



DELAWARE ENGINEERING, D.P.C.

28 MADISON AVENUE EXTENSION · ALBANY, NEW YORK 12203
(518) 452-1290 · (518) 452-1335 F.

December 5, 2019

Ralph Osterhoudt
Osterhoudt Electric, Inc.
4300 Albany Post Rd
Hyde Park, NY 12538

Dear Sir:

RE: Notice of Award
Village of Millbrook – Water Treatment Plant Upgrade Project
Electrical Contract 2

On November 20th, 2019 the Board of the Village of Millbrook awarded Contract No. 2 for the referenced project to your firm. Attached is the contract agreement for your review. If the agreement is acceptable, please sign and return three originals to my attention at the letterhead address for final execution. Along with the signed agreement, please provide the following documentation:

- Insurance certificates identifying the Village of Millbrook, and Delaware Engineering D.P.C. as additional insured. Insurance must meet the limits and requirements established in the contract documents.
- Original copies of your payment and performance bonds as required by the contract.

Upon receipt of the required information, the information will be provided to the Village for contract execution. Upon contract execution, Delaware Engineering will be issuing your firm a Notice to Proceed. If you have any questions concerning the project, please contact me at (518) 452-1290. We look forward to working with you on this important project.

Sincerely,

Ablen Amrod
Project Manager

cc: Mayor Rod Brown, Village of Millbrook