and portions of Franklin Ave (with concrete barricades). Mayor Collopy asked the MBA to come back to the Village Board with the MBA votes concerning barricades.

11. Next Scheduled Business Meeting: May 12, 2021- Business Meeting at 6 PM

12. Adjournment: *Motion* made by Trustee Contino to adjourn the meeting at 7:48 P.M., seconded by Deputy Mayor Herzog and all were in favor.

Respectfully submitted by:



Sarah J. Witt
Village Clerk