

# Village of Millbrook Board of Trustees

## Meeting Minutes

October 11, 2016

### I. Call to order

Deputy Mayor Spagnola called to order the regular meeting of the Village Board of Trustees at 7:00 PM on October 11, 2016 at 35 Merritt Ave Millbrook NY. Deputy Mayor Spagnola then led the Pledge of Allegiance. There were approximately sixteen members of the public in attendance.

### II. Deputy Mayor Spagnola Presiding

PRESENT:	Joseph Spagnola	Deputy Mayor
	Mike Herzog	Trustee
	Joseph Rochfort	Trustee
ALSO PRESENT:	Rodney Brown	Treasurer
	Susan Bartkowski	Village Attorney
	Robert Collocola	Public Works Supervisor
	Sarah Witt	Village Clerk
ABSENT:	Laura Hurley	Mayor

#### Departmental Reports:

Police: There were no members of the police department present. Attached please find a police report.

Highway- Public Works Supervisor (PWS) Robert Collocola: PWS Collocola read from the attached reports. He informed the Board that the excess stones on Elm Drive will be road swept by next week. Trustee Herzog also told the Board that after the Shade Tree Commission had met it was decided that there will be three trees planted and approximately a dozen stumps will be removed. Treasurer Brown noted that the Shade Tree Commission had met at Trustee Herzog's house for their meeting, which they discussed how to spend the tree funds. He told the Board he would prefer if any commissions were to meet to discuss fund appropriations, they should do so in a public venue. Trustee Herzog agreed with Treasurer Brown and said he would provide minutes from that meeting and will hold all future meetings at the Village Hall so it can be open to the public.

Water and Sewer- Scott Osborne of VRI: Mr. Osborne read from the attached water and sewer reports.

Taxes- Village Clerk Sarah Witt: Clerk Witt read from the attached tax update report.

Planning Board- Planning Board (PB) Chair Stan Morse: PB Chair Morse informed the Board that the PB had two sign reviews. The sign for Limone was sent to the Zoning Board of Appeals (ZBA) because there is a conflict with there being two signs on one building. The ZBA sent it back to the PB and recommends reviewing it and approving because of the conflicts in the code. PB has their consultant Dave Clouser reviewing it.

Treasurer's report- Treasurer Brown: Treasurer Brown told the Board that he has been working with CPA Eglit on finalizing the Annual Update Document (AUD) and after that he will be able to close out the 2015/2016 year. He then recommends to the Board that in preparation for the New Year and a newly elected administration, that there be an internal financial audit conducted by CPA Eglit. Treasurer Brown says CPA Eglit's audit will cost \$8000.00- \$10,000.00. Deputy Mayor Spagnola agreed with Treasurer

Brown and asked for a motion to approve an audit by CPA Eglit, Trustee Herzog made the motion seconded by Trustee Rochfort all were in favor.

Well Drilling Update- Treasurer Brown updated the Board on the bid process for the well project. He stated he received three interest rates quotes. The quotes are Bank of Green 2.490 %, Salisbury Bank 2.37% and Bank of Millbrook 2.50%. Treasurer Brown asked to table a decision as he wanted to look into the differences between a 10 Statutory Installment Bond vrs a one year BAN.

Green Briar- Treasurer Brown informed the Board that Green Briar has enlisted Larry Paggi. Mr. Paggi is a Consulting Engineer in Civil Infrastructure Design and Stormwater Management. The Village engineering consultant, William Bright asked the Board if he could have permission to discuss Green Briar's plans with Mr. Paggi. Deputy Mayor Spagnola stated he wants a letter of intent from Green Briar to be submitted to the Board and that in that letter he would like details of their plan. Deputy Mayor then asked the Board for a motion to approve Mr. Bright with having a discussion about Green Briar with Mr. Paggi. Trustee Herzog made the motion, seconded by Trustee Rochfort and all were in favor.

Trustee Updates:

Trustee Rochfort- With regards to Mr. Thorne and Mr. Whalen attending a Village Board meeting to discuss Bennett College, Mr. Thorne is away in Europe for three weeks. Trustee Rochfort said he would reach out to Mr. Thorne after he returns and make arrangements for them to attend a meeting.

### III. Adjournment:

Trustee Herzog made a motion at 9:00 PM to close the meeting, seconded by Trustee Rochfort and all were in favor.

Respectfully Submitted by:



Sarah J. Witt  
Village Clerk

VILLAGE OF MILLBROOK  
BOARD OF TRUSTEES  
October 11, 2016

1. Call to Order/Pledge of Allegiance -- Deputy Mayor Spagnola
2. Department Reports

Fire/Rescue-	Matt Rochfort/Ted Bownas/Laurie Olson
Water/Sewer-	Scott Osborne
Highway-	Bob Collocola
Clerks- Tax Update	Sarah Witt
Planning Board-	Stan Morse
Treasurer-	Rodney Brown
3. Traffic Control Devices - Mike Herzog
4. Well Drilling Update/ Bank Bids – Rodney Brown
5. Green Briar- Rodney Brown
6. Public Participation
7. Project Updates/Trustee Comments
8. General Correspondence
9. Upcoming Dates to Remember

October 25, 2016	Regular meeting
November 15, 2016	Regular Meeting
10. Audit of the Bills
11. Adjourn



**Village of Millbrook**  
Wastewater Treatment Plant Operations Report  
**October 2016**

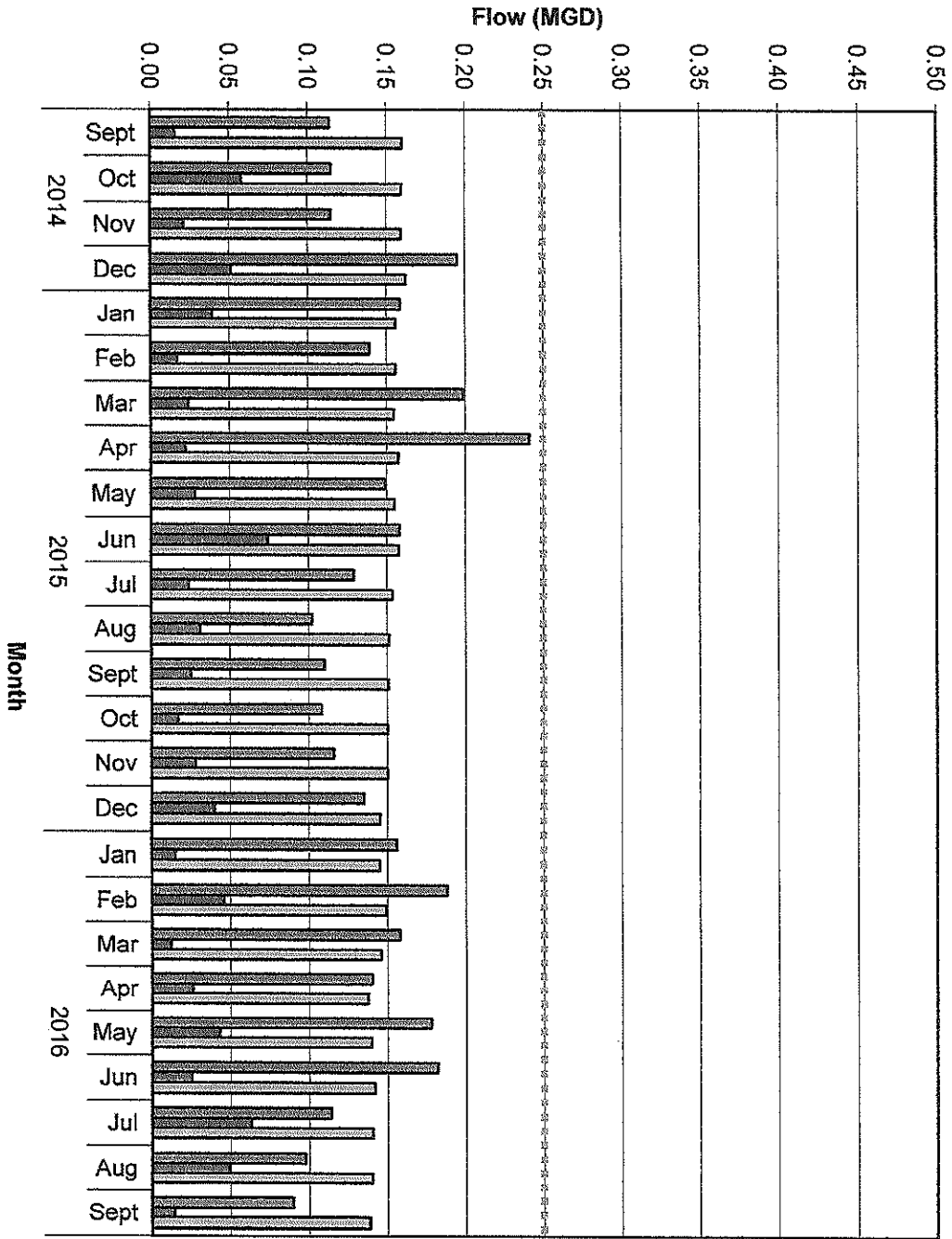
	September	August	July	Permit Limit
Total Effluent Flow	2,687,145	3,022,491	3,524,600	N/A
Average Daily Flow	89,570	97,500	113,700	N/A
12-Month Rolling AVG	139,000	140,000	141,000	250,000
Peak Daily Flow	106,842	117,807	283,700	N/A
Precipitation (inches as liquid)	1.40	4.9	6.3	N/A
<b>SPDES Permit Samples: (mg/l)</b>				
BOD	4 mg/l	4 mg/l	4 mg/l	15 mg/l
Percent Removal	99.0 %	99 %	99 %	85 %
Total Suspended Solids	1 mg/l	1 mg/l	1 mg/l	15 mg/l
Percent Removal	99.0 %	99 %	99 %	85 %
TKN as N	0.6 mg/l	1.6 mg/l	3.4 mg/l	8 mg/l
Fecal Coliform	20 / 100ml	20 / 100ml	20 / 100ml	200 / 100ml

\* Exceeds permit limit

**Comments:**

- 1) Performed all monthly sampling and maintenance
- 2) EarthCare hauled sludge
- 3) Cleaned sludge beds
- 4) Move flow meter inside lab building
- 5) Sewer main video inspection needs to be completed by November

**MILLBROOK WWTP**



■ Monthly Average Flow  
 ■ Precipitation  
 ■ 12 Month rolling average flow

**Village of Millbrook**  
 Monthly Water System Report  
**October 2016**

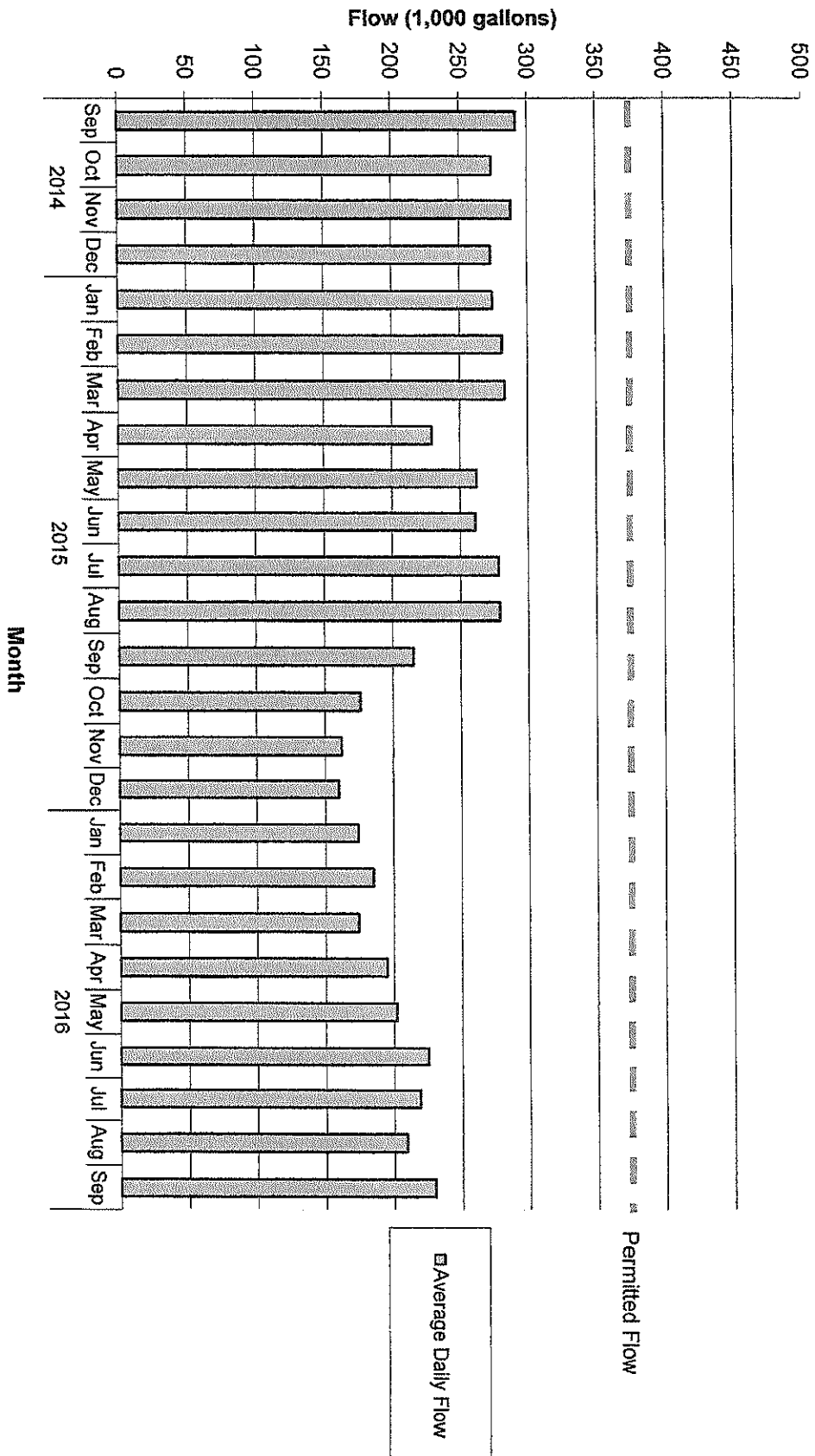
	September	August	July
Total Water Produced	6,905,000	6,480,000	6,790,000
Average Daily Flow	230,000	209,000	219,000
Peak Day Flow	310,000	305,000	325,000
<b>Sampling Results:</b>			
Total Coliform	Absent	Absent	Absent

\* Results not in compliance

**Comments:**

- 1) Monthly sampling and maintenance
- 2) Continuing installing new water meters (25 left)
- 3) Water meters have been read
- 4) Shut off water for one customer
- 5) Well drilling progress

# Milbrook Water





**Estimate # 2016-232**

**Village of Millbrook  
for  
Relocate flow meter into inside lab building  
at  
Millbrook WWTP**

*Submitted by*

**VRI**  
**Environmental Services**

**September 30, 2016**

# Estimate

## Scope of Services

VRI will remove flow meter that is falling off influent channel and mount inside the lab building

Using existing wiring, we will connect ultrasonic transducer to the flow meters' new location inside the lab and cap off or remove any electrical boxes no longer in use.

We will than run a new power line to flowmeter and test operations.

## Compensation

The estimated cost of this project is \$934.05

Estimate # 2016-242  
To  
Village of Millbrook  
For  
Camera operator for Sewer Pipe Inspection

*Submitted by*

VRI Environmental Services, Inc. (VRI)

September 21, 2016

VRI will provide a mechanic to assist in the camera inspection of sewer mains at a rate of \$832.00 per 8-hour day for three days totaling \$2,496.00

# Incident Location Report VILLAGE OF MILLBROOK

From 09/01/2016 to 09/30/2016

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Print Date: 10/11/2016

Print Time: 10:50:24

Incident Number	Incident Type	From	To	Status	Report Date
10498	ALARM-BURGLARY	09/01/2016 12:54	09/01/2016 12:57	CLOSED BY INVESTIGATION	09/01/2016

Location Type	Incident Address Information	Business Name
OTHER RETAIL STORE	MERRITT AVE BLDG 15 MILLBROOK, NEW YORK 12545	PUNCH

Incident Number	Incident Type	From	To	Status	Report Date
10497	UTT-UTT ISSUED	09/01/2016 18:45	09/01/2016 18:55	CLOSED BY INVESTIGATION	09/01/2016

Location Type	Incident Address Information	Business Name
STREET	RT 44 MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10499	DOMESTIC-DOMESTIC DISPUTE	09/07/2016 19:53	09/07/2016 20:11	CLOSED BY INVESTIGATION	09/07/2016

Location Type	Incident Address Information	Business Name
SINGLE FAMILY HOME	VALLEY FARM RD BLDG 64 MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10500	AID-ASSIST CITIZEN	09/08/2016 14:35	09/08/2016 14:40	CLOSED BY INVESTIGATION	09/08/2016

Location Type	Incident Address Information	Business Name
SCHOOL	ALDEN PLACE BLDG 43 MILLBROOK, NEW YORK 12545	MILLBROOK MIDDLE SCHOOL

Incident Number	Incident Type	From	To	Status	Report Date
10501	AID-EMS	09/08/2016 18:05	09/08/2016 18:25	CLOSED BY INVESTIGATION	09/08/2016

Location Type	Incident Address Information	Business Name
RESIDENTIAL FACILITY	26 OLD RT 82 MILLBROOK, NEW YORK 12545	GREEN BRIAR ADULT HOME

Incident Number	Incident Type	From	To	Status	Report Date
10502	ALARM-FIRE	09/08/2016 18:25	09/08/2016 18:45	CLOSED BY INVESTIGATION	09/08/2016

Location Type	Incident Address Information	Business Name
SINGLE FAMILY HOME	32 CHURCH ST MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10503	UTT-UTT ISSUED	09/08/2016 18:45	09/08/2016 18:55	CLOSED BY INVESTIGATION	09/08/2016

Location Type	Incident Address Information	Business Name
STREET	CHURCH ST MILLBROOK, NEW YORK 12545	

# Incident Location Report VILLAGE OF MILLBROOK

From 09/01/2016 to 09/30/2016

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Print Date: 10/11/2016

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Incident Number	Incident Type	From	To	Status	Report Date
10504	PROPERTY-PROPERTY FOUND	09/09/2016 14:00	09/09/2016 14:10	CLOSED BY INVESTIGATION	09/09/2016

Location Type	Incident Address Information	Business Name
OTHER RETAIL STORE	FRONT ST MILLBROOK, NEW YORK 12545	UNCLE AL'S THRIFT SHOP

Incident Number	Incident Type	From	To	Status	Report Date
10505	FRAUD-FRAUD	09/09/2016 14:32	09/09/2016 15:00	PENDING INVESTIGATION	09/09/2016

Location Type	Incident Address Information	Business Name
GOVERNMENT OFFICE	ALDEN TERRACE BLDG 26 MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10506	OFFICER-OFFICER NEEDS ASSISTANCE	09/09/2016 22:13	09/09/2016 22:40	CLOSED BY INVESTIGATION	09/09/2016

Location Type	Incident Address Information	Business Name
SINGLE FAMILY HOME	HORSESHOE ROAD BLDG 26 MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10507	AID-ASSIST CITIZEN	09/10/2016 8:30	09/10/2016 15:00	CLOSED BY INVESTIGATION	09/10/2016

Location Type	Incident Address Information	Business Name
STREET	FRANKLIN AVE CHURCH ST MILLBROOK, NEW YORK 12545	COMMUNITY DAY

Incident Number	Incident Type	From	To	Status	Report Date
10508	AID-EMS	09/10/2016 19:15	09/10/2016 19:30	CLOSED BY INVESTIGATION	09/10/2016

Location Type	Incident Address Information	Business Name
SINGLE FAMILY HOME	24 MERRITT AVE MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10509	HARASSMENT- HARASSMENT	09/10/2016 6:25	09/10/2016 14:00	CLOSED BY INVESTIGATION	09/10/2016

Location Type	Incident Address Information	Business Name
RESTAURANT	3299 FRANKLIN AVE MILLBROOK, NEW YORK 12545	AURELIA RESTAURANT

Incident Number	Incident Type	From	To	Status	Report Date
10510	AID-EMS	09/13/2016 14:57		PENDING INVESTIGATION	09/13/2016

Location Type	Incident Address Information	Business Name
	ALDEN PL. BLDG 20 APT 20 MILLBROOK, NEW YORK 12545	CHURCH ALLIANCE APT.

# Incident Location Report VILLAGE OF MILLBROOK

From 09/01/2016 to 09/30/2016

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Incident Number	Incident Type	From	To	Status	Report Date
10514	AID-EMS	09/15/2016 14:47	09/15/2016 15:05	CLOSED BY INVESTIGATION	09/15/2016

Location Type	Incident Address Information	Business Name
PARKING LOT	CLUB DRIVE BLDG 10 MILLBROOK, NEW YORK 12545	MILLBROOK GOLF & TENNIS

Incident Number	Incident Type	From	To	Status	Report Date
10515	SUSPICIOUS-SUSPICIOUS PERSON	09/15/2016 15:35	09/15/2016 15:37	CLOSED - VIC. REFUSED COOP	09/15/2016

Location Type	Incident Address Information	Business Name
STREET	FRONT ST WASHINGTON AVE MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10511	OFFICER-OFFICER NEEDS ASSISTANCE	09/15/2016 16:20	09/15/2016 17:00	CLOSED BY INVESTIGATION	09/15/2016

Location Type	Incident Address Information	Business Name
STREET	OLD RT 82/COUNTY HOUSE RD MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10512	OFFICER-OFFICER NEEDS ASSISTANCE	09/15/2016 18:00	09/15/2016 18:20	CLOSED BY INVESTIGATION	09/15/2016

Location Type	Incident Address Information	Business Name
RESIDENTIAL FACILITY	3206 SHARON TURNPIKE MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10513	AID-EMS	09/15/2016 20:45	09/15/2016 21:15	CLOSED BY INVESTIGATION	09/15/2016

Location Type	Incident Address Information	Business Name
RESIDENTIAL FACILITY	BARTEL PL BLDG 9 APT 20 MILLBROOK, NEW YORK 12545	CHURCH ALLIANCE

Incident Number	Incident Type	From	To	Status	Report Date
10516	UTT-UTT ISSUED	09/16/2016 14:38	09/16/2016 14:48	CLOSED BY INVESTIGATION	09/16/2016

Location Type	Incident Address Information	Business Name
STREET	ALDEN PLACE CHURCH ST MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10517	ACCIDENT-PROPERTY DAMAGE	09/17/2016 20:10	09/17/2016 20:35	CLOSED BY INVESTIGATION	09/17/2016

Location Type	Incident Address Information	Business Name
STREET	FRANKLIN AVE MILLBROOK, NEW YORK 12545	

# Incident Location Report VILLAGE OF MILLBROOK

From 09/01/2016 to 09/30/2016

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Incident Number	Incident Type	From	To	Status	Report Date
10518	NOISE-LOUD PARTY	09/17/2016 23:50	09/18/2016 0:10	CLOSED BY INVESTIGATION	09/18/2016

Location Type	Incident Address Information	Business Name
MULTIPLE DWELLING	ALDEN PL BLDG 17 APT 4D MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10519	OFFICER-OFFICER NEEDS ASSISTANCE	09/18/2016 0:30	09/18/2016 1:00	CLOSED BY INVESTIGATION	09/18/2016

Location Type	Incident Address Information	Business Name
STREET	RT 82 MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10520	TRESPASS-TRESPASS	09/13/2016 18:03	09/17/2016 18:04	CLOSED BY INVESTIGATION	09/19/2016

Location Type	Incident Address Information	Business Name
SINGLE FAMILY HOME	17 EXMOORE LN MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10522	ALARM-FIRE	09/22/2016 12:21	09/22/2016 12:30	CLOSED BY INVESTIGATION	09/22/2016

Location Type	Incident Address Information	Business Name
MULTIPLE DWELLING	BARTEL PLACE BLDG 4 APT 10 MILLBROOK, NEW YORK 12545	CHURCH ALLIANCE APARTMENTS

Incident Number	Incident Type	From	To	Status	Report Date
10523	AID-ASSIST CITIZEN	09/22/2016 15:43	09/22/2016 15:47	CLOSED BY INVESTIGATION	09/22/2016

Location Type	Incident Address Information	Business Name
STREET	FRANKLIN AVE CHURCH ST MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10521	VEHICLE-V AND T COMPLAINTS	09/22/2016 22:35	09/22/2016 22:50	CLOSED BY INVESTIGATION	09/22/2016

Location Type	Incident Address Information	Business Name
STREET	ALDEN PL MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10524	FOOT PATROL-FOOT PATROL	09/23/2016 15:30	09/23/2016 15:45	CLOSED BY INVESTIGATION	09/23/2016

Location Type	Incident Address Information	Business Name
STREET	FRANKLIN AVE CHURCH ST MILLBROOK, NEW YORK 12545	

# Incident Location Report VILLAGE OF MILLBROOK

From 09/01/2016 to 09/30/2016

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Incident Number	Incident Type	From	To	Status	Report Date
10525	UTT-UTT ISSUED	09/23/2016 19:40	09/23/2016 19:50	CLOSED BY INVESTIGATION	09/23/2016

Location Type	Incident Address Information	Business Name
STREET	FRANKLIN AVE ROUTE 44 MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10526	ANIMAL-ANIMAL COMPLAINT-OTHER	09/23/2016 21:19	09/23/2016 21:46	CLOSED BY INVESTIGATION	09/23/2016

Location Type	Incident Address Information	Business Name
MULTIPLE DWELLING	JOHNSON DR BLDG 15 APT 1 MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10527	AID-ASSIST CITIZEN	09/24/2016 17:05	09/24/2016 17:10	CLOSED BY INVESTIGATION	09/24/2016

Location Type	Incident Address Information	Business Name
SINGLE FAMILY HOME	19 WASHINGTON AVE APT 1 MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10528	ALARM-FIRE	09/24/2016 17:45	09/24/2016 17:50	CLOSED BY INVESTIGATION	09/24/2016

Location Type	Incident Address Information	Business Name
MULTIPLE DWELLING	BARTEL PL BLDG 9 APT 16 MILLBROOK, NEW YORK 12545	CHURCH ALLIANCE

Incident Number	Incident Type	From	To	Status	Report Date
10529	OFFICER-OFFICER NEEDS ASSISTANCE	09/24/2016 18:05	09/24/2016 19:45	CLOSED BY INVESTIGATION	09/24/2016

Location Type	Incident Address Information	Business Name
MULTIPLE DWELLING	3492 RT 44 APT 10 MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10530	OFFICER-OFFICER NEEDS ASSISTANCE	09/24/2016 20:00	09/24/2016 20:25	CLOSED BY INVESTIGATION	09/24/2016

Location Type	Incident Address Information	Business Name
MULTIPLE DWELLING	3492 RT 44 MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10531	AID-EMS	09/24/2016 21:55	09/24/2016 22:20	CLOSED BY INVESTIGATION	09/24/2016

Location Type	Incident Address Information	Business Name
SINGLE FAMILY HOME	24 ADLEN PL MILLBROOK, NEW YORK 12545	



# Incident Location Report VILLAGE OF MILLBROOK

From 09/01/2016 to 09/30/2016

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Incident Number	Incident Type	From	To	Status	Report Date
10532	OFFICER-OFFICER NEEDS ASSISTANCE	09/26/2016 15:20	09/26/2016 15:35	CLOSED BY INVESTIGATION	09/26/2016

Location Type	Incident Address Information	Business Name
RESIDENTIAL FACILITY	ST JOSEPH'S DR - ELIZABETH BLDG MILLBROOK, NEW YORK 12545	CARDNIAL HAYES

Incident Number	Incident Type	From	To	Status	Report Date
10533	AID-ATTEMPT TO LOCATE PERSON	09/28/2016 13:00	09/28/2016 14:15	CLOSED BY INVESTIGATION	09/28/2016

Location Type	Incident Address Information	Business Name
STREET	FRANKLIN AVE FRONT ST MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10534	ANIMAL-ANIMAL COMPLAINT-OTHER	09/29/2016 9:00	09/29/2016 9:15	CLOSED BY INVESTIGATION	09/29/2016

Location Type	Incident Address Information	Business Name
YARD	FRANKLIN AVE EAST FARM DRIVE BLDG 3208 MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10535	DRUG/ALCHL-PUBLIC ALCOHOL INTOXICATION	09/29/2016 13:50	09/29/2016 14:02	CLOSED BY INVESTIGATION	09/29/2016

Location Type	Incident Address Information	Business Name
STREET	FRANKLIN AVE FRONT ST MILLBROOK, NEW YORK 12545	BUS STOP

Incident Number	Incident Type	From	To	Status	Report Date
10536	UTT-UTT ISSUED	09/29/2016 14:17	09/29/2016 14:25	CLOSED BY INVESTIGATION	09/29/2016

Location Type	Incident Address Information	Business Name
STREET	ALDEN PLACE W/B CHURCH ST MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10537	HAZARD-HEALTH AND SAFETY HAZARDS	09/29/2016 15:30	09/29/2016 15:33	CLOSED BY INVESTIGATION	09/29/2016

Location Type	Incident Address Information	Business Name
PARKING LOT	FRIENDLY LANE PILGRIM LANE MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10538	SUSPICIOUS-SUSPICIOUS PERSON	09/29/2016 15:55	09/29/2016 15:57	CLOSED BY INVESTIGATION	09/29/2016

Location Type	Incident Address Information	Business Name
GOVERNMENT OFFICE	MERRITT AVE BLDG 35 MILLBROOK, NEW YORK 12545	MILLBROOK VILLAGE HALL

# Incident Location Report VILLAGE OF MILLBROOK

From 09/01/2016 to 09/30/2016

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Incident Number	Incident Type	From	To	Status	Report Date
10539	PROPERTY-PROPERTY LOST	09/29/2016 6:55	09/29/2016 7:57	CLOSED BY INVESTIGATION	09/30/2016

Location Type	Incident Address Information	Business Name
STREET	FRONT ST BLDG 34 MILLBROOK, NEW YORK 12545	

Incident Number	Incident Type	From	To	Status	Report Date
10540	ALARM-FIRE	09/30/2016 12:37	09/30/2016 12:46	CLOSED BY INVESTIGATION	09/30/2016

Location Type	Incident Address Information	Business Name
MULTIPLE DWELLING	BARTEL PLACE BLDG 6 APT 3 MILLBROOK, NEW YORK 12545	CHURCH ALLIANCE APTS

Incident Number	Incident Type	From	To	Status	Report Date
10543	UTT-UTT ISSUED	09/30/2016 20:46	09/30/2016 20:56	CLOSED BY INVESTIGATION	09/30/2016

Location Type	Incident Address Information	Business Name
STREET	ROUTE 44 E/B MILLBROOK, NEW YORK 12545	



2.49

### Village of Millbrook

Compound Period: Annual  
Nominal Annual Rate: 2.490 %

**CASH FLOW DATA**

Event	Date	Amount	Number	Period	End Date
1 Loan	11/01/2016	500,000.00	1		
2 Payment Fixed Principal (+Int.)	11/01/2017	50,000.00	10	Annual	11/01/2026

**AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year**

	Date	Payment	Interest	Principal	Balance
Loan	11/01/2016				500,000.00
2016 Totals		0.00	0.00	0.00	
1	11/01/2017	62,450.00	12,450.00	50,000.00	450,000.00
2017 Totals		62,450.00	12,450.00	50,000.00	
2	11/01/2018	61,205.00	11,205.00	50,000.00	400,000.00
2018 Totals		61,205.00	11,205.00	50,000.00	
3	11/01/2019	59,960.00	9,960.00	50,000.00	350,000.00
2019 Totals		59,960.00	9,960.00	50,000.00	
4	11/01/2020	58,715.00	8,715.00	50,000.00	300,000.00
2020 Totals		58,715.00	8,715.00	50,000.00	
5	11/01/2021	57,470.00	7,470.00	50,000.00	250,000.00
2021 Totals		57,470.00	7,470.00	50,000.00	
6	11/01/2022	56,225.00	6,225.00	50,000.00	200,000.00
2022 Totals		56,225.00	6,225.00	50,000.00	
7	11/01/2023	54,980.00	4,980.00	50,000.00	150,000.00
2023 Totals		54,980.00	4,980.00	50,000.00	
8	11/01/2024	53,735.00	3,735.00	50,000.00	100,000.00
2024 Totals		53,735.00	3,735.00	50,000.00	
9	11/01/2025	52,490.00	2,490.00	50,000.00	50,000.00
2025 Totals		52,490.00	2,490.00	50,000.00	

10	11/01/2026	51,245.00	1,245.00	50,000.00	0.00
2026 Totals		51,245.00	1,245.00	50,000.00	
Grand Totals		568,475.00	68,475.00	500,000.00	



### Village of Millbrook

Compound Period: Annual  
 Nominal Annual Rate: 2.490 %

**CASH FLOW DATA**

Event	Date	Amount	Number	Period	End Date
1 Loan	11/01/2016	500,000.00	1		
2 Payment	11/01/2017	57,099.87	10	Annual	11/01/2026

**AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year**

	Date	Payment	Interest	Principal	Balance
Loan	11/01/2016				500,000.00
2016 Totals		0.00	0.00	0.00	
1	11/01/2017	57,099.87	12,450.00	44,649.87	455,350.13
2017 Totals		57,099.87	12,450.00	44,649.87	
2	11/01/2018	57,099.87	11,338.22	45,761.65	409,588.48
2018 Totals		57,099.87	11,338.22	45,761.65	
3	11/01/2019	57,099.87	10,198.75	46,901.12	362,687.36
2019 Totals		57,099.87	10,198.75	46,901.12	
4	11/01/2020	57,099.87	9,030.92	48,068.95	314,618.41
2020 Totals		57,099.87	9,030.92	48,068.95	
5	11/01/2021	57,099.87	7,834.00	49,265.87	265,352.54
2021 Totals		57,099.87	7,834.00	49,265.87	
6	11/01/2022	57,099.87	6,607.28	50,492.59	214,859.95
2022 Totals		57,099.87	6,607.28	50,492.59	
7	11/01/2023	57,099.87	5,350.01	51,749.86	163,110.09
2023 Totals		57,099.87	5,350.01	51,749.86	
8	11/01/2024	57,099.87	4,061.44	53,038.43	110,071.66
2024 Totals		57,099.87	4,061.44	53,038.43	
9	11/01/2025	57,099.87	2,740.78	54,359.09	55,712.57
2025 Totals		57,099.87	2,740.78	54,359.09	

10	11/01/2026	57,099.87	1,387.30	55,712.57	0.00
2026 Totals		57,099.87	1,387.30	55,712.57	
Grand Totals		570,998.70	70,998.70	500,000.00	

Last interest amount increased by 0.06 due to rounding.

## Sarah Witt

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**From:** Stacey Langenthal <slangenthal@bankofmillbrook.com>  
**Sent:** Friday, October 07, 2016 3:21 PM  
**To:** Rodney Brown  
**Cc:** 'Sarah Witt'; Mary Moran  
**Subject:** RE: Bid info

As presented below our 10 year Statutory Installment Bond rate would be 2.50%. Should the village choose to issue a 1 year BAN instead, that rate would be 1.1%.

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**From:** Rodney Brown [<mailto:treasurer@villageofmillbrookny.com>]  
**Sent:** Friday, October 07, 2016 10:00 AM  
**To:** Stacey Langenthal <slangenthal@bankofmillbrook.com>  
**Cc:** 'Sarah Witt' <[clerk@villageofmillbrookny.com](mailto:clerk@villageofmillbrookny.com)>  
**Subject:** Bid info

Good day Stacey :

The following parameters were what the other two banks used to bid...

\$500,000 Statutory Installment Bond  
Water Capital Improvements  
10 year fixed rate  
Callable  
Principal and Interest paid annually  
No prepayment or payoff penalty

Rate good for 30 days..

Thanks, Rod

## Sarah Witt

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**From:** Rodney Brown <treasurer@villageofmillbrookny.com>  
**Sent:** Thursday, October 06, 2016 3:22 PM  
**To:** 'David Wright'  
**Cc:** 'Sarah Witt'  
**Subject:** RE: Salisbury Bank & Trust - Village of Millbrook

Good day David – I will be presenting the bids to the Board of Trustees at the Tuesday 7:00 pm board meeting.. Thanks,  
Rod

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**From:** David Wright [<mailto:DWright@salisburybank.com>]  
**Sent:** Thursday, October 06, 2016 1:03 PM  
**To:** 'clerk@villageofmillbrookny.com'  
**Cc:** 'treasurer@villageofmillbrookny.com'  
**Subject:** Salisbury Bank & Trust - Village of Millbrook

Hello Sarah & Rodney:

In response to your letter dated October 3<sup>rd</sup>, 2016, please note that Salisbury Bank & Trust would like to submit a bid of 2.37% for the following:

\$500,000. Statutory Installment Bond  
Water Capital Improvements  
10 year fixed rate  
Callable  
Principal & Interest paid annually  
No prepayment or payoff penalty

Please note that the above interest rate is good for 30 days from the date of this e-mail.

If you have any questions on the above or require any further information, please feel free to contact me, at your convenience.

I look forward to hearing from you on Wednesday, October 12<sup>th</sup>.

Thank you.

Dave  
David D. Wright, Vice President & Commercial Loan Officer  
Salisbury Bank • 5 Bissell Street • PO Box 1868, Lakeville, CT 06039-1868  
TEL 800-222-9801 x1826 • Cell 845-750-2254 • [dwright@salisburybank.com](mailto:dwright@salisburybank.com)

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