

**Water Committee
Village of Millbrook
July 30, 2012**

In attendance: Trustee Mike Herzog, Council Member Karen Mosca, Dr. William Augerson, Scott Osborne, Howard Schuman, Stanley Morse and Clerk Linda Wiltse as well as Alec Marchuk (Volunteer Intern).

Call to Order-Trustee Herzog at 5:02 PM

Survey-Trustee Herzog stated the resources survey was approved by the Board of Trustees. He asked for any last minute changes from committee members. Howard offered one option is a choice of other which should be put on the list for on site structures and tanks was suggested. Dr. Augerson stated that if they take exception to an item not on the survey then they should include other as a category. Approximately 250 parcels are involved. The other category will be added to uses, structures, as well as above and below ground tanks.

Cover Letter-The committee moved on to the first draft of the cover letter as attached. Clarification as to why property owners have been sent the survey will be included in the body of the letter. A return date requested will also be added to the cover letter. The committee set 3 weeks for a turn around time for the survey. The letter will be sent from the Village of Millbrook Board of Trustees.

Data-Neil Curry was unable to provide the data at this time. Approximately 15 Town of Stanford residents will receive a specially addressed letter. A portion of a parcel in the watershed area (zone 3) may have to be addressed individually. The committee could look at GIS to see if any structures are located on a particular property. The committee expects to receive 25% at best of the surveys back. Howard recommended an access table and then have the information put into an excel spreadsheet via an export. The committee decided against the idea of a key and a numbering system. The Village of Millbrook and the Town of Washington will receive a survey for the property they own in the three zones. They may highlight or tag the below ground tanks for example on the spreadsheet or color code spreadsheet items.

A second notice will be discussed by the Board of Trustees at the August 14, 2012 meeting.

Other Topics-Dr. Augerson recommended that further down the line when all the data is in hand the committee should give thought on analysis and look at the problems that may need attention.

Trustee Herzog inquired if the committee was interested in having a booth at Community Day and if they still want to actively pursue this venture. Maps are available and would be a helpful visual aid.

Trustee Herzog stated he has heard from Russell Urbin Mead whom offered assistance and inquired where the committee is at this point. He brought up an inter-municipal agreement with the Town of Washington and the Village of Millbrook on protecting the water shed area. Alec asked about parcels partially in the water shed area and if they would receive surveys. The committee recommended sending out letters to all parcels whole or in part in the water shed area. Then they will follow up on the information in addition to their response for those partially in zone 3. Dr. Augerson asked about the process where the zones were created. He was informed that the aquifers and soil types were leading indicators on zone structures and or borders. The zones are especially sensitive to sandy permeable soils. Vulnerability was a major consideration.

Future Meeting Scheduled-The committee will meet on Monday, September 10th at 5 pm.

The meeting concluded at 6:15 p.m.

Respectfully Submitted,

Linda T. Wiltse
Village of Millbrook
Clerk/Treasurer