

**Village of Millbrook  
Board of Trustees  
Minutes March 11, 2013**

**Call to Order** by Mayor Hurley at 6:56 p.m.

**In Attendance**-Mayor Hurley, Trustee Spagnola, Trustee Cox, Trustee Herzog, Trustee Whalen and Clerk Linda Wiltse.

**A Fund General Review**-Mayor Hurley referred to the tentative budget as submitted. The Mayor stated the budget has been approached differently this year and the budget has been kept under the 2% tax cap without using any fund balance. She brought up discussions that took place during the joint Town of Washington and Village board meeting. On page 3 the Trustees' lines are being left the same. On page 4 the justice's lines were removed. The Mayor's lines also saw a change only to the contractual expense line. The Attorney line (1420) will remain the same. The Mayor stated the Engineer line may be used for Planning Board consultant fees as well as for the sewer plant projects, the dam report if needed. There were no changes recommended to the records management line by the Mayor.

The Mayor referred the Board to page 6 and the Community Center CE line which was kept at \$35,000. The Central Garage CE line was increased to \$20,000 for repairs on buildings. Mayor Hurley stated the Central Storeroom will remain the same. The Central Data line was raised to \$12,000. The insurance line was reduced but was increased on the insurance line in the F and G funds. Association dues will remain the same and the Contingency line was reduced to \$4,000. The Mayor is proposing a reduction in the Police Equipment line to \$10,840 since they paid off the Dodge Durango. The Fire Dept. total budget is dropping from \$320,000 to \$316,275. The employee benefit insurance line which includes workers compensation, liability and LOSAP were raised to \$78,000 but we are inquiring about the Fire Dept. paying a \$5,000 accident policy. The Board requested an updated treasurer's report from the Fire/Rescue Dept.

The Building Inspector's personnel services line includes the Deputy Inspector's personnel services and the Contractual Expense will be cut in half. The Rescue Squad will be cut in half as well. The Highway Equipment line was decreased to \$10,000. They will be keeping road paving at \$40,000. The department is looking to reside the salt shed for \$4,000 which is being used as equipment storage shed. This is in place of the original request to put a new roof on the garage. The Village and the Town of Washington use the Town's salt storage shed. The Board may take a field trip to the Highway facilities. The future may require joint facilities but no joint departments. Snow removal has no changes as well as street lights, Zoning Board and the Planning Board lines. Retirement for State and Police was reduced. Refuse collection will remain the same. The Shade Tree line was kept at \$4,000. The NYS Retirement costs are based on an estimate from NYS for the Clerk and Police retirement contributions. A nominal amount will be left in the unemployment line. MTA was removed for our small municipality's payroll.

**F Fund (Water)**-The insurance line was increased as mentioned previously during discussions in the A Fund. Mayor Hurley referred the Board to the debt page she prepared to summarize the approach to capital projects and loans needed to complete them. VRI's operations costs will remain the same as last year. Trustee Cox questioned the engineer study with Flatline, IES, Delaware Engineering and the Village. The Village could expend \$30,000 and not receive NYS approval for the plan. Clarification from Delaware is needed who is looking for some common sense upgrades. The Board may invite Bill Bright from Delaware to a budget meeting. The overall upgrade of the entire system would easily cost \$3 to \$4 million which would equal debt.

In reference to water personnel services line the Village receives from VRI. The water administration with VRI increase is based on the existing contract. In the Capital Improvements line we will be completing the purchase of new meters and including valve replacements and a new generator purchase. There are no funds in the contingency line.

**G Fund (Sewer)**-There are no funds in the contingency line. All costs are as presented. The Sewer Benefit Assessment (SBA) charges were removed from properties that do not have sewer service.

**Adjourned** at 8:15 p.m. with a motion made by Trustee Cox. The motion was seconded by Trustee Spagnola. All were in favor.

Respectfully submitted,  
Linda T. Wiltse  
Village of Millbrook  
Clerk/Treasurer