

**Village of Millbrook**  
**35 Merritt Avenue Millbrook NY 12545**  
**Village Hall – Board of Trustees**  
**June 9, 2021**

- *Open Meeting Laws have been suspended- Executive Order No. 202.1*
- *The public can comment/question via email [villageofmillbrook@gmail.com](mailto:villageofmillbrook@gmail.com). The responses to the email will be done during the following week by the trustee that is most applicable.*

1. **Roll Call:** Mayor Collopy, Deputy Mayor Herzog, Trustee Contino, Trustee Arbogast, Trustee Anson, Robert Collocola Public Works Supervisor (PWS), Ted Bownas (Fire Department Chief), Matt Rochfort (FD President), Officer in Charge (OIC) Witt, Scott Osborn (VRI), Attorney MacDonald, and Clerk Witt  
*All meeting attendees met via ZOOM.*
2. **Open meeting – 6:00 PM with Pledge of Allegiance.**
3. **Minutes Approval:** *Motion* made by Deputy Mayor Herzog to accept the minutes of 5/12/2021/ and 5/26/2021, seconded by Trustee Contino and all were in favor.
4. **Voucher Approval:** *Motion* made by Trustee Arbogast to accept the fund totals for Vouchers dated May 31, 2021, seconded by Deputy Mayor Herzog and all were in favor.  
*Motion* made by Trustee Contino to accept the fund totals for Vouchers dated June 9, 2021, seconded by Trustee Arbogast and all were in favor.

<b>Voucher Totals May 31, 2021</b>	
Voucher #'s 20979-21065	
General Fund	\$ 52,509.74
Bedrock Fund	\$ 99,084.67
Water Fund	\$ 9,231.94
Sewer Fund	\$ 15,063.38
<b>TOTALS:</b>	<b>\$ 175,889.73</b>

<b>Voucher Totals June 9, 2021</b>	
Voucher #'s 20979-21065	
General Fund	\$ 61,938.18
Water Fund	\$ 2,084.53
Sewer Fund	\$ 1,819.42
<b>TOTALS:</b>	<b>\$ 65,842.13</b>

**5. Departmental Reports:**

**Fire Department:** Chief Bownas read the attached monthly report.

Additional Comments: No Fireman’s Carnival this year but are planning to do a block party in October.

**Police Department:** OIC Witt read from attached monthly report.

Additional comments: OIC Witt stated he had secured a grant through the NYS Police for two printers, two laptops, and two scanners for the police vehicles. He’s working on the Vehicle and Traffic portion of the Code for the Code update. Mayor tabled the discussion for holiday pay for the part-time officers until next meeting.

**Public Works:** PWS Collocola read from attached Public Works report.

Additional Comments: Village streetlamps update- Millbrook Electric will have a meeting with Central Hudson to secure a plan for repairs. Trustee Contino asked PWS Collocola if there was anything that can be done with the streetlamps on Franklin as they shine in people’s apartments and they are bright. PWS Collocola said he does not think anything can be done about that issue but will look into possible solutions. Additionally, Trustee Arbogast

said she will contact Central Hudson to see if they have any lighting programs available for the Village streetlamps.

Mayor Collopy said there was an error made in the budget concerning Public Works Dept. PWD total budget is short \$33,000. He said he will monitor the budget and will be working on a plan to correct the error.

**Water and Sewer:** Scott Osborn (VRI) read from attached W/S monthly report.

Additional Comments: Mayor Collopy thanked VRI for coming out to repair a water main break on Memorial Day weekend and thanked Officer Aluisio for the traffic control. Mr. Osborn asked if the Board would consider buying the program 'Blackboard' a message alert system that has the ability to send messages to targeted area in the event of an emergency. The system can also send out a message to the whole Village. He said Blackboard could be utilized by all Village Departments. Mayor Collopy said he will do some research on the program and find out the cost.

**Water and Sewer Connection Request:** Consensus of the Board is to allow the hook-up for water and sewer for an applicant on Maple Hill Drive (Town of Washington) as it was pre-approved by a previous Board. Fee rates will be brought to a resolution for the next meeting.

**Treasurer/ Building Department:** Clerk Witt read from attached monthly Treasurer and Building Department reports. Current Operating Statement passed out to Board.

**Attorney:** Attorney MacDonald had nothing new to report, but he is waiting for a closing date for the Thorne Building and will advise the Board any on progress.

#### 6. Old Business:

**Sidewalks:** Mayor Collopy said he is waiting on Rennia (engineer) for an update concerning the requested report.

**Tennis Courts:** Mayor Collopy said the Tennis Court donation collection is ongoing and thanked all those that have donated.

**Gazebo:** A survey done by Brian Houston shows that Millbrook Central School District (MCSD) owns the gazebo and all the property surrounding it. The Village owns only the tennis courts.

#### 7. New Business:

**Code Update:** Mayor Collopy said he will have resolutions for the next Board meeting. After the Resolutions are passed, the Board will hold a public hearing to pass the Local Laws to change the Code.

#### 8. Trustee Updates:

**Deputy Mayor Herzog:** Attended: CAC meeting and Community Library meeting. Met with Shade Tree Commission and is planning to meet again to review issues and re-vamp the policy. Did the walk through with Workman's Comp on all Village owned buildings The report regarding suggestions by the Workman's Comp auditors to follow.

**Trustee Contino:** On-going: Continuing work on template for the inventory assets. Met with Mayor, Senior Account Clerk and Clerk to work on criteria for inventory assets. Monitoring the American Fund Rescue Plan will update when there is new information.

Attended: Community Library meeting.

Additional comments: Set a date to do a Police ride-along with Sgt. Witt.

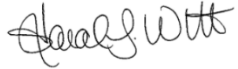
**Trustee Arbogast:** Announced: Community Day is set for September 18<sup>th</sup>, 2021 and is hosted by the MBA. Details to follow.

Working on: Researching body cams as per the Village's Police Reform Plan.

**Trustee Anson:** Attended: Community Library meeting via Zoom.

9. **Mayor Collopy:** Read information from the Rebuilding Dutchess flyer- all information can be found on [www.RTDutchess.org](http://www.RTDutchess.org)
10. **Public Comment:** Howard Schuman commented on how the Village Zoom meetings are nicely and efficiently run but is looking forward to in-person meetings.
11. **Adjournment:** *Motion* made by Deputy Mayor Herzog to adjourn the meeting at 8:17 pm, seconded by Trustee Contino and all were in favor.
12. **Next Scheduled Business Meeting:** July 14, 2021- Business Meeting at 6 PM

Respectfully submitted by:



Sarah J. Witt  
Village Clerk