



# VILLAGE OF MILLBROOK

35 MERRITT AVENUE PO BOX 349 MILLBROOK, NY 12545  
TEL: 845-677-3939 FAX: 845-677-3972 VILLAGEOFMILLBROOKNY.COM

TIM COLLOPY  
MAYOR

SARAH WITT  
CLERK/TREASURER

NICOLE ZEKO  
DEPUTY CLERK

## Village of Millbrook Police Reform and Modernization Plan

### Background:

From August 2020 through December 2020 Village Mayor (at that time) Mike Herzog, attended virtual meetings consisting of Dutchess County (DC) Mayors and Supervisors, DC governmental officials, and police officers from multiple agencies. During that period, information was discussed, plans developed, and input was shared from Dutchess County residents. Proposals that could be adopted by local municipalities to improve their police departments and their relationship within their communities were also offered during the virtual meetings. In Millbrook, a stakeholders group made up of three residents, the Deputy Mayor (Mike Herzog), and Millbrook Officer in Charge (Sgt. Witt) met at the Village Hall in January and February of 2021. The recommendations that developed during those stakeholder meetings were advanced to the Village Board on Feb 10, 2021. After Village Board review of the stakeholder group recommendations, the elements of a Police Reform and Modernization Plan was developed. This plan is posted on the Village website for public comment. The final version of this plan will be formally adopted, by the board of trustees, on March 10, 2021. The adopted plan will be forwarded to the Executive Branch of State government by April 1, 2021, as requested. The plan that follows includes a proposed timetable and the Village Board representative tasked to bring each recommendation to completion.



# VILLAGE OF MILLBROOK

35 MERRITT AVENUE PO BOX 349 MILLBROOK, NY 12545  
 TEL: 845-677-3939 FAX: 845-677-3972 VILLAGEOFMILLBROOKNY.COM

TIM COLLOPY  
MAYOR

SARAH WITT  
CLERK/TREASURER

NICOLE ZEKO  
DEPUTY CLERK

## Village of Millbrook Police Reform and Modernization Plan – *To be adopted March 10, 2021*

No.	Village Board Representative	Plan Detail	Implement Date
1	Officer in Charge (OIC) Sgt. Witt	Compile a detailed annual report available to the public on the Village website as well as a mailer to all Village Water & Sewer customers. This report will outline the police budget, number of contact hours of police patrols, available equipment, number, and type of police incidents including traffic stops, arrests, and number of tickets issued as well as other interactions with the public of a law enforcement nature. Non-enforcement incidents such as civilian assistance, school checks, and EMS calls attended will also be included. Relevant data of complaints, trainings by police officers and mutual assistance outside of Village borders also will be noted.	February 2021
2	Mayor Collopy and OIC Witt	The Village Board will increase present training funds for the current year as well as in 2021-2022 budget. The Officer in Charge will inform the Village Board of all trainings attended by employees during monthly reports. Police officers should be polled to see what training they need to improve their skills during budget preparations so proper funding may be allocated for that purpose	2021
3	Village Board	<p>The Village Board will establish a Community Review Board by July of 2021 to review all formal complaints made by the general public concerning the Police Department</p> <p>A. This Review Board would be comprised of the Village's Officer in Charge or alternate senior officer, a Village Board Member and an appointed resident of the Village.</p> <p>B. This board will meet as necessary to review any complaints but at least once a year to make recommendations to the Village Board for changes in policy or procedures.</p> <p>C. A formal complaint form will be created for use to register any complaints by the Deputy Mayor.</p>	July 2021
4	OIC Witt	Implement an adoption of Procedural Justice Practices in enforcing laws. All current police officers have been trained in Procedural Justice Practices as of Jan. 1, 2021.	January 2021
5	Mayor Collopy	The Village Board will strive to increase diversity within the Village Police Department in considering future candidates when hiring is necessary.	2021



# VILLAGE OF MILLBROOK

35 MERRITT AVENUE PO BOX 349 MILLBROOK, NY 12545  
 TEL: 845-677-3939 FAX: 845-677-3972 VILLAGEOFMILLBROOKNY.COM

TIM COLLOPY  
MAYOR

SARAH WITT  
CLERK/TREASURER

NICOLE ZEKO  
DEPUTY CLERK

6	Village Board and OIC Witt	The Village Board will provide more police information to Village residents through the quarterly water bill mailings, monthly newsletter, internet postings, and in person gatherings such as weekly Farmer's Market events and annual Community Day Celebrations.	2021
7	OIC Witt	All Village of Millbrook police officers will complete anti-bias training	By the end of 2021
8	OIC Witt	The police department schedules will establish more out of patrol car community policing on foot in the Commercial District to engage with shop owners and the general public and increase visibility of police officers on both day and night shifts	June 2021
9	Deputy Mayor Herzog	The present Village of Millbrook Police Policy and Procedures Manual will be reviewed by the Officer in Charge or his designee and the Deputy Mayor. The Present Dutchess County Sheriff's Policy and Procedures manual will be used as a reference and appropriate language from the manual will be used for Village use in revising an updated Village Manual.	By the end of 2022
10	Trustee Contino	Review Village Code as it applies to signage, speed limits, parking restrictions and enforceable offences	By the end of 2022
11	Trustee McGrane	Investigate the feasibility of using automatic cameras set up in high traffic areas to detect speeding violations	By the end of 2021
12	Trustee Arbogast	Explore the cost of body cameras for initial purchase but also for storage cost of all recorded materials, the length of time footage would legally have to be kept available and the use of grants for the purchase of police equipment in the future	By the end of 2021