



# Village of Millbrook

## Building Department Fees 2024

35 Merritt Ave- PO Box 349  
845-240-2118 (cell)  
clerk@villageofmillbrookny.com  
Building Inspector- Ken McLaughlin  
Office Hours- 5-7 PM Mondays

### Municipal/ CO Searches/ Administration- (Res. & Comm.)

Application fees are non-refundable in the event the permit is not issued.

	Application Fee	Permit	Total
Record Search -Residential	\$175.00	\$0.00	\$175.00
Record Search -Commercial	\$250.00	\$0.00	\$250.00
Revised Search (Res.&Comm.)		50% of original fee	
Permit Renewal Res. & Comm. (6-month extension)	\$25 plus	50% of original fee	
Stop Work Order Fine- Residential	\$100.00	\$200.00	\$300.00
Stop Work Order Fine- Commercial	\$150.00	\$350.00	\$500.00

### Residential/Commercial- General Permit- Fees Based on Square Footage

Application fee includes Certificate of Occupancy Fee

	Application Fee	Permit	Total
Additions	\$150.00	.84¢ per sq feet	
Renovations/ Alterations (Including Kitchens and Bathrooms)	\$150.00	.54¢ per sq ft	
Garages (non-habitable)	\$150.00	.54¢ per sq ft	
Carports/ Covered Membrane Structures (incl. temporary)	\$150.00	.44¢ per sq ft	
Non- Habitable Space (deck, greenhouse, shed, pergola, gazebo, accessory building)	\$150.00	.54¢ per sq ft	
Garage Conversion (bonus rm)	\$150.00	\$1.00 per sq ft	
Covered/ Screened Deck/Porch	\$150.00	.54¢ per sq ft	
Any construction/installation not listed	\$150.00	.84¢ per sq ft	

### Miscellaneous Work Requiring a Permit- Res./Comm.- Flat Fees

	Application Fee	Permit	Total
Tennis Court- per court	\$50.00	\$100.00	\$150.00
Grading Permit- Minor (low impact, no contour change)	\$50.00	\$75.00	\$125.00
Grading Permit- Major (site regrading)	\$50.00	\$150.00	\$200.00
Retaining Wall ≥ 4 feet	\$50.00	\$75.00	\$125.00
Sprinkler Systems	\$50.00	\$100.00	\$150.00
Demolition Permit- more than 400 sq ft	\$50.00	\$130.00	\$180.00
Minor Demolition Permit- less than 400 sq ft	\$25.00	\$75.00	\$100.00

### Work Completed WITHOUT a Permit- Residential & Commercial

Residential	ADD \$500 + Fees		
Commercial	ADD \$1000 + Fees		

\* FEES NOT LISTED WILL BE ASSESSED BY THE NUMBER OF INSPECTIONS

### One, Two- Family, Town House- New Construction

Permit fee based on Square Footage - Updated 2025\*

	Application Fee	Permit	Total
One- Family*	\$200.00	\$100 + \$8 per each \$1000 of construction cost	
Two-Family*	\$250.00	\$100 + \$8 per each \$1000 of construction cost	
Town House*	\$250.00	\$100 + \$8 per each \$1000 of construction cost	
Permit Renewal (6-month extension)	\$25 plus	50% of original fee	

### Residential- General-Mechanical-Electrical- Flat Fees \*

Application fee includes Certificate of Occupancy Fee

	Application Fee	Permit	Total
Roof Repairs/ Replacement	\$50.00	\$100.00	\$150.00
Above Ground Pools	\$50.00	\$100.00	\$150.00
In- Ground Pools	\$100.00	\$200.00	\$300.00
Spas/ Hot Tubs	\$50.00	\$80.00	\$130.00
Enclosure (fence for existing pool)	\$50.00	\$75.00	\$125.00
Fireplace, Pellet, Coal or Wood Stove	\$50.00	\$95.00	\$145.00
Boiler, Furnace, Water Heater, Heating Equipment, Minisplits	\$50.00	\$95.00	\$145.00
Tank installation, replacement, removal, or abandonment	\$50.00	\$95.00	\$145.00
Electrical	\$50.00	\$75.00	\$125.00
Generator/Backup Battery System	\$50.00	\$100.00	\$150.00
HVAC Systems	\$50.00	\$100.00	\$150.00
Window and Door Replacement (involving structure)	\$50.00	\$75.00	\$125.00
Radon System	\$25.00	\$50.00	\$75.00
Geothermal System	\$25.00	\$75.00	\$100.00
Plumbing	\$50.00	\$100.00	\$150.00
Elevator	\$100.00	\$140.00	\$240.00
Chairlift	\$50.00	\$50.00	\$100.00
Solar Panels (Roof Mounted)	\$50.00	\$110.00	\$160.00

### Res./Comm. Certificates of Occupancy or Completion\*

\*If fees have not built into the application fee- such as permits issued prior to 2024- please submit Certificate Application Form &

	Application Fee	Permit	Total
Residential CoFO	\$100.00		\$100.00
Commercial CoFO	\$250.00		\$250.00
Residential Request for Re-inspection /Lift Stop Work Order	\$100.00		\$100.00
Commercial Request for Re-inspection / Lift Stop Work Order	\$250.00		\$250.00



# Village of Millbrook

## Building Department Commercial Fees 2024

35 Merritt Ave- PO Box 349  
845-240-2118 (cell)  
clerk@villageofmillbrookny.com  
Building Inspector- Ken McLaughlin  
Office Hours- 5-7 PM Mondays

### Commercial - Fire & General Inspections (Non STR) - Updated 2025\*

	Application Fee	Permit	Total
Annual Inspection; Places of Public Assembly	\$100.00	\$160.00	<b>\$260.00</b>
Re-inspection within 30 Days		\$50.00	<b>\$50.00</b>
Re-inspection after 30 Days		\$85.00	<b>\$85.00</b>
Sprinkler and Fire Suppression Equipment Inspection	\$100.00	\$150.00	<b>\$250.00</b>
Grease Trap Inspection*	\$100.00		<b>\$100.00</b>

### Cellular Towers & Cellular Antennas

	Application Fee	Permit	Total
Cell Tower Construction	\$250.00	\$4,000.00	<b>\$4,250.00</b>
Co-Location of Antennas (may require Planning Board approval)	\$250.00	\$3,500.00	<b>\$3,750.00</b>
Antenna (cost is for one antenna)	\$250.00	\$800.00	<b>\$1,050.00</b>

### Interior Fit Up- To be submitted with Statement of Use Form

	Application Fee	Permit	Total
Up to 500 sq ft	\$75.00	\$125.00	<b>\$200.00</b>
501-1000 sq ft	\$75.00	\$195.00	<b>\$270.00</b>
1001-1500 sq ft	\$75.00	\$225.00	<b>\$300.00</b>
1501-2000 sq ft	\$75.00	\$575.00	<b>\$650.00</b>
2001 to 5000 sq ft	\$75.00	\$650.00	<b>\$725.00</b>

### Commercial- General- Mechanical- Electrical Flat Fees \*

	Application Fee	Permit	Total
Roof Repairs/ Replacement	\$100.00	\$150.00	<b>\$250.00</b>
Boiler, Furnace, Water Heater, Heating Equipment, Minisplits	\$100.00	\$115.00	<b>\$215.00</b>
Tank installation, replacement, removal, or abandonment	\$100.00	\$115.00	<b>\$215.00</b>
Electrical	\$100.00	\$125.00	<b>\$225.00</b>
Generator/Backup Battery System	\$100.00	\$150.00	<b>\$250.00</b>
HVAC Systems	\$100.00	\$200.00	<b>\$300.00</b>
Window and Door Replacement (involving structure)	\$100.00	\$115.00	<b>\$215.00</b>
Radon System	\$50.00	\$75.00	<b>\$125.00</b>
Geothermal System	\$100.00	\$150.00	<b>\$250.00</b>
Plumbing	\$100.00	\$150.00	<b>\$250.00</b>
Elevator	\$100.00	\$250.00	<b>\$350.00</b>
Chairlift	\$100.00	\$115.00	<b>\$215.00</b>
Solar Panels (Roof Mounted)	\$100.00	\$225.00	<b>\$325.00</b>
Sprinkler System- up to 2"	\$100.00	\$125.00	<b>\$225.00</b>
Sprinkler System- 3" & greater	\$100.00	\$190.00	<b>\$290.00</b>
Demolition Permit- more than 400 sq ft	\$100.00	\$200.00	<b>\$300.00</b>
Minor Demolition Permit- less than 400 sq ft	\$100.00	\$115.00	<b>\$215.00</b>
Any construction/installation not listed	\$125.00 +	1.00 per sq ft	
Statement of Use*	\$100.00		<b>\$100.00</b>

\* FEES NOT LISTED WILL BE ASSESSED BY THE NUMBER OF INSPECTIONS